

**Gravenstein Union School District
Board of Trustees - Regular Board Agenda
5:00 p.m. – Open Session - Gravenstein School – Room 13
Closed Session to follow Open Session
Monday, March 7, 2016**

If you need an accommodation for the Board Meeting, contact Superintendent Linda LaMarre at (707) 823-7008 or llamarre@grav.k12.ca.us
Agenda documents are available for inspection at the Gravenstein District Office

3840 Twig Avenue, Sebastopol, CA

I. CALL TO ORDER - ROLL CALL

Time: _____ Members present/absent: _____

II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

This section is a time for members of the audience to address the Board regarding items not on the agenda. Board action cannot take place at this meeting, as a result of the input given. There will be a limit of 3 minutes for each person speaking under this section.

III. APPROVAL OF CONSENT AGENDA

- A. Approval of Agenda Order
- B. Approval of Minutes: Regular Meeting Minutes 2-10-2016 and Special Meeting Minutes 2-22-2016
- C. Vendor Warrants
- D. Contract with Nancy Ricciardi for 2015-16 not to exceed \$4,590
- E. Accept Donation from Tim Allen of \$100 to Transitional Kindergarten

Motion _____ Second _____ Vote _____

IV. REPORTS/CORRESPONDENCE

- A. Board Reports
- B. Superintendent Report:
 - 1. March Enrollment 2015-16
 - 2. Enrollment for 2016-17
 - 3. Transportation
 - 4. GSF and MPF Updates
 - 5. Hillcrest Open House
- C. Hillcrest Report
- D. GUTA Report

V. BUSINESS

- A. Superintendent Search Update and Leadership Profile Report
Motion _____ Second _____ Vote _____
- B. Gravenstein Elementary Modernization – Measure M Bond Project Budget & Update
Motion _____ Second _____ Vote _____
- C. 2015-16 2nd Interim Financial Report and Budget Transfer #2
Motion _____ Second _____ Vote _____
- D. 2015-16 Consolidated Application for Funding Categorical Aid Programs, 2015 Winter Submission
Motion _____ Second _____ Vote _____
- E. Memorandum of Understanding (MOU) with MPF for 2016-17
Motion _____ Second _____ Vote _____
- F. School Calendar 2016-17
Motion _____ Second _____ Vote _____

VI. BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

A. BP 5030 Student Wellness Policy

Motion _____ Second _____ Vote _____

VII. FUTURE MEETING DATES AND AGENDA ITEMS

Next meeting date:

Special Meeting: March 18, 2016 10:00 AM

Regular Meeting : April 13, 2016

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

This section is a time for members of the audience to address the Board with respect to every item of business to be discussed in closed session pursuant to Ed Code section 54957. There will be a limit of 3 minutes for each person speaking under this section.

IX. ADJOURN TO CLOSED SESSION

Time _____ Motion _____ Second _____ Vote _____

A. Conference with Labor Negotiator, District - Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

Motion _____ Second _____ Vote _____

B. Potential Litigation – per GC54956.9 (b)(3)(c)

C. Public Employee

1. Hiring

Motion _____ Second _____ Vote _____

2. Discipline/Dismissal/Release

Motion _____ Second _____ Vote _____

D. Superintendent Evaluation

Motion _____ Second _____ Vote _____

X. RECONVENE TO OPEN SESSION

Time _____ Motion _____ Second _____ Vote _____

A. Announce Action Taken in Closed Session

XI. ADJOURNMENT

Time _____ Motion _____ Second _____ Vote _____

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

February 10, 2016

- I. **CALL TO ORDER** Pres. Horn called the meeting to order at 5:02 PM. Members Weaver, Virji, and Pres. Horn present, Mem. Wickland and Clerk Beck absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No input.
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** On the January 13 minutes, in the call to order, change "Pres. Beck" to "Pres. Horn."
- B. **Approval of Minutes: Regular Meeting Minutes 1-16-2016, Special Board Meeting Minutes 1-21-2016, 1-26-2016, 2-3-2016** Also on January 13, "The board has opted to do continue" should not include the word "do."
- C. **Vendor Warrants** Mem. Weaver moved to approve. Pres. Horn seconded, 4-0 yes.
Clerk Beck arrived at 5:04 PM
- IV. **REPORTS/CORRESPONDENCE**
- A. **Board Reports** Clrk. Beck attended the Sonoma County Honor Band performance that featured 10 Hillcrest students.
- Mem. Virji attended the 6th grade ENRICH! drama performance and said that he was impressed that all of the students performed from memory.
- Member Wickland arrived at 5:07 PM.
- Pres. Horn shared that there is a proposed marijuana growing facility and dispensary in the district that is 1,800 feet from Gravenstein. They do not currently have permits.
- B. **Superintendent Report**
1. **February Enrollment 2015-16**
2. **Enrollment for 2016-17** Shadowing is currently occurring for kindergarten ENRICH!. There will be an additional 4/5 combination class in 2016-17, so total district enrollment should slightly increase from this year.

- 3. **Transportation** No update. The interim director who will be shadowing Mike for one year will be starting on February 29, 2016.
 - 4. **GSF and MPF Updates** Supt. LaMarre introduced Erin Hanauer, an MPF board member, who is in the audience. Both parent groups will participate in the superintendent search community interviews on February 25-26, 2016.
 - 5. **Gravenstein Kindergarten Open House** The event was successful and well attended. Transitional kindergarten currently has 17 enrolled for 2016-17, with a max of 21.
 - 6. **Hillcrest Open House** The event is on Saturday, February 20, 10:00-11:30 AM.
 - 7. **Display Boards at Gravenstein** Each grade level has their own display board in the front of the school filled with art and writing samples.
 - 8. **Spelling Bee** At the regional spelling bees, a Gravenstein student was second place and a Hillcrest 6th grade student was fourth place. Both students will be progressing to the county spelling bee.
- C. Hillcrest Report** Principal David Fichera reported on field trips, athletics, NAEP assessment, an upcoming open house event, and drama.
- D. GUTA Report** GUTA President Allie Brown reported that the Gravenstein staff now has designated parking spaces, which are appreciated. A large group of teachers attended a Google Summit in January 2016. Another one is coming up in April in Sonoma County. Gravenstein was featured as a "Hometown Hero," for the donations made to the victims of the valley fire.

V. BUSINESS

- A. Measure M Bond Project – Gravenstein Elementary Phase II Update** There will be a meeting on Friday, February 12 at 1:30 PM to discuss this phase of the modernization. Supt. LaMarre reported that the district office will need to be moved into modular buildings while the admin buildings are being remodeled. The shade structure that supposed to be included in Phase II was left out of the plans but will be added. The plans are currently awaiting approval from DSA.
- B. Educator Effectiveness Plans For Gravenstein District,** Mem. Wickland moved to approve the plans, Mem. Virji

Gravenstein Charter and Hillcrest Charter

seconded, 5-0 yes.

C. Contract for tri-annual GASB 45 OPEB Actuarial Report for \$1,500 through CSBA

Mem. Weaver moved to approve, Mem. Virji seconded, 5-0 yes.

D. 2016 CSBA Delegate Assembly Election

Mem. Weaver suggested Kristof. Pres. Horn moved to cast ballot for Ron Kristoff, Mem. Weaver seconded, 5-0 yes.

E. 2016-17 MOU with SCOE for E-Rate Services for District Telephone Charges – approx. \$250.00

Mem. Wickland moved to approve, Mem. Beck seconded, 5-0 yes.

F. 2016-17 Safety Plan Review and Update

Supt. LaMarre reviewed the changes from the previous Safety Plan:

On pg. 10, language was added to indicate that all staff was given paid work time for mandated reporter training.

On pg. 12, funds spent on alarms and locks are outlined.

On pg. 92, the updates to the handbook were included.

On pg. 101, the Hillcrest map was updated to include the new buildings.

Pres. Horn pointed out inconsistent language regarding “duck, cover and hold.” The Board asked that the site maps be updated to include all the restrooms on both campuses and the electric, gas and water shutoffs at Hillcrest.

Pres. Horn moved to approve, Mem. Wickland seconded, 5-0.

G. March Board Meeting Date Change

Pres. Horn moved to change the regular March meeting to March 7, 2016 at 5 PM, Mem. Weaver seconded, 5-0 yes.

H. Superintendent Search Update

Supt. LaMarre shared the schedule/calendar for stakeholder interviews with the search firm. She also shared that the advertisements for the position are running in EdCal and posted on Edjoin.

VI. Board Policies and Administrative Regulations

A. BP 5131.2 Bullying

On Pg. 4 it says "staff shall receive related professional development..." Mem. Weaver inquired about whether or not this is happening. Supt. LaMarre responded that the Second Step program included a professional development component.

Mem. Beck suggested that the language be updated to "professional development materials."

On pg. 5 change "one business day" to "two," when notifying the principal of observed bullying.

Pres. Horn moved to adopt with discussed edits, Mem. Weaver seconded, 5-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date: March 7, 2016
- 2nd Interim Financial Report and Budget Transfer #2
- Memorandum of Understanding (MOU) with MPF for 2016-17
- Update on Gravenstein Elementary Modernization Phase II – scope, budget and timeline

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No Public Input.

IX. ADJOURN TO CLOSED SESSION

Pres. Horn move to adjourn to closed session at 6:20 PM, Mem. Wickland seconded, 5-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c)–#SCV – 254499

C. Public Employee:

I. Request for a temporary part-time (.57 FTE) contract for 2016-17 -- Jex-Lewis, Jacqueline

Pres. Horn moved, Mem. Virji seconded. 5-0 yes.

II. Hiring – Changing hours

Mem. Weaver moved, Mem. Wickland seconded. 5-0 yes.

from 5.5 hours per day to
5.58 hours per day
Probationary Classified
Instructional Assistant
for 2015-16 effective
1/26/2016 – Jennifer
Poncey

D. Superintendent Evaluation

No Action.

Board Member Virji left at 6:52 PM.

X. RECONVENE TO OPEN
SESSION

Pres. Horn moved to reconvene to Open Session at 6:58 PM,
Mem. Wickland seconded, 4-0 yes.

A. Announce action taken in
Closed

Approved: Request for Temporary part-time (.57 FTE) contract
for 2016-17 for **Jex-Lewis, Jacqueline**.

Hired: 5.5 hour/day Probationary Classified Teacher's Assistant
for 2015-16 – **Jennifer Poncey**. This is a correction of hours
from the previous month.

XI. ADJOURNMENT

Pres. Horn moved to adjourn at 6:58 PM, Mem. Weaver
seconded, 4-0 yes.

