

**Gravenstein Union School District**  
**Board of Trustees - Regular Board Agenda**  
**5:00 p.m. – Open Session - Gravenstein School – Room 13**  
**Closed Session to follow Open Session**  
**Wednesday, October 12, 2016**

If you need an accommodation for the Board Meeting, contact Superintendent Jennifer Schwinn at (707) 823-7008 or jschwinn@grav.k12.ca.us  
Agenda documents are available for inspection at the Gravenstein District Office

3840 Twig Avenue, Sebastopol, CA

**I. CALL TO ORDER - ROLL CALL**

Time: \_\_\_\_\_ Members present/absent: \_\_\_\_\_

**II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**

This section is a time for members of the audience to address the Board regarding items not on the agenda. Board action cannot take place at this meeting, as a result of the input given. There will be a limit of 3 minutes for each person speaking under this section.

**III. APPROVAL OF CONSENT AGENDA**

- A. Approval of Agenda Order
  - B. Approval of Minutes: Regular Meeting Minutes 9-14-2016
  - C. Vendor Warrants
  - D. Accept donation of \$30.00 from Lawrence Pulley and \$30.00 match from PG&E for the Music Program
  - E. Approval of contract with Nancy Ricciardi
  - F. Quarterly Williams Act Uniform Complaint Summary July 1 – September 30, 2016
  - G. Acknowledgement of the retirement of Wilson, Anne, 30 days, School Nurse, effective 12/14/2016.
- Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. REPORTS/CORRESPONDENCE**

- A. Board Reports
- B. Superintendent Report:
  - 1. 2016-17 enrollment
  - 2. Transportation JPA Update
  - 3. AED Report
  - 4. Thank you letter to PG&E
  - 5. Review Charter Renewal timeline
- C. Hillcrest Report
- D. GUTA Report

**V. BUSINESS**

- A. Update on Gravenstein Modernization – Phase II – Update  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Gravenstein Modernization – Phase II – Ratification of Change Order #15 – Fuel for Generator - \$2,348.40  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- C. Gravenstein Modernization – Phase II – Ratification of Change Order #16 – Changes to Concrete based on RFP #1 - \$6,783.46  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- D. Gravenstein Modernization – Phase II – Ratification of Change Order #17 – Refinish Cabinet in Room #1 - \$1,310.90  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- E. Gravenstein Modernization – Phase II – Ratification of Change Order #18 – Modular Building G Power Phasing - \$7,685.70  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Gravenstein Modernization – Phase II – Ratification of Change Order #19 – Mechanical Company Overtime - \$6,278.29  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- G. Gravenstein Modernization – Phase II – Ratification of Change Order #20 – Lighting Changes – \$1,443.30  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- H. Gravenstein Modernization – Phase II – Ratification of Change Order #21 –Low Voltage Credit – (\$1,270.92)  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- I. Gravenstein Modernization – Phase II – Ratification of Change Order #22 – New Floor in Room 1 - \$1,808.66  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- J. Gravenstein Modernization – Phase II – Ratification of Change Order #23 – Ramp Buildup @ Play Area Entrance - \$5,447.31  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- K. Gravenstein Modernization – Phase II – Approval of Change Order #24 – Fire Alarm System Changes - \$4,975.29  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- L. Gravenstein Modernization – Phase II – Approval of Change Order #25 – Flatwork Changes Kindergarten - \$9,794.92  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- M. Gravenstein Modernization – Phase II – Approval of Change Order #26 – Mortar Bed for Tile - \$9,816.38  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- N. Gravenstein Modernization – Phase II – Approval of Change Order #27 – Enclosure for New Gas Main - \$19,619.24  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- O. Gravenstein Modernization – Phase II – Approval of Change Order #28 – Water Tank Ladder Enclosure - \$4,779.24  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- P. Gravenstein Modernization – Phase II – Approval of Change Order #29 – Plumbing Credit – (\$34,222.02)  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- Q. Gravenstein Modernization – Phase II – Approval of Change Order #30 – Additional Playfield Striping - \$1,054.68  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- R. Gravenstein Modernization – Phase II – Approval of Change Order #31 – Ceiling Room 1 Credit – (\$1,749.81)  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- S. Gravenstein Modernization – Phase II – Approval of Change Order #32 – Isolate Building G for Chlorination - \$1,416.12  
 Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

T. Gravenstein Modernization – Phase II – Approval of Change Order #33 – New Gas Main - \$84,518.67  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

U. Gravenstein Modernization – Phase II – Discussion /Action about Change Order approval limits  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

V. Discussion / Action State Facilities Funding application  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

W. Discussion on Traffic at School Sites

X. Public Hearing for Sufficiency of Textbooks for 2016-17  
Open \_\_\_\_\_ Close \_\_\_\_\_

Y. Approval of Resolution #161012-1 – Textbook and Instructional Materials Sufficiency for GUSD for the 2016-17 School Year  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Z. Approval of IXL Learning Implementation Proposal – 1 year subscription \$4,958.00 or 3 year subscription of \$19,656.00 – Curriculum support  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

AA. Approval of Flocabulary Site License Proposal – 1 year subscription \$1,300.00 – Curriculum support  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

BB. Approval of contract with One Call for phone messaging system. \$ 1,016.45 annually LCAP, Goal 9.3  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

CC. Approval of contract with Document Tracking Systems for managing district plans (LCAPs, SARCs and School Safety Plan). \$595.00 annually  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

DD. Approval of Local Agency Subscription Agreement for participation in the State Purchase Card Services (CAL-Card Program) to provide the credit card services for the District.  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

EE. Approval of Resolution #161012-2 to support Proposition 55  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

FF. Approval of salary schedule for Business Manager position

GG. Discussion on Board Email Protocol  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. BOARD POLICIES AND ADMINISTRATIVE REGULATIONS**

A. BB 9270 – Conflict of Interest – Biennial Review  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. Resolution #161012-3 Conflict of Interest  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. FUTURE MEETING DATES AND AGENDA ITEMS**

- Next meeting date November 9, 2016 5:00 PM

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**IX. ADJOURN TO CLOSED SESSION**

Time \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

A. Conference with Labor Negotiator, District – Jennifer Schwinn, Name of Organization – Gravenstein Union Teachers Association

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. Existing Litigation – per GC54956.9 (d) – Case #SCV258468

C. Public Employee

1. Performance Evaluation

Government Code section 54957): *Business Manager*

2. Hiring – Coaches for Hillcrest Middle School Sports – contingent on completion of coaching certification, CPR and other employment paperwork

Basketball – 7<sup>th</sup> grade girls – Katie Deneau

Basketball – 8<sup>th</sup> grade girls – Rochelle Gregori

Flag Football – 6<sup>th</sup> grade boys – Will Whitehorn

Flag Football – 7<sup>th</sup> grade boys – Dave Mason

Flag Football – 8<sup>th</sup> grade boys – Dave Mason

Volleyball – 6<sup>th</sup> grade girls – Sharon Lochert

Volleyball – 7<sup>th</sup> grade girls – Sharon Lochert

Volleyball – 8<sup>th</sup> grade girls – Sharon Lochert

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. Superintendent Evaluation

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**XI. RECONVENE TO OPEN SESSION**

Time \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

A. Announce Action Taken in Closed Session

**XII. ADJOURNMENT**

Time \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_