GRAVENSTEIN UNION SCHOOL DISTRICT
SPECIAL BOARD MEETING
MINUTES

Wednesday, February 22, 2016 04:00 PM

I. **CALL TO ORDER**

Pres. Horn called the meeting to order at 4:02 PM, Members Beck, Weaver and Wickland present. Member Virji not present.

II. **BUSINESS**

A. **Gravenstein Elementary
Modernization – Increment 2 of
Phase II – Modular Buildings –
Authorization to go to bid**

Member Wickland moved to authorize the District to go to bid for Gravenstein Elementary Modernization – Increment 2 of Phase II – Modular Buildings from Measure M Bond Funds, Mem. Beck seconded, 4-0 yes.

III. **ADJOURNMENT**

Pres. Horn moved to adjourn at 4:20 PM, Mem. Weaver seconded, 4-0 yes.

Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1463281	02/03/2016	Evelyn Altamirano-Campos	04-5880	Ref for Volleyball 01/21/16		25.00
1463282	02/03/2016	Analytical Sciences	01-5830	Water testing for Grav	6.56	
			03-5830	Water testing for Grav	75.44	
1463283	02/03/2016	AXIA	04-5830	Water testing @ Hillcrest	82.00	164.00
1463284	02/03/2016	Clover-Stornetta Farms Inc.	21-6210	Gravenstein Modernization, Job #940	36,443.75	37,714.53
1463285	02/03/2016	John Collins	21-6215	Gravenstein Modernization, Job #940	1,270.78	115.00
			13-4700	Milk Purchases 2015-16		220.00
			04-5826	Japanese Tea Garden admission 1/21/16 FT		
1463286	02/03/2016	Counterpoint Construction Services, Inc.	21-6210	Estimating for Grav Mod. Proj.		4,500.00
1463287	02/03/2016	Cypress School	03-5810	Special Ed Services		23,653.19
1463288	02/03/2016	Elise Duffau	04-5880	Ref for Volleyball 01/22/16		15.00
1463289	02/03/2016	Maria Fagundes	13-4390	Reimb for Cafe Supplies		8.03
1463290	02/03/2016	Grainger Inc.	01-4380	Maint Supplies, both campuses	6.57	
			03-4380	Maint Supplies, both campuses	124.81	
			04-4380	Maint Supplies, both campuses	151.29	282.67
1463291	02/03/2016	Tallulan Kuula	04-5880	Ref for Volleyball 01/26/16	25.00	
1463292	02/03/2016	Luther Burbank Rose Parade	04-5829	Ref for Volleyball 01/28/16	25.00	50.00
1463293	02/03/2016	Office Depot	01-4350	Rose Parade entry fee		65.00
			03-4310	Supplies for Gravenstein & Hillcrest	2.27	
			03-4350	TK Supplies - Donation	99.83	
			03-4359	Supplies for Gravenstein & Hillcrest	26.32	
			04-4350	Supplies for Gravenstein & Hillcrest	8.40	
			04-4370	Supplies for Gravenstein & Hillcrest	38.43	
1463294	02/03/2016	Ovation Brands	04-4370	Floor mats, Hillcrest Science Rm.	69.26	244.51
1463295	02/03/2016	Laura Parks, dba Farmgirl	04-5826	Dinner for Monterey Field Trip		1,125.00
1463296	02/03/2016	School Specialty	01-5826	1st Grade Traditional Field Trip 3/17/16		288.00
1463297	02/03/2016	Sebastopol Area Chamber Of Com	04-4310	PE Supplies for Hillcrest - Balls & Tape		151.00
1463298	02/03/2016	Vision Service Plan	04-5829	Apple Blossom Parade entry fee		50.00
1464409	02/05/2016	AXIA	01-9574	Employee's Vision Plan Coverage 15/16		1,859.00
			21-6210	Gravenstein Reroof, Job #913.10, Extra Charges	7,727.66	
			21-6215	Gravenstein Reroof, Job #913.10, Extra Charges	369.62	8,097.28
1464410	02/05/2016	RESIG	01-9571	Kaiser Coverage for Class. & Admin. Oct-Jun 15-16	20,405.00	
			01-9574	Retiree Vision Coverage	85.80	20,490.80

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1465256	02/10/2016	AT&T Mobility	01-5912	Superintendent's Cell July 2015 - June 2016	4.40	
			03-5912	Superintendent's Cell July 2015 - June 2016	51.09	
			04-5912	Superintendent's Cell July 2015 - June 2016	32.59	88.08
1465257	02/10/2016	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2015-16		115.00
1465258	02/10/2016	Dept Of Justice, Acctg Office	03-5862	Fingerprinting for Enrich! Parents for 2015/16	96.00	
			04-5862	Fingerprinting for Enrich! Parents for 2015/16	32.00	
1465259	02/10/2016	Guerneville School	04-5828	Fingerprinting for Traditional! Parents 15/16 reissue lost check	32.00	160.00
1465260	02/10/2016	Laurie Krause	04-5880	Ref for Volleyball 02/02/16		200.00
1465261	02/10/2016	Suzi Mattish	03-4310	Reimb Starch for Science Project		15.00
1465262	02/10/2016	Pacific Gas & Electric	01-5520	Light Poles at Grav Elem 2015-16	1.68	34.77
			03-5520	Electric and Gas for 2015-16 Gravenstein	197.75	
			04-5520	Electric and Gas for 2015-16 Gravenstein Light Poles at Grav Elem 2015-16	2,274.47	
			01-5631	Electric and Gas for 2015-16 @ Hillcrest	19.36	
			03-5631	Electric and Gas for 2015-16 Gravenstein	2,272.60	
			04-5631	Electric and Gas for 2015-16 Gravenstein	27.75	4,793.61
1465263	02/10/2016	Ricoh Americas Corporation	01-5631	Copier Lease at schools and DO for 15/16	32.65	
			03-5631	Copier Lease at schools and DO for 15/16	376.79	
			04-5631	Copier Lease at schools and DO for 15/16	344.12	753.56
1465264	02/10/2016	School Services Of California	01-5200	2016 Governor's Budget Workshop in Sacramento	9.75	
			03-5200	2016 Governor's Budget Workshop in Sacramento	113.10	
			04-5200	2016 Governor's Budget Workshop in Sacramento	72.15	195.00
1465265	02/10/2016	Tonia Seidita	01-4350	Bus. Office Supplies	1.41	
			03-4350	Bus. Office Supplies	16.31	
			04-4350	Bus. Office Supplies	10.41	28.13
1465266	02/10/2016	Sonoma County Office Of Ed.	01-5840	IT Consultant 2015-16	119.04	
			03-5840	IT Consultant 2015-16	1,368.96	
			04-5840	IT Consultant 2015-16	960.00	2,448.00
1465267	02/10/2016	Stephen Roatch Accountancy	01-9510	2014/15 Audit Contract	52.40	
			03-9510	2014/15 Audit Contract	707.40	

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Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1465267	02/10/2016	Stephen Roatch Accountancy	04-9510	2014/15 Audit Contract	550.20	1,310.00
1465268	02/10/2016	West Sonoma County Disposal	01-5560	Waste Disposal for Grav 2015-16	353.55	
			03-5560	Waste Disposal for Grav 2015-16	30.75	
			04-5560	Hillcrest Garbage service 2015-16	214.60	598.90
1466132	02/17/2016	AT&T Calnet 3	01-5911	Gravenstein AT&T CALNET 3 Charges 2015-16	16.97	
			03-5911	Gravenstein AT&T CALNET 3 Charges 2015-16	196.60	
			04-5911	Gravenstein AT&T CALNET 3 Charges 2015-16	105.74	
1466133	02/17/2016	California Municipal Statistics Inc	01-5830	Hillcrest AT&T CALNET 3 Charges 2015-16 Secured Taxpayer List for Continuing Disclosure	46.83	366.14
			03-5830	Secured Taxpayer List for Continuing Disclosure	18.75	
			04-5830	Secured Taxpayer List for Continuing Disclosure	217.50	
1466134	02/17/2016	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2015-16	25.00	69.00
1466135	02/17/2016	Tallulan Kuula	04-5880	Ref for Volleyball 02/04/16	25.00	50.00
1466136	02/17/2016	Randy Merian	04-5880	Ref for Volleyball 02/09/16	10.00	70.00
1466137	02/17/2016	Office Depot	01-4310	Referee for B&G BB Games on 02/09/16	2.27	
			01-4350	Bus. Office & Classroom Supplies	6.89	
			03-4350	Bus. Office Supplies	79.96	
			03-4359	Bus. Office & Classroom Supplies	26.36	
			04-4350	Gravenstein Classroom Supplies	184.93	
			03-5811	Bus. Office Supplies	51.02	378.25
1466138	02/17/2016	Redwood Pediatric Therapy Asso	03-5811	Bus. Office & Classroom Supplies	16.82	1,530.84
1466139	02/17/2016	Ricoh Americas Corporation	01-5631	OT/PT Svcs for Students	13.91	
			03-5631	Copier Lease at schools - Duplicator 15/16	159.99	
			04-5631	Copier Lease at schools - Duplicator 15/16	180.50	354.40
1467034	02/19/2016	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2015-16	4,984.46	23.00
1467035	02/19/2016	Cypress School	03-5100	Special Ed Services	1,346.81	6,331.27
1467036	02/19/2016	Fishman Supply Company	03-5810	Special Ed Services	3.91	
			01-4370	District wide Custodial Supplies	45.34	
			03-4370	District wide Custodial Supplies		

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Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1467036	02/19/2016	Fishman Supply Company	04-4370	District wide Custodial Supplies	28.92	78.17
1467037	02/19/2016	Grainger Inc.	01-4380	Grav. Fire Alarm Glass Rods	3.02	
			03-4380	Grav. Fire Alarm Glass Rods	34.71	
1467038	02/19/2016	Suzi Mattish	03-5826	Grav. Replacement Part for Heater Rm K	55.13	92.86
				3! Homerun Readers Oakland A's game		84.00
				4/7/16		
1467039	02/19/2016	Office Depot	03-4359	Gravenstein & Hillcrest Classroom Supplies	39.84	
			04-4350	Facial Tissue & Classroom Supplies - Hillcrest	31.81	
			04-4359	Facial Tissue & Classroom Supplies - Hillcrest	32.97	
				Gravenstein & Hillcrest Classroom Supplies	38.26	142.88
1467040	02/19/2016	Roberts Mechanical & Elec. Inc	03-4380	Repair of Heater @ Gravenstein Rm. 22		143.75
1467041	02/19/2016	Roseland Accelerated Middle School	04-5828	TOURNAMENT		75.00
				IT Consultant 2015-16	307.20	
				IT Consultant 2015-16	3,532.80	
				IT Consultant 2015-16	192.00	4,032.00
1467042	02/19/2016	Sonoma County Office Of Ed.	01-5840	Gravenstein Elem Water Service for 2015-16	18.40	
				Gravenstein Elem Water Service for 2015-16	211.60	
				Hillcrest Water Service for 2015-16	230.00	
				Hillcrest Repair Water System	135.00	
				Hillcrest Water Maint & Repair 2015-16	8.96	603.96
1467044	02/19/2016	West County Transportation	03-5804	SE Student Transportation for 2015-16	641.25	
				SE Student Transportation for 2015-16	708.75	1,350.00
1468499	02/24/2016	ACSIG	01-9573	Employee's Dental Plan Coverage 15/16		7,274.79
1468500	02/24/2016	All-Guard Alarm Systems, Inc	01-5830	Alarm system at Grav Elem 2015-16	66.00	
				Alarm system at Grav Elem 2015-16	759.07	
				Alarm system at Hillcrest, 2015-16	816.94	1,642.01
1468501	02/24/2016	Clover-Stornetta Farms Inc.	04-5830	Milk Purchases 2015-16		115.00
1468502	02/24/2016	Environmental Discovery Center	13-4700	03/04/16 Field Trip 1st Grade Enrich!		210.00
1468503	02/24/2016	Mark Hoback	03-5826	Referee for Boys Basketball 02/16/16		35.00
1468504	02/24/2016	David Ortega	04-5880	Referee for Boys Basketball 02/12/16		70.00
1468505	02/24/2016	Ortega, Nathan	04-5880	Referee for B&G Basketball 02/17/16		70.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1468506	02/24/2016	Point Reyes National Seashore Assoc.	03-5826	4th Grade Enrich! Field Trip		78.00
1468507	02/24/2016	Rohnert Park Gymnastics	03-5826	K Enrich! Field Trip		294.00
1468508	02/24/2016	Safeway	12-4390	Daycare Supplies & Snacks for 2015/16	570.67	
			13-4390	Daycare Supplies & Snacks for 2015/16	42.46	613.13
1468509	02/24/2016	Business Card	01-5200	Sancks for Board Meeting	.33	
			03-5200	Sancks for Board Meeting	3.77	
			04-4310	Party Masks for Hillcrest Dance on 2/12/16	61.19	
			04-4340	Chromebook Cable Adapters for Hillcrest	56.25	
			04-4341	Bulb and Housing for Projector @ Hillcrest	32.42	
				Cables for Computer Lab @ Hillcrest	6.56	
			04-5200	Sancks for Board Meeting	2.40	
1469158	02/26/2016	Business Card		Unpaid Sales Tax	11.80-	151.12
			01-4370	Custodial/Maint. Supplies	1.84	
			01-4380	Custodial/Maint. Supplies	4.80	
			03-4359	Projector Bulb Replacements	66.86	
			03-4370	Custodial/Maint. Supplies	21.15	
			03-4380	Custodial/Maint. Supplies	55.26	
				Gravenstein Maint	82.86	
				Blind Brackets for Learning Lab	9.69	
				Blinds for Learning Lab & Rooms 21 & 22	271.15	
				Blinds for Learning Lab & Trim for 21/22	75.51	
				Cafe Supplies & Classroom Supplies	19.53	
			03-5630	Replacement Bulb for Projector, Rm 17 @ Grav	31.41	
			04-4310	Party Masks for Hillcrest Dance on 2/12/16	61.19	
			04-4340	Computer Coding Program - Helton	303.85	
			04-4370	Custodial/Maint. Supplies	5.45	
			04-5202	EQ Schools Conference 4/30-5/1/16 Reg.	500.00	
			13-4390	Cafe Supplies & Classroom Supplies	9.55	
1469159	02/26/2016	Peter Bergen		Unpaid Sales Tax	12.17-	1,507.93
1469160	02/26/2016	California's Valued Trust		Employee's CVT Health Plan Coverage 15/16		200.00
1469161	02/26/2016	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2015-16		41,330.00
1469162	02/26/2016	DPR	03-5826	4th Grade EI trips May 2016 - Extra Charges	9.69	34.50
1469163	02/26/2016	Guerneville School	04-5828	6th Gr Girls Basketball Tournament Fees		720.00
1469164	02/26/2016	Hillcrest Student Body	04-5830	Reimb HC Student Body for Gym Floor		140.00
1469165	02/26/2016	Kaiser Foundation Health Plan	01-9571	Kaiser Health Plan - Residual Due		2,500.00
						556.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 02/01/2016 through 02/29/2016

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1469166	02/26/2016	MCI Comm Service	12-5911	Daycare Phone Line for 20015-16		13.13
1469167	02/26/2016	Office Depot	01-4350	Projector Screen/Sprinkle, Grav. Schl Off Sup.	11.09	
			03-4310	Projector Screen/Sprinkle, Grav. Schl Off Sup.	58.75	
			03-4341	Toner for Grav. Comp. Lab	69.00	
			03-4350	Toner for Grav. Comp. Lab	313.70	
				Projector Screen/Sprinkle, Grav. Schl Off Sup.	127.49	580.03
1469168	02/26/2016	Rohnert Park Gymnastics	03-5826	2nd Grade Field Trip on 03/14/16		120.00
1469169	02/26/2016	Ane Carla Rovetta	03-5826	4th Grade Enrichl field trip		200.00
1469170	02/26/2016	Santa Rosa City Schools	13-4710	Lunch Program for 2014-15		4,772.50
1469171	02/26/2016	School Nurse Supply, Inc	04-4390	Nurse Supplies @ Hillcrest		82.77
1469172	02/26/2016	Sonoma County Office Of Ed.	01-5809	2015-16 Classroom Housing Obligation	181.28	
			03-5809	2015-16 Classroom Housing Obligation	2,084.72	2,266.00
1469173	02/26/2016	The Walt Disney Family Museum	04-5826	8th EI Field Trip on 04/07/16 to SF		520.00
1469174	02/26/2016	AXIA	21-6210	Gravenstein Modernization, Job #940	10,412.50	
			21-6215	Gravenstein Modernization, Job #940	402.03	10,814.53
1469175	02/26/2016	ECRA Group, Inc.	01-5830	Superintendent Search	382.50	
			03-5830	Superintendent Search	4,205.00	
			04-5830	Superintendent Search	2,682.50	7,250.00
Total Number of Checks					81	210,169.87

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	31	73,616.63
03	Gravenstein Elementary Chart	41	52,669.78
04	Hillcrest Middle Charter	45	16,893.25
12	Child Development Fund	2	583.80
13	Cafeteria Fund	10	5,304.04
21	Building	4	61,126.34
Total Number of Checks		81	210,193.84
Less Unpaid Sales Tax Liability			23.97
Net (Check Amount)			210,169.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

AGREEMENT WITH AN INDEPENDENT CONTRACTOR

THIS AGREEMENT, entered this 7th day of March, 2016 by and between the GRAVENSTEIN UNION SCHOOL DISTRICT, a political subdivision of the State of California. Hereinafter-called "District", and Nancy Ricciardi hereinafter-called "Contractor".

WITNESSETH:

WHEREAS, pursuant to Section 39844 of the Education Code and Section 53060 of the Government Code, District is authorized to engage independent contractors to perform sundry services for the District; and

WHEREAS, it is necessary and desirable that Contractor be employed by District for the purpose of performing services hereinafter described:

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Services to be performed by contractor:
Art Instruction to students.
2. Payments: in consideration of the services set forth, the District shall pay to Contractor a sum of money not to exceed, during the term of this agreement the session rate of \$85.00, not to exceed a total of \$4,590. Payment of the aforesaid sum shall be made in the following manner: Payments shall be made as invoiced with a detailed invoice by the Contractor.
3. Relationship of the parties. It is understood that this is an agreement by and between Independent Contractor(s), and is not Intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture of association or any other relationship whatsoever other than that of Independent Contractor.
4. Indemnification and Insurance. Contractor agrees to hold District harmless from any damage or injuries, which may occur to persons or property as a result of Contractor's activities pursuant to this agreement.
5. Non-assignability. Contractor shall not assign this agreement or any portion thereof to a third party without the prior written consent of the District, and any attempted assignment without such prior written consent in violation of this Section automatically shall terminate this agreement.
6. Contact terms. This agreement shall be in effect from March 2, 2016 until May 25, 2016, provided, however, that either party may terminate this agreement by giving written notice to the other party at least thirty (30) days in advance of the effective date of such termination.

IN WITNESS WHEREOF the parties hereto have affixed their hands on the day and year first above written.

Contractor's Name Nancy Ray Ricciardi

Address: _____

City _____ State _____ Zip _____

Fax #/email: _____

Telephone: _____

Signature, Linda LaMarre, District Superintendent

Signature, Nancy Ricciardi, Contract

Please fill-out, sign and return contract with attached W-9 to facilitate payment. A copy of the contract will be mailed to you. Upon completion of contract, please invoice to: Gravenstein Union School District, Business Office, 3840 Twig Avenue, Sebastopol, CA 95472. If you have any questions, please call (707) 823-7008.

Gravenstein Union School District

March 2016	Pre TK	K	1	2	3	4	5	6	7	8	Totals
Teachers											
Crandall ENRICH!		20									20
Hanchey ENRICH!		21									21
Trivunovic		19									19
Reid-Toms TK		21									21
Redfern		19									19
Candau ENRICH!			20								20
Groody ENRICH!			20								20
Dellosa			18								18
Clement			18								18
Otterson				21							21
Basque ENRICH!				21							21
DeBolt ENRICH!				21							21
Sprinkle				20							20
McGough					15						15
Mattish ENRICH!					21						21
Nordstrom ENRICH!					21						21
Haas					15						15
Brown ENRICH!						26					26
Hillier ENRICH!						26					26
Lofchie						24					24
Gorman ENRICH!							23				23
Oakley						2	2				4
Pugno ENRICH!							23				23
Urmini							26				26
Helton								19			19
Kinman								17			17
Latham ENRICH!								26			26
Rich ENRICH!								26			26
Collins ENRICH!									26		26
Dexter ENRICH!									27		27
Jex-Lewis									16		16
Blanco									16		16
Sotiras										18	18
Cole										15	15
Shore ENRICH!										26	26
Sporrer ENRICH!										24	24
Gravenstein Campus	0	100	76	83	72	78	74				483
Hillcrest Campus								88	85	83	256
March 2016	0	100	76	83	72	78	74	88	85	83	739
March 2015		94	79	70	70	67	74	70	84	115	723
March 2014		101	62	69	65	71	65	72	101	105	711
March 2013		81	68	68	61	69	69	85	109	101	711
March 2012		79	71	61	66	62	85	89	94	79	686
March 2011		67	57	59	51	83	73	83	79	91	643
March 2010		56	61	49	76	69	71	66	84	94	626

2015
454
269
723





GRAVENSTEIN UNION SCHOOL DISTRICT

Linda J. LaMarre, Superintendent

3840 Twig Avenue

Sebastopol, CA 95472

707-823-7008 (v)

707-823-2108 (f)

Email: llamarre@grav.k12.ca.us

Board of Trustees

Jim Horn, Board President

Desiree Beck, Board Clerk

Arif Virji, Board Member

Jeff Weaver, Board Member

Sandra Wickland, Board Member

2015/16 Budget Transfer #2

Gravenstein Union School District
 2015-16 Budget at 2nd Interim
 As of March 7, 2016

	A	B	C	D	E	F	G
	2014/15 Estimated Actuals 6/10/2015	Public Hearing 6/10/2015	2015/16 Budget for Adoption 6/24/2015	Budget at 1st Interim 12/9/2015	Budget at 2nd Interim 3/7/2016	Difference (E-D)	Comments
A REVENUES							
8010-8099 Revenue Limit Sources	\$ 6,487,264	\$ 5,531,357	\$ 5,531,357	\$ 7,311,753	\$ 7,211,636	\$ (100,117)	Adj Attendance Projection to Actual
8100-8299 Federal Revenues	\$ 125,175	\$ 125,264	\$ 125,264	\$ 125,368	\$ 125,368	\$ -	
8300-8599 Other State Revenue	\$ 173,366	\$ 173,366	\$ 484,620	\$ 552,752	\$ 699,323	\$ 146,571	STRS on Behalf Contributions
8600-8799 Other Local Revenue	\$ 427,226	\$ 413,132	\$ 384,496	\$ 368,395	\$ 386,745	\$ 18,350	Foundation- offsetting expenses
TOTAL REVENUES	\$ 7,213,031	\$ 6,243,119	\$ 6,525,737	\$ 8,358,268	\$ 8,423,072	\$ 64,804	
B EXPENDITURES							
1000-1999 Certificated Salaries	\$ 2,994,538	\$ 3,066,103	\$ 3,066,105	\$ 3,159,248	\$ 3,160,548	\$ 1,300	
2000-2999 Classified Salaries	\$ 550,092	\$ 533,564	\$ 533,564	\$ 532,341	\$ 530,341	\$ (2,000)	
3000-3999 Employee Benefits	\$ 944,621	\$ 1,006,034	\$ 985,719	\$ 983,567	\$ 1,128,554	\$ 144,987	STRS on Behalf Contributions
4000-4999 Books and Supplies	\$ 486,781	\$ 527,352	\$ 514,573	\$ 536,838	\$ 562,250	\$ 25,412	AEDs, Epi Pens, Printers, Furniture
5000-5999 Services, Other Operating Expenditures	\$ 833,431	\$ 830,459	\$ 903,674	\$ 988,209	\$ 1,020,392	\$ 32,183	Field Trip Costs & HYA Associates
6000-6999 Capital Outlay	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 14,540	\$ (10,460)	Reallocate to furniture and equipment
7000-7299 Other Outgoing	\$ 38,440	\$ 38,440	\$ 38,440	\$ 88,440	\$ 88,440	\$ -	
7300-7399 Direct Support Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 5,872,903	\$ 6,026,952	\$ 6,067,075	\$ 6,313,643	\$ 6,505,065	\$ 191,422	
C Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses	\$ 1,340,128	\$ 216,167	\$ 458,662	\$ 2,044,625	\$ 1,918,007	\$ (126,618)	
D OTHER SOURCES/USES							
8910-8929 Interfund Transfers							
9010-9029 Transfer In							
9110-9129 Transfer Out -	\$ (1,548,837)	\$ (5,785)	\$ (10,658)	\$ (10,658)	\$ (10,658)	\$ -	To Café Fund
9210-9229 Contribution to Restricted Programs							
TOTAL, OTHERS SOURCES	\$ (1,548,837)	\$ (5,785)	\$ (10,658)	\$ (10,658)	\$ (10,658)	\$ -	
E Net Increase / Decrease in FUND BALANCE	\$ (208,709)	\$ 210,382	\$ 448,004	\$ 2,033,967	\$ 1,907,349	\$ (126,618)	

Gravenstein Union School District
 2015-16 Budget at 2nd Interim
 As of March 7, 2016

	A		B		C		D		E		F		G
	2014/15		2015/16		2015/16		2015/16		2015/16		2015/16		
	Estimated	Actuals	Public	Budget for	Budget at	Budget at	Budget at	Budget at	Budget at	Difference			Comments
	6/10/2015	6/10/2015	Hearing	Adoption	1st Interim	1st Interim	2nd Interim	2nd Interim	Difference	(E-D)			
			6/10/2015	6/24/2015	12/9/2015	12/9/2015	3/7/2016	3/7/2016	(E-D)				
F FUND BALANCE -- RESERVES													
Beginning Balance, July 1	\$ 6,125,708	\$	\$ 5,770,273	\$ 5,766,956	\$ 6,300,404	\$ 6,300,404	\$ 6,300,404	\$	\$	-			
As of July 1 -- Unaudited													
Audit Adjustments	\$ (150,043)	\$								\$			
Balance Restatement													
NET BEGINNING BALANCE	\$ 5,975,665	\$	\$ 5,770,273	\$ 5,766,956	\$ 6,300,404	\$ 6,300,404	\$ 6,300,404	\$	\$	-			
Fund Increase (Decrease) (E)	\$ (208,709)	\$	\$ 210,382	\$ 448,004	\$ 2,033,967	\$ 2,033,967	\$ 1,907,349	\$	\$	(126,618)			
Program Reserves													
Restricted Program Balances													
14													
15													
16													
17													
ENDING FUND BALANCE	\$ 5,766,956	\$	\$ 5,980,655	\$ 6,214,960	\$ 8,334,371	\$ 8,334,371	\$ 8,207,753	\$	\$	(126,618)			
Components of Ending Fund Balance													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
32													
33													
Nonspendable													
Revolving Cash	\$ 1,000	\$	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$	\$	-			
Cash in Bank													
Prepaid Expenditures	\$ 6,106	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$	-			
Restricted	\$ 160,015	\$	\$ 193,574	\$ 166,121	\$ 153,420	\$ 153,420	\$ 149,585	\$	\$	(3,835)			
Committed													
Assigned - Basic Aid Suppl	\$ 1,536,233	\$	\$ 1,536,233	\$ 1,536,233	\$ 1,536,233	\$ 1,536,233	\$ 1,536,233	\$	\$	-			
Assigned - Basic Aid Suppl	\$ 1,536,233	\$	\$ 1,536,233	\$ 374,000	\$ 362,851	\$ 362,851	\$ 362,851	\$	\$	-			
Assigned - 2015/16 1x Mandated Cost \$													
Unassigned/Unappropriated													
Reserve for Economic Uncertainties	\$ 587,290	\$	\$ 602,695	\$ 606,708	\$ 630,299	\$ 630,299	\$ 649,441	\$	\$	19,142			moves as expenditures move.
UNAPPROPRIATED ENDING FUND BALANCE	\$ 1,940,079	\$	\$ 2,110,920	\$ 3,530,899	\$ 3,999,393	\$ 3,999,393	\$ 3,857,467	\$	\$	(141,925)			

Gravenstein Union School District
 2015-16 2nd Interim Financial Report - Other Funds
 Budget Transfer - 3/07/2016

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Child Development Fund 12

		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 1st Interim	3/7/2016 2nd Interim	Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ 820	\$ 820
Other Local Revenue	8600-8799	\$ 151,197	\$ 189,095	\$ 189,170	\$ 75
TOTAL REVENUES		\$ 151,197	\$ 189,095	\$ 189,990	\$ 895
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ 88,478	\$ 110,712	\$ 114,088	\$ 3,376
Employee Benefits	3000-3999	\$ 29,156	\$ 42,602	\$ 45,081	\$ 2,479
Books and Supplies	4000-4999	\$ 10,800	\$ 10,800	\$ 9,680	\$ (1,120)
Services, Other Operating Expenditures	5000-5999	\$ 5,870	\$ 5,892	\$ 6,035	\$ 143
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 134,304	\$ 170,006	\$ 174,884	\$ 4,878
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ 16,893	\$ 19,089	\$ 15,106	\$ (3,983)
D OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out - Deferred Maint & Cafeteria	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ 16,893	\$ 19,089	\$ 15,106	\$ (3,983)
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 178,332	\$ 36,389	\$ 36,389	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 178,332	\$ 36,389	\$ 36,389	\$ -
Fund Increase (Decrease) (E)		\$ 16,893	\$ 19,089	\$ 15,106	\$ (3,983)
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 195,225	\$ 55,478	\$ 51,495	\$ (3,983)
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -			\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted					\$ -
Committed		\$ -	\$ -	\$ -	\$ -
Assigned		\$ 195,225	\$ 55,478	\$ 51,495	\$ (3,983)
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Cafeteria Fund -- 13

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	Object
A REVENUES	
LCFF	8010-8099
Federal Revenues	8100-8299
Other State Revenue	8300-8599
Other Local Revenue	8600-8799
TOTAL REVENUES	
B EXPENDITURES	
Certificated Salaries	1000-1999
Classified Salaries	2000-2999
Employee Benefits	3000-3999
Books and Supplies	4000-4999
Services, Other Operating Expenditures	5000-5999
Capital Outlay	6000-6999
Other Outgoing	7000-7299
Direct Support Costs	7300-7399
TOTAL EXPENDITURES	
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses	
C OTHER SOURCES/USES	
Interfund Transfers	
Transfer In	8910-8929
Transfer Out - Deferred Maint & Cafeteria	7610-7629
Contribution to Restricted Programs	
TOTAL, OTHERS SOURCES	
E Net Increase / Decrease in FUND BALANCE	
F FUND BALANCE -- RESERVES	
Beginning Balance, July 1	
As of July 1 -- Unaudited	
Audit Adjustments	
Balance Restatement	
NET BEGINNING BALANCE	
Fund Increase (Decrease) (E)	
Program Reserves	
Restricted Program Balances	
ENDING FUND BALANCE	
Components of Ending Fund Balance	
Nonspendable	
Revolving Cash	
Cash in Bank	
Prepaid Expenditures	
Restricted	
Committed	
Assigned	
UNAPPROPRIATED ENDING FUND BALANCE	

2015-16				Transfer
6/24/2015 Adopted Budget	12/9/2015 1st Interim	3/7/2016 2nd Interim		
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 25,318	\$ 25,318	\$ 29,582	\$ 4,264	\$ 4,264
\$ 1,698	\$ 1,698	\$ 1,984	\$ 286	\$ 286
\$ 35,714	\$ 35,714	\$ 40,769	\$ 5,055	\$ 5,055
\$ 62,730	\$ 62,730	\$ 72,335	\$ 9,605	\$ 9,605
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 18,728	\$ 18,728	\$ 21,023	\$ 2,295	\$ 2,295
\$ 4,934	\$ 4,934	\$ 5,826	\$ 892	\$ 892
\$ 48,129	\$ 48,129	\$ 56,372	\$ 8,243	\$ 8,243
\$ 1,597	\$ 1,597	\$ 1,618	\$ 21	\$ 21
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 73,388	\$ 73,388	\$ 84,839	\$ 11,451	\$ 11,451
\$ (10,658)	\$ (10,658)	\$ (12,504)	\$ (1,846)	\$ (1,846)
\$ 10,658	\$ 10,658	\$ 10,658	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 10,658	\$ 10,658	\$ 10,658	\$ -	\$ -
\$ -	\$ -	\$ (1,846)	\$ (1,846)	\$ (1,846)
\$ 4,873	\$ 7,505	\$ 7,505	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 4,873	\$ 7,505	\$ 7,505	\$ -	\$ -
\$ -	\$ -	\$ (1,846)	\$ (1,846)	\$ (1,846)
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 4,873	\$ 7,505	\$ 5,659	\$ (1,846)	\$ (1,846)
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

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	Object
A REVENUES	
LCFF	8010-8099
Federal Revenues	8100-8299
Other State Revenue	8300-8599
Other Local Revenue	8600-8799
TOTAL REVENUES	
B EXPENDITURES	
Certificated Salaries	1000-1999
Classified Salaries	2000-2999
Employee Benefits	3000-3999
Books and Supplies	4000-4999
Services, Other Operating Expenditures	5000-5999
Capital Outlay	6000-6999
Other Outgoing	7000-7299
Direct Support Costs	7300-7399
TOTAL EXPENDITURES	
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses	
C OTHER SOURCES/USES	
Interfund Transfers	
Transfer In	8910-8929
Transfer Out - Deferred Maint & Cafeteria	7610-7629
Contribution to Restricted Programs	
TOTAL, OTHERS SOURCES	
E Net Increase / Decrease in FUND BALANCE	
F FUND BALANCE -- RESERVES	
Beginning Balance, July 1	
As of July 1 -- Unaudited	
Audit Adjustments	
Balance Restatement	
NET BEGINNING BALANCE	
Fund Increase (Decrease) (E)	
Program Reserves	
Restricted Program Balances	
ENDING FUND BALANCE	
Components of Ending Fund Balance	
Nonspendable	
Revolving Cash	
Cash in Bank	
Prepaid Expenditures	
Restricted	
Committed	
Assigned	
UNAPPROPRIATED ENDING FUND BALANCE	

Deferred Maint Fund - 14			
2015-16			
6/24/2015 Adopted Budget	12/9/2015 Updated Budget	3/7/2016 Updated Budget	Transfer
\$ 19,507	\$ 19,507	\$ 19,507	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 500	\$ 500	\$ 500	\$ -
\$ 20,007	\$ 20,007	\$ 20,007	\$ -
	\$ -	\$ -	\$ -
\$ 1,000	\$ 1,000	\$ 1,000	\$ -
\$ 100	\$ 100	\$ 100	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 21,300	\$ 21,300	\$ 21,300	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 22,400	\$ 22,400	\$ 22,400	\$ -
\$ (2,393)	\$ (2,393)	\$ (2,393)	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ (2,393)	\$ (2,393)	\$ (2,393)	\$ -
\$ 29,333	\$ 30,387	\$ 30,387	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ 29,333	\$ 30,387	\$ 30,387	\$ -
\$ (2,393)	\$ (2,393)	\$ (2,393)	\$ -
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\$ 26,940	\$ 27,994	\$ 27,994	\$ -
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Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Reserve for Economic Uncertainties - 17

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget	3/7/2016 Updated Budget	Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
TOTAL REVENUES		\$ 3,000	\$ 3,000	\$ 3,000	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ -	\$ -	\$ -	\$ -
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ 3,000	\$ 3,000	\$ 3,000	\$ -
D OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out - Deferred Maint & Cafeteria	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ 3,000	\$ 3,000	\$ 3,000	\$ -
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 499,637	\$ 499,579	\$ 499,579	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 499,637	\$ 499,579	\$ 499,579	\$ -
Fund Increase (Decrease) (E)		\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 502,637	\$ 502,579	\$ 502,579	\$ -
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -	\$ -	\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted					
Committed		\$ -	\$ -	\$ -	\$ -
Assigned		\$ 502,637	\$ 502,579	\$ 502,579	\$ -
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Post Employment Benefit Fund - 20

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget	3/7/2016 Updated Budget	Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ 4,400	\$ 4,400	\$ 4,400	\$ -
TOTAL REVENUES		\$ 4,400	\$ 4,400	\$ 4,400	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ -	\$ -	\$ -	\$ -
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ 4,400	\$ 4,400	\$ 4,400	\$ -
C OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out - Deferred Maint & Cafeteria	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ 4,400	\$ 4,400	\$ 4,400	\$ -
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 789,202	\$ 789,614	\$ 789,614	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 789,202	\$ 789,614	\$ 789,614	\$ -
Fund Increase (Decrease) (E)		\$ 4,400	\$ 4,400	\$ 4,400	\$ -
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 793,602	\$ 794,014	\$ 794,014	\$ -
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -	\$ -	\$ -
Cash in Bank		\$ -	\$ -	\$ -	\$ -
Prepaid Expenditures		\$ -	\$ -	\$ -	\$ -
Restricted					
Committed		\$ -	\$ -	\$ -	\$ -
Assigned		\$ 793,602	\$ 794,014	\$ 794,014	\$ -
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Building Fund - 21 - Bond Fund

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget	3/7/2016 Updated Budget	Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ 9,000	\$ 17,000	\$ 17,000	\$ -
TOTAL REVENUES		\$ 9,000	\$ 17,000	\$ 17,000	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ -	\$ -	\$ 850	\$ 850
Capital Outlay	6000-6999	\$ 902,674	\$ 1,204,416	\$ 1,921,490	\$ 717,074
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 902,674	\$ 1,204,416	\$ 1,922,340	\$ 717,924
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ (893,674)	\$ (1,187,416)	\$ (1,905,340)	\$ (717,924)
D OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -		\$ -	\$ -
Other Sources In	8930-8979	\$ -		\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ (893,674)	\$ (1,187,416)	\$ (1,905,340)	\$ (717,924)
F FUND BALANCE – RESERVES					
Beginning Balance, July 1		\$ 3,766,740	\$ 4,184,676	\$ 4,184,676	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 3,766,740	\$ 4,184,676	\$ 4,184,676	\$ -
Fund Increase (Decrease) (E)		\$ (893,674)	\$ (1,187,416)	\$ (1,905,340)	\$ (717,924)
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 2,873,066	\$ 2,997,260	\$ 2,279,336	\$ (717,924)
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -		\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted		\$ 2,873,066	\$ 2,997,260	\$ 2,242,536	\$ (754,724)
Committed		\$ -		\$ -	\$ -
Assigned		\$ -	\$ -	\$ 36,800	\$ 36,800
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Capital Facilities Fund - 25

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget		Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ 6,335	\$ 15,335	\$ 15,335	\$ -
TOTAL REVENUES		\$ 6,335	\$ 15,335	\$ 15,335	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ 225	\$ 225	\$ 225	\$ -
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ 1,677	\$ 1,677	\$ 1,677	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 1,902	\$ 1,902	\$ 1,902	\$ -
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ 4,433	\$ 13,433	\$ 13,433	\$ -
C OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out - Deferred Maint & Cafeteria	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ 4,433	\$ 13,433	\$ 13,433	\$ -
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 63,584	\$ 59,796	\$ 59,796	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 63,584	\$ 59,796	\$ 59,796	\$ -
Fund Increase (Decrease) (E)		\$ 4,433	\$ 13,433	\$ 13,433	\$ -
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 68,017	\$ 73,229	\$ 73,229	\$ -
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -	\$ -	\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted					\$ -
Committed		\$ 68,017	\$ 73,229	\$ 73,229	\$ -
Assigned		\$ -	\$ -	\$ -	\$ -
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
 2015-16 2nd Interim Financial Report - Other Funds
 Budget Transfer - 3/07/2016

County Building Fund -- 35

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget		Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ -	\$ -	\$ -	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ -	\$ -	\$ -	\$ -
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenue over C Expenditure Before Other Sources/Uses		\$ -	\$ -	\$ -	\$ -
D OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out -	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ -	\$ -	\$ -	\$ -
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 5,056	\$ 5,086	\$ 5,086	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 5,056	\$ 5,086	\$ 5,086	\$ -
Fund Increase (Decrease) (E)		\$ -	\$ -	\$ -	\$ -
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 5,056	\$ 5,086	\$ 5,086	\$ -
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -	\$ -	\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted		\$ 5,050	\$ 5,080	\$ 5,080	\$ -
Committed		\$ 6	\$ 6	\$ 6	\$ -
Assigned		\$ -	\$ -	\$ -	\$ -
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Gravenstein Union School District
2015-16 2nd Interim Financial Report - Other Funds
Budget Transfer - 3/07/2016

Capital Reserve Fund - 40

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		2015-16			
		6/24/2015 Adopted Budget	12/9/2015 Updated Budget		Transfer
A REVENUES					
LCFF	8010-8099	\$ -	\$ -	\$ -	\$ -
Federal Revenues	8100-8299	\$ -	\$ -	\$ -	\$ -
Other State Revenue	8300-8599	\$ -	\$ -	\$ -	\$ -
Other Local Revenue	8600-8799	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL REVENUES		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
B EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ -	\$ -	\$ -	\$ -
Employee Benefits	3000-3999	\$ -	\$ -	\$ -	\$ -
Books and Supplies	4000-4999	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenditures	5000-5999	\$ -	\$ -	\$ -	\$ -
Capital Outlay	6000-6999	\$ -	\$ -	\$ -	\$ -
Other Outgoing	7000-7299	\$ -	\$ -	\$ -	\$ -
Direct Support Costs	7300-7399	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenue over Expenditure Before Other Sources/Uses		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
D OTHER SOURCES/USES					
Interfund Transfers					
Transfer In	8910-8929	\$ -	\$ -	\$ -	\$ -
Transfer Out - Deferred Maint & Cafeteria	7610-7629	\$ -	\$ -	\$ -	\$ -
Contribution to Restricted Programs					
TOTAL, OTHERS SOURCES		\$ -	\$ -	\$ -	\$ -
E Net Increase / Decrease in FUND BALANCE		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
F FUND BALANCE -- RESERVES					
Beginning Balance, July 1		\$ 1,107,501	\$ 1,112,709	\$ 1,112,709	\$ -
As of July 1 -- Unaudited					
Audit Adjustments		\$ -	\$ -	\$ -	\$ -
Balance Restatement		\$ -	\$ -	\$ -	\$ -
NET BEGINNING BALANCE		\$ 1,107,501	\$ 1,112,709	\$ 1,112,709	\$ -
Fund Increase (Decrease) (E)		\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Program Reserves					\$ -
Restricted Program Balances					\$ -
ENDING FUND BALANCE		\$ 1,112,501	\$ 1,117,709	\$ 1,117,709	\$ -
Components of Ending Fund Balance					
Nonspendable					
Revolving Cash		\$ -	\$ -		\$ -
Cash in Bank					\$ -
Prepaid Expenditures					\$ -
Restricted					
Committed		\$ -	\$ -	\$ -	\$ -
Assigned - Facilities		\$ 1,112,501	\$ 1,117,709	\$ 1,117,709	\$ -
UNAPPROPRIATED ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

Consolidated Application for Funding Categorical Aid Programs, 2016 Winter Submission

Certification: I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and, I agree to have the use of these funds received and/or audited according to the standards and criteria set forth in the California Department of Education's Federal Program Monitoring (FPM) Manual. Legal assurances for all the programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retrained on site. I certify that we accept all assurances except for those, which a waiver has been obtained or requested. A copy of all waivers or requests is on the file. I certify that actual ink signatures for this page are on file.


Signature of authorized representative

Linda J. LaMarre

Printed name of authorized representative

Superintendent

Title

2/18/2016

Date

2015-16 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Program Improvement Year	0
Title II Part A Transfers	
Title II, Part A entitlement	\$6,994
Transferred to Title I, Part A	\$0

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2015-16 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

2015-16 Title I, Part A entitlement	\$50,171
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$50,171
Note: In order for the 2014-15 Allowable Carryover amount to be pre-populated, the 2014-15 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2014-15 Allowable Carryover (Allowable values are the 12 month 2014-15 carryover amount or, whichever is less either the 15 month 2014-15 carryover amount or 15% of the 2014-15 entitlement plus transfers-in amount)	\$7,650
Repayment of funds	\$0
2015-16 Total allocation	\$57,821
Indirect cost reservation	\$0
Administrative reservation	\$0
2015-16 Title I, Part A adjusted allocation	\$57,821
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2015-16 Approved indirect cost rate	4.68%
Maximum allowable indirect cost reservation	\$2,585
Recommended administration reservation	\$6,088

*****Warning*****

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2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit school low income students	
Total participating attendance area low income students	
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Required Reservations

Title I Part A adjusted allocation	\$57,821
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Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$0
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$0

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	\$100
Homeless services provided (Maximum 500 characters)	Gravenstein Elementary will provide non-academic support and meeting the basic needs of the homeless (students clothing, supplies, health)
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No

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2015-16 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Other neglected or delinquent services	
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2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

Allowed Reservations

Professional Development for Highly Qualified Teachers and Paraprofessionals

Professional development for highly qualified teachers and paraprofessionals	\$0
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	\$0
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

Other School Programs

Other school programs including summer school or intersession programs or before and after school programs.	\$0
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

Other Allowable Reservations

Salary differentials	\$0
Preschool programs	\$0
Capital expenses for nonprofit private schools	\$0

Reservation Summary

Adjusted Allocation	\$57,821
Total required reservations	\$100
Total allowed reservations	\$0
Allocations after reservations	\$57,721
Total nonprofit private school set-aside	\$0
Private nonprofit school Parental Involvement set-aside	\$0

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2015-16 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$57,721

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2015-16 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689
 Juan J. Sanchez, Section 2141 Contact, jsanchez@cde.ca.gov, 916-319-0452

2015-16 Title II Part A entitlement	\$6,994
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$6,994
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2015-16 Allocation	\$6,994
Administrative and indirect costs	\$0
2015-16 Title II, Part A adjusted allocation	\$6,994

*****Warning*****

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2015-16 Title III, Part A Immigrant LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A Immigrant, and to report required reservations.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

2015-16 Title III, Part A Immigrant entitlement	\$74
Repayment of funds	\$0
2015-16 Allocation	\$74
Administrative and indirect costs	\$0
2015-16 Adjusted allocation	\$74
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title III, Part A Immigrant YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through December 31, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2015-16 Title III, Part A Immigrant entitlement	\$74
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$74
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$74
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	No
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

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California Department of Education

Gravenstein Union Elementary (49 70714 0000000)

Consolidated Application

Status: Certified
Saved by: Gail Eagan
Date: 2/18/2016 12:54 PM

2015-16 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frzic@cde.ca.gov, 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2015)	SIG Approval Date (ex. 04/30/2015)	Poverty Level %
Gravenstein Community Day	6119655	N			
Gravenstein Elementary	6051742	N			
Gravenstein First	0126888	N			
Hillcrest Middle	6051759	N			

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2013-14 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2013 through September 30, 2015.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflemmer@cde.ca.gov, 916-324-5689

2013-14 Title II, Part A final entitlement	\$6,954
2013-14 Title II, Part A total apportionment issued	\$3,534

Professional Development Expenditures

Professional development for teachers	
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	\$3,534
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$3,534
2013-14 Unspent Funds	\$0
Note: CDE will invoice the LEA for the amount of 2013-14 unspent funds.	
General Comment (Maximum 500 characters)	

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2014-15 Title I Part A Carryover

Report only expenditures for fiscal year 2014-15 allocation to determine funds to be carried over to fiscal year 2015-16.

CDE Program Contact:

Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

2014-15 Carryover Calculation

2014-15 Title I Part A Entitlement	\$36,664
Transferred in	\$0
Title I Part A available allocation	\$36,664
Expenditures and obligations from July 1, 2014 through June 30, 2015 (12 Months)	\$29,014
Carryover as of June 30, 2015	\$7,650
Carryover percent as of June 30, 2015	20.87%
Expenditures and obligations from July 1, 2014 through September 30, 2015 (15 Months)	\$32,230
Carryover as of September 30, 2015	\$4,434
Carryover percent as of September 30, 2015	12.09%

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2014-15 Title III, Part A Immigrant YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through December 31, 2015.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

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- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2014-15 Title III, Part A Immigrant entitlement	\$93
2014-15 Title III, Part A supplemental Immigrant entitlement	\$28
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$93
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$93
2014-15 Unspent funds	\$28
General comment (Maximum 500 characters)	

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2015-16 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
Nancy Bodenhausen, Title I Policy and Program Guidance Office, NBodenhausen@cde.ca.gov, 916-445-4904

LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

Is a single school district

Has a single school per grade span

Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

a - Meets 3.5% Low Income Requirement

c - Funded by Other Allowable Sources

d - Desegregation Waiver on File

e - Grandfather Provision

f - Feeder Pattern

g - Local Funded Charter Opted Out

h - Local Funded Charter Opted In

i - CORE Waiver Eligible High School

Low income measure

Group Schools by Grade Span

District-wide low income %

Available Title I, Part A school allocation

Available public school parental involvement reservation

Available nonprofit private school set-asides

FRPM

No

16.05%

\$57,721

\$0

\$0

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2015-16 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.
 Available nonprofit private school parental involvement reservation \$0

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Gravenstein First	0126888	1	37	13	35.14	489.16					6359.08		N	N	
Hillcrest Middle	6051759	2	258	39	15.12	489.16					19077.24		N	N	
Gravenstein Elementary	6051742	1	440	66	15.00	489.16					32284.56		N	N	
Gravenstein Community Day	6119655	1	0	0	0.00	0.00					0.00		N	N	

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Memorandum of Understanding between the Gravenstein Union School District and the Gravenstein Schools Magnet Program Foundation

Fiscal Year Ending June 30, 2017

- 1) **PARTIES:** The parties to this Memorandum of Understanding (hereafter "MOU" or "Agreement") are the Gravenstein Union School District (District) and the Gravenstein Schools Magnet Program Foundation (MPF). The District and the MPF warrant that the individuals executing this Agreement have the authority to bind the parties.
- 2) **TERMINATION AND RENEWAL OF AGREEMENT:** This Agreement covers the 2016-17 school year. The parties anticipate yearly rolling renewal of this Agreement, but either party may refuse to renew the Agreement without cause. The renewal of this Agreement must be completed by March 1st in the year in which the Agreement expires.
- 3) **UNDERSTANDINGS:**
 - A) The MPF is a non-profit corporation established to support the Gravenstein Union School District creative arts magnet program.
 - B) The MPF agrees that it will fulfill all requirements of a school-connected organization in accordance with District Board Policy/Administrative Regulation 1230.
 - C) The MPF agrees that all funds raised by the MPF are and will be used for the benefit of students enrolled in the District's creative arts magnet program in accordance with Education Code 51521.
 - D) The MPF will maintain Directors' and Officers' liability insurance in the amount of at least \$1,000,000. The MPF will provide the District with certificates of insurance for all insurance policies.
 - E) The MPF may supply, with the approval of the District Superintendent, contractors exclusively paid by the MPF and volunteers to supplement the program. All MPF contractors and volunteers are subject to District policies and regulations but are not considered District employees or contractors. The District will fingerprint all MPF contractors prior to contact with students.
 - F) Under District supervision, the MPF may supply additional instructional materials at the MPF expense. Materials purchased by MPF for use by the Magnet Program students or classrooms constitute donations to the District specifically for the benefit of the Magnet Program.
 - G) The District Superintendent will supervise the Magnet Program curriculum and materials, which will follow the California State Board of Education approved Standards.

- H) Magnet Program students are enrolled in the District and are subject to District policies and regulations.
 - I) The District will employ and supervise the Magnet Program Director and all certificated program teachers, who will receive District benefits and be subject to District policies and regulations.
 - J) The District will provide Magnet Program students and classrooms with equivalent instructional materials and equipment as other District students and classrooms in similar grade levels.
 - K) The Magnet program class size in grades K-3 is the same as regular program. The District's goal for the Magnet program in grades 4-8 is a class size of 24 to 26 students.
- 4) SCHEDULE OF REIMBURSEMENTS TO THE DISTRICT: The MPF agrees to contribute the following reimbursements to the District:

- A) Reimbursement of Magnet Program teacher stipends: The District will pay a stipend not to exceed \$1,500 per teacher, per class room, for the 2016-17 school year to each core Magnet Program teacher to compensate for the extra time and duties spent during the longer school day for Magnet Program students. The MPF agrees to reimburse the District for these stipends in three equal installments at the end of each trimester.
- B) Reimbursement of 7/8 grade science and math teachers: 7th and 8th grade Magnet Program students receive regular science and math instruction from District teachers who are not core Magnet Program teachers. During these classes, the 7th and 8th grade core Magnet Program teachers spend this time to benefit the Magnet program and do not instruct students in the District's regular program, resulting in additional District teaching expense.

The MPF agrees to reimburse the District for the cost to provide full-time core Magnet teachers as well as additional math and science instruction in grades 7/8. For the 2016-17 school year the reimbursement will not exceed \$26,000.00. The MPF agrees to pay this reimbursement in three equal installments at the end of each trimester.

- C) Reimbursement for Spanish instruction: The parties recognize that the State of California does not cover the cost of Spanish instruction at the K-8 level and, in the District, such instruction is paid for by reimbursements from the District's parent foundations. The MPF agrees to reimburse the District for the cost of Spanish enrichment provided to the Magnet Program students. The cost reimbursement for the 2016-17 school year will not exceed \$25,000.00. The MPF agrees to reimburse the District in three equal installments at the end of each trimester.
- D) Reimbursement of District-employed enrichment instructors: District employees who provide enrichment instruction to Magnet Program students

during the Magnet Program school day will be paid by the District. The MPF agrees to reimburse the District for the actual cost to the District of such instruction, which we estimate to be \$5,000 for the 2016-17 school year.

- E) **Fingerprinting Reimbursement:** The MPF will reimburse the District for actual fingerprinting costs of MPF contractors and parent volunteers.
- F) **Fieldtrip Reimbursement:** A variety of unique fieldtrips are an integral part of the Magnet program. Fieldtrips that take place or begin during the instructional day are considered District fieldtrips and must be approved by the District Superintendent. The MPF agrees to reimburse the District for the cost of Magnet program fieldtrips under the following circumstances:
 - i. The PROGRAM Director must obtain MPF Board approval in advance to fund PROGRAM fieldtrips and related costs that are expected to exceed \$2,000. Additionally, the Director will obtain MPF Board approval for cost overages.
 - ii. Any additional field trips that are not specifically approved by the MPF Board must be within the grade-level field trip budget to assure MPF reimbursement to the District.
 - iii. The District shall supply all invoices documenting the costs for which it is requesting reimbursement.
 - iv. The District will pay the cost of all trips and be reimbursed 100% by MPF.
- 5) **DISTRICT REPORTING TO MPF:** The District agrees to provide the following to the MPF:
 - A) Monthly Program classroom enrollment information which will include a listing of all students currently enrolled in the Program at the end of the monthly reporting period.
 - B) Monthly invoices detailing amounts payable to the District for Program expenditures. The monthly invoices will be supported with appropriate third party backup documentation such as a vendor invoices.
- 6) **ENTIRE AGREEMENT:** This Agreement contains the entire agreement of the parties as to the Understandings and Reimbursements covered herein, and any prior written or oral agreements are merged herein. It shall be construed as jointly drafted, not for or against any party. Both parties acknowledge that they have had the opportunity to be advised by legal counsel of their choosing.
- 7) **AMENDMENT:** This Agreement may be modified or amended only by a written agreement signed by the authorized representatives of the parties.
- 8) **WAIVER:** No waiver of any term or provision of this Agreement will be valid unless such waiver is in writing, signed by the party against whom enforcement of the waiver is sought. The waiver of any term or provision of this Agreement shall not apply to any subsequent breach of this Agreement.
- 9) **COUNTERPARTS:** This Agreement may be executed in several counterparts, each of

which shall be deemed an original, but together they shall constitute one and the same instrument.

- 10) SEVERABILITY: The provisions of this Agreement shall be deemed severable, and, if any part of any provision is held illegal, void or invalid under applicable law, such provision may be changed to the extent reasonably necessary to make the provision, as so changed, legal, valid and binding. If any provision of this Agreement is held illegal, void or invalid in its entirety, the remaining provisions of this Agreement shall not in any way be affected or impaired but shall remain binding in accordance with their terms.
- 11) MEET AND CONFER: Communication is crucial to the ongoing viability of the Magnet Program. In the event of any dispute arising under this Agreement, the parties shall meet and confer in good faith to attempt to resolve any issues. The parties may, but are not required, to participate in neutral mediation to facilitate the discussion and resolution process.

Dated: _____

Jim Horn, President
GUSD Board of
Trustees

Jim Barrios, President
MPF Board of Directors

Board Approved: _____

Board Approved: _____

GUSD

Board Policy

Student Wellness

BP 5030

Students

Note: The Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296) repealed 42 USC 1751 Note and added 42 USC 1758b which mandates each district participating in the National School Lunch Program (42 USC 1751-1769) or any program in the Child Nutrition Act of 1966 (42 USC 1771-1791), including the School Breakfast Program, to adopt a district-wide school wellness policy. The following policy fulfills this mandate and should be revised to reflect district practice. Other policies in the district's policy manual will likely contain additional provisions supporting this wellness policy, such as BP 3312 - Contracts, BP/AR 3550 - Food Service/Child Nutrition Program, BP/AR 3553 - Free and Reduced Price Meals, BP/AR 3554 - Other Food Sales, BP/AR 6142.7 - Physical Education and Activity, and BP/AR 6142.8 - Comprehensive Health Education.

Note: The following paragraph links student wellness with the components of a coordinated school health approach recommended in the California Department of Education's (CDE) Health Framework for California Public Schools and may be revised to reflect district practice.

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces health literacy through health education, physical education and activity, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information and/or the district's student wellness policy to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

School Health Council/Committee

***Note: 42 USC 1758b, as added by P.L. 111-296, requires that specified stakeholders be permitted to participate not only in the development of the district's wellness policy, but also in its implementation and periodic review and update. The list of stakeholders

has been expanded to include physical education teachers and school health professionals.***

The Superintendent or designee shall permit parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b) **The district's School Site council (may include additional members- such as school board members), will serve as the District Health Council.**

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Nutrition and Physical Activity Goals

Note: 42 USC 1758b, as added by P.L. 111-296, mandates that the district's wellness policy include goals for nutrition education and physical activity, as specified below.

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. (42 USC 1758b)

The district's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The minimum requirements for physical education are:

- All K-12 students (including students with disabilities and/or special health-care needs and those in alternative educational settings) will receive physical education instruction as designated (EC sections 51210, 51222, and 51223):
 - A minimum of 200 minutes for every 10 school days for students in grades 1-6
 - A minimum of 400 minutes for every 10 school days for students in grades 7-12
- Temporary exemptions from physical education should be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program. (EC Section 51241)
- Physical education instruction is delivered by a teacher credentialed to teach physical education. Multiple Subject teachers are credentialed to teach physical education to their class. (EC Section 44203)
- School districts will administer a physical fitness test annually to all students in grades five, seven, and nine during the months of February, March, April, or May. (EC Section 60800)

- Students will receive their individual fitness test results upon completing the test. (EC Section 60800)
- Teachers and other school and community personnel will not use physical activity (e.g., running laps, push-ups) as punishment. (EC Section 49001)

Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education also may be offered through before- and after-school programs.

The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means.

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Board may enter into a joint use agreement to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

Nutritional Guidelines for Foods Available at School

Note: 42 USC 1758b, as added by P.L. 111-296, mandates that the district's wellness policy include nutritional guidelines, as specified below. P.L. 111-296 repealed the separate requirement that mandated the district's policy to include guidelines for federally reimbursable meals, but now requires that the guidelines for all foods available at school must be consistent with 42 USC 1773 and 1779. Nutritional standards are described in AR 3550 - Food Service/Child Nutrition Program and AR 3554 - Other Food Sales.

For all foods available on each campus during the school day, the district shall adopt nutritional guidelines which are consistent with 42 USC 1773 and 1779 and support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

***Note: The remainder of this section provides policy language to address this

mandated topic and should be revised to reflect district practice.***

The Board believes that foods and beverages available to students at district schools should support the health curriculum and promote optimal health, taking into consideration the needs of students with special dietary needs. Nutritional standards adopted by the district for all foods and beverages sold to students, including foods and beverages provided through the district's food service program, student stores, vending machines, or other venues, shall meet or exceed state and federal nutritional standards.

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

The Superintendent or designee shall encourage school organizations to use healthy food items or **(preferably) non-food items for fundraising purposes**. He/she also shall encourage school staff to avoid the use of non-nutritious foods and **preferably not use food as a reward** for students' academic performance, accomplishments, or classroom behavior.

(cf. 1230 - School-Connected Organizations)

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. **Class parties or celebrations shall be held at least two hours before or two hours after the lunch period.**

Program Implementation and Evaluation

The Superintendent shall designate one or more district or school employees, as appropriate, to ensure that each school site complies with this policy. (42 USC 1758b)

Note: 42 USC 1758b, as added by P.L. 111-296, requires that the district periodically provide an assessment of the implementation of the wellness policy, including comparison of the district's policy with model wellness policies. 42 USC 1758b requires the USDA to provide model policies and best practices recommended by federal and state agencies and nongovernmental organizations; see the USDA's web site.

The Superintendent or designee shall inform and update the public, including parents/guardians, students, and others in the community, about the contents and implementation of this policy. He/she shall periodically measure and make available to the public an assessment of the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

To determine whether the policy is being effectively implemented district-wide and at each district school, the following indicators shall be used:

1. Number of minutes of physical education instruction offered at each grade span
2. Results of the state's physical fitness test
3. An analysis of the nutritional content of meals served based on a sample of menus
4. Student participation rates in school meal programs, compared to percentage of students eligible for free and reduced-price meals
5. Number of sales of non-nutritious foods and beverages in fundraisers or other venues outside of the district's meal programs
6. Any other indicators recommended by the Superintendent and approved by the Board

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)

Legal Reference:

EDUCATION CODE
33350-33354 CDE responsibilities re: physical education
49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49561 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act
51210 Course of study, grades 1-6
51220 Course of study, grades 7-12
51222 Physical education
51223 Physical education, elementary schools
51795-51796.5 School instructional gardens
51880-51921 Comprehensive health education
CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations

15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs
UNITED STATES CODE, TITLE 42
1751-1769 National School Lunch Program, especially:
1758b Local wellness policy
1771-1791 Child Nutrition Act, including:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program
COURT DECISIONS
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:

CSBA PUBLICATIONS

Building Healthy Communities: A School Leader's Guide to Collaboration and
Community Engagement, 2009

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief,
2009

Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and
Guide, 2007

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev.
October 2007

Physical Education and California Schools, Policy Brief, rev. October 2007

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev.
April 2006

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards,
Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through
Grade Twelve, 2009

Healthy Children Ready to Learn: A White Paper on Health, Nutrition, and Physical
Education, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve,
2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October
2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices
in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, March
2010

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and

Planning Guide, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION
PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Changing the Scene, Improving the School Nutrition Environment: A Guide to Local
Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division:
<http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):
<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Center for Collaborative Solutions: <http://www.ccscenter.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity:
<http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:
<http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html>

(11/05 11/07) 7/11

GUSD Adopted July 11, 2012

Proposed

CSBA Sample

Board Policy

Student Wellness

BP 5030

Students

Note: The Healthy, Hunger-Free Kids Act of 2010 (42 USC 1758b) mandates each district participating in the National School Lunch Program (42 USC 1751-1769) or any program in the Child Nutrition Act of 1966 (42 USC 1771-1791), including the School Breakfast Program, to adopt a districtwide school wellness policy. The following policy fulfills this mandate and should be revised to reflect district practice. Other policies in the district's policy manual will likely contain additional provisions supporting this wellness policy, such as BP 3312 - Contracts, BP/AR 3550 - Food Service/Child Nutrition Program, BP/AR 3552 - Summer Meal Program, BP/AR 3553 - Free and Reduced Price Meals, BP/AR 3554 - Other Food Sales, BP/AR 6142.7 - Physical Education and Activity, and BP/AR 6142.8 - Comprehensive Health Education.

Note: Although the Governing Board has discretion under 42 USC 1758b to determine specific policies appropriate for its schools, the U.S. Department of Agriculture (USDA) is required to develop regulations that provide a framework and guidelines to assist districts in establishing their student wellness policies and to provide technical assistance through the Centers for Disease Control and Prevention (CDC). Currently the USDA and CDC provide resources and implementation tools on their web sites. In addition, CSBA's Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide summarizes research on the relationship between nutrition and physical activity and student achievement, provides worksheets for policy development, and contains other resources that may be useful in the development of the wellness policy.

Note: The following paragraph links student wellness with the components of a coordinated school health approach recommended in the California Department of Education's (CDE) Health Framework for California Public Schools and may be revised to reflect district practice.

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

- (cf. 1020 - Youth Services)
- (cf. 3513.3 - Tobacco-Free Schools)
- (cf. 3514 - Environmental Safety)
- (cf. 5131.6 - Alcohol and Other Drugs)
- (cf. 5131.61 - Drug Testing)

(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.6 - School Health Services)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)
(cf. 6164.2 - Guidance/Counseling Services)

School Health Council/Committee

Note: 42 USC 1758b requires that specified stakeholders be permitted to participate in the development, implementation, and periodic review and update of the district's wellness policy. One method to achieve continuing involvement of those groups and other key stakeholders could be through the creation of a school health council, as recommended in the CDE's Health Framework for California Public Schools. Pursuant to Government Code 54952, committees created by formal action of the Board are subject to open meeting laws (the Brown Act); see AR 1220 - Citizen Advisory Committees.

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b)

Note: The remainder of this section is optional and may be revised to reflect district practice.

To fulfill this requirement, the Superintendent or designee may appoint a school health council or other district committee whose membership shall include representatives of these groups. He/she also may invite participation of other groups or individuals, such as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

(cf. 1220 - Citizen Advisory Committees)
(cf. 9140 - Board Representatives)

The school health council/committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council/committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

Note: 42 USC 1758b mandates that the district's wellness policy include goals for the activities specified below.

The Board shall adopt goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. (42 USC 1758b)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

Note: The remainder of this section provides policy language to address this mandated topic and should be revised to reflect district practice.

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer Learning Programs)

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free give-aways, or other means.

(cf. 1325 - Advertising and Promotion)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

(cf. 1330.1 - Joint Use Agreements)

Professional development shall be regularly offered to health education and physical education teachers, coaches, activity supervisors, food services staff, and other staff as appropriate to enhance their health knowledge and skills.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee may disseminate health information and/or the district's student wellness policy to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 6020 - Parent Involvement)

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutritional Guidelines for Foods Available at School

***Note: 42 USC 1758b mandates that the district's wellness policy include nutritional guidelines that are consistent with federal nutrition standards, as specified below. Federal nutrition standards for the National School Lunch and Breakfast Programs, as amended by 77 Fed. Reg. 17, are aligned with the Dietary Guidelines for Americans. Requirements for the National School Lunch Program (7 CFR 210.10)

students, and others in the community, about the content and implementation of this policy and assessment results. (42 USC 1758b)

In addition, the assessment results shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432)

Note: Education Code 49432 authorizes, but does not require, schools to post a summary of nutrition and physical activity laws and regulations. The following paragraph is optional.

Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

Legal Reference:

EDUCATION CODE

- 33350-33354 CDE responsibilities re: physical education
 - 49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
 - 49490-49494 School breakfast and lunch programs
 - 49500-49505 School meals
 - 49510-49520 Nutrition
 - 49530-49536 Child Nutrition Act
 - 49540-49546 Child care food program
 - 49547-49548.3 Comprehensive nutrition services
 - 49550-49561 Meals for needy students
 - 49565-49565.8 California Fresh Start pilot program
 - 49570 National School Lunch Act
 - 51210 Course of study, grades 1-6
 - 51220 Course of study, grades 7-12
 - 51222 Physical education
 - 51223 Physical education, elementary schools
 - 51795-51796.5 School instructional gardens
 - 51880-51921 Comprehensive health education
- ##### CODE OF REGULATIONS, TITLE 5
- 15500-15501 Food sales by student organizations
 - 15510 Mandatory meals for needy students
 - 15530-15535 Nutrition education
 - 15550-15565 School lunch and breakfast programs
- ##### UNITED STATES CODE, TITLE 42

are effective July 1, 2012. Requirements for the School Breakfast Program (7 CFR 220.23) are applicable through the 2013-14 school year and then will be replaced by the requirements in 7 CFR 220.8. See AR 3550 - Food Service/Child Nutrition Program.***

For all foods available on each campus during the school day, the district shall adopt nutritional guidelines which are consistent with 42 USC 1773 and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

Note: The remainder of this section provides policy language to address this mandated topic and should be revised to reflect district practice.

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 5141.27 - Food Allergies/Special Dietary Needs)
(cf. 5148 - Child Care and Development)
(cf. 5148.3 - Preschool/Early Childhood Education)

Note: Pursuant to 42 USC 1758, schools participating in the National School Lunch Program are required to make free drinking water available for consumption at locations where meals are served during meal service. In addition, Education Code 38086 requires all California schools to make free drinking water available during school meal times, unless the Board adopts a resolution demonstrating that the district is unable to comply due to fiscal constraints or health or safety concerns. See AR 3550 - Food Service/Child Nutrition Program for policy language related to these requirements. Also see CSBA's policy brief Increasing Access to Drinking Water in Schools for further information and sample strategies for providing water and encouraging consumption.

The Superintendent or designee shall provide access to free potable water during meal times in the food service area in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and serving water in an appealing manner.

Note: Nutrition standards pertaining to food sales outside the food services program (e.g., sales through vending machines, student stores, and fundraisers) are addressed in AR 3554 - Other Food Sales. Pursuant to 42 USC 1758b, the USDA is required to establish nutrition standards for all foods sold and served in school at any time during the school day, although exemptions may be allowed for school-sponsored fundraisers if the fundraisers are approved by the school and are infrequent. Districts will be required to implement the standards beginning one school year following the approval of the federal rule.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's food services program, should support the health curriculum and promote optimal health. Nutritional standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutritional standards.

(cf. 3312 - Contracts)

(cf. 3554 - Other Food Sales)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

(cf. 1230 - School-Connected Organizations)

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

Program Implementation and Evaluation

The Superintendent shall designate one or more district or school employees, as appropriate, to ensure that each school site complies with this policy. (42 USC 1758b)

(cf. 0500 - Accountability)

(cf. 3555 - Nutrition Program Compliance)

Note: 42 USC 1758b requires periodic assessment of the implementation of the wellness policy, but does not define any specific timeline. CSBA's publication *Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies* recommends that a report on the implementation of the wellness policy be provided to the Board at least once every two years. The following optional paragraph may be revised to reflect district practice.

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every two years.

Note: 42 USC 1758b requires that the district assessment include a comparison of the district's policy with model wellness policies. See the USDA's web site for model policies and best practices recommended by federal and state agencies and nongovernmental organizations.

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

Note: Items #1-8 below are optional and may be revised to reflect district practice. For further information about the following indicators and a list of other possible indicators, see CSBA's Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies. The guide also describes possible data sources that may be used for each indicator and includes a sample report format. Indicators selected by the district may include a mix of process measures (e.g., level of student participation, number of classes, staffing, and costs) as well as outcome measures that assess the policy's impact on students (e.g., physical fitness test results, Body Mass Index, and food choices).

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutritional standards
5. Results of the state's physical fitness test at applicable grade levels
6. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
7. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program
8. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the school health council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

The Superintendent or designee shall inform and update the public, including parents/guardians,

1751-1769 National School Lunch Program, especially:
1758b Local wellness policy
1771-1791 Child Nutrition Act, especially:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.23 National School Breakfast Program
COURT DECISIONS
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:

CSBA PUBLICATIONS

Increasing Access to Drinking Water in Schools, Policy Brief, March 2013

Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2012

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009

Physical Education and California Schools, Policy Brief, rev. October 2007

School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, March 2010

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, 2005

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Rules and Regulations, January 26, 2012, Vol. 77, Number 17, pages 4088-4167

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U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

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Action for Healthy Kids: <http://www.actionforhealthykids.org>
California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>
California Department of Public Health: <http://www.cdph.ca.gov>
California Healthy Kids Resource Center: <http://www.californiahealthykids.org>
California Project LEAN (Leaders Encouraging Activity and Nutrition):
<http://www.californiaprojectlean.org>
California School Nutrition Association: <http://www.calsna.org>
Center for Collaborative Solutions: <http://www.ccscenter.org>
Centers for Disease Control and Prevention: <http://www.cdc.gov>
Dairy Council of California: <http://www.dairycouncilofca.org>
National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>
National Association of State Boards of Education: <http://www.nasbe.org>
School Nutrition Association: <http://www.schoolnutrition.org>
Society for Nutrition Education: <http://www.sne.org>
U.S. Department of Agriculture, Food Nutrition Service, wellness policy:
<http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html>

(11/07 7/11) 4/13

Adopted:

**Gravenstein Union School District
Sebastopol, California**