

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

December 9, 2015

- I. CALL TO ORDER** Pres. Horn called the meeting to order at 5:02 PM, Members Weaver, and Clerk Beck present, Member Virji expected late, Member Wickland absent.
- II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No comments.
- III. APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order** Pres. Horn suggested that business item O be moved after E.
- B. Approval of Minutes: Regular Meeting Minutes 11-4-2015** Mem. Weaver asked if a new transformer was going to be needed at Gravenstein, and Supt. LaMarre reported that the engineer and PG&E believe not.
- C. Vendor Warrants** Mem. Virji arrived at 5:05 PM
- D. Contract with SCOE for Schools Connect Consortium for 2015-16 - \$11,587** Pres. moved to approve with the change in agenda order, Weaver seconded, 3-0 yes.
- IV. REPORTS/CORRESPONDENCE**
- A. Board Reports**
- Mem. Weaver reported that teacher Linda Helton had surgery last Friday and is recovering well.
- Mem. Beck attended the pancake breakfast at Hillcrest where there was a good turnout and great music.
- B. Superintendent Report**
- 1. December enrollment 2015-16** Enrollment is four students up from last month. Supt. LaMarre has started to take in registration paperwork for next year.
- 2. Transportation** The concept of building a facility for the JPA was approved today at the transportation meeting. RFQs were not done for the architect or construction manager. Santa Rosa City Schools joining the JPA does justify a larger facility. According to current figures, Gravenstein will pay less overall for transportation, even with the new facility. This is based on estimates. Mem. Weaver inquired about the projected costs for 2016-17.

3. GSF and MPF Updates The pancake breakfast and holiday fair was last weekend and was well attended. This can be attributed to more student performers. GSF is going well. MPF is getting billed monthly and is paying their bills on time.

4. Bond Oversight Committee – 12-15-15 at Gravenstein – 5 PM The agendas for this will be sent out 12/10/15. Pres. Horn and Mem. Wickland will be attending. Mem. Weaver inquired about the correspondence with the Sonoma County Tax Payer Association. The Sonoma County Tax Payer Association believes that schools should be able to save money for their modernization projects, as opposed to bond funding.

C. Hillcrest Report Principal Fichera reported on music, athletics, the canned food drive, and the Hillcrest Science Fair.

D. GUTA Report GUTA President Allie Brown reported on the GO! Math pilot and Chromebook use in 2nd grade.

V. BUSINESS

A. Certificate of Election of Board President Clerk Beck nominated Jim Horn, Mem. Virji seconded, 4-0 yes.

B. Certificate of Election of Board Clerk Pres. Horn nominated Desiree Beck, Mem. Weaver seconded, 4-0 yes.

C. Representative to fill Vacancy of the Sonoma County Committee on School District Organization Mem. Weaver nominated Pres. Horn, Clerk Beck seconded, 4-0 yes.

D. Alternative Representative to fill Vacancy of the Sonoma County Committee on School District Organization Mem. Beck nominated Mem. Virji, Mem. Weaver seconded, 4-0 yes.

E. Day of week, time and frequency of Regular Monthly Meetings Pres. Horn moved to keep the second Wednesday of the month, 5 PM, Mem. Weaver seconded, 4-0 yes.

F. Facility Use Appeal – Move Over Mozart Item O has been moved to this point in the meeting. Mem. Weaver requested that this item be added to the meeting because he missed the vote. Mem. Weaver expressed that he is hoping that a workable agreement that would still make this service available to our students. Pres. Horn points out that currently CYO, and Girls on the Run are paying the facilities use

fee. West Co. Soccer, Four H, and Move over Mozart are not paying and therefore no longer using the Gravenstein or Hillcrest facilities. Mem. Weaver expressed that the loss of community activities on the campus as a result of enforcing the facilities use cost, was not the intent of putting the fees in place. Pres. Horn expressed that he feels that making an exception would be unfair to those who have paid the full amount. Mem. Virji expressed that he feels that the board should make an exception for this group. Mem. Beck expressed that the policy should be reexamined, but there should not be an exception made for one group.

No action taken.

G. Gravenstein Measure M Bond Project Update

The Hillcrest notice of completion is done. They have requested the final check.

Phase I Modernization at Gravenstein notice of completion has been issued.

Phase II design, including the administrative remodel, replacement of two modular buildings, and improved access to the baseball field, is being submitted to DSA.

Mem. Wickland arrived at 6:08 PM

H. Annual Developer Fee Report for 2014-15

Pres. Horn moved to acknowledge receipt of the report. Mem. Weaver seconded, 5-0 yes.

I. 2015-16 First Interim Report with Budget Transfer #1

CBO Howatt presented the First Interim Financial report to the Board. There hasn't been a lot of change from the time of the public hearing in June 2015. The State accounts for the Basic Aid Supplemental income (\$1.65 million) in the general LCFF line. It is included in the budget as there is every indication that this money will be received. This report shows the shift of funding for transportation. There is a slight increase in ADA for current year. In state income, there is an Educator's Effectiveness training grant of \$61,000. The increase in expenditures was because of the addition of several long term subs. The one time money is shown in the income, but not accounted for in expenditures. The budget has no deficit spending. The reserve for economic uncertainties is being maintained at 10%.

Pres. Horn moved to Approve the First Interim Report for 2015-16 with a Positive Certification and Approve Budget Transfer #1, Mem. Wickland seconded, 5-0 yes.

J. Educator Effectiveness Plan

Supt. LaMarre presented a draft plan for using these funds. Expenditures will include the Teacher Induction Program (formerly BTSA) and technology training for teachers. A new draft will be presented to the Board in January and come back to the Board for approval in February.

- K. Parking Lot Changes and Gravenstein Staff Reserved Parking** Designating the gravel parking area in the front parking lot would trigger a significant amount of other work. Supt. LaMarre is recommending that the back parking lot be designated for staff as an alternative. Supt. LaMarre is retracting her request to pave the gravel portion of the front parking lot.
- L. Nomination for CSBA Delegate Assembly** No action.
- M. Acceptance and Certification of June, 30, 2015 Fiscal Year Financial Audit** The audit is 20 pages longer because of new reporting requirements for PERS and STRS. On pg. 4 there is a list of financial highlights. Everything that was tested came up compliant. There were no findings in the audit. All findings from prior year have been addressed.
- Mem. Wickland moved to accept. Clrk. Beck seconded, 5-0 yes.
- Mem. Virji left at 6:58 PM.
- N. Acceptance and Certification of June 30, 2015 Fiscal Year Measure M Bond Performance Audit** Pres. Horn moved to Accept, Mem. Weaver seconded, 4-0 yes.
- O. Acceptance and Certification of June 30, 2015 Fiscal Year Measure M Bond Financial Audit** Pres. Horn moved to accept the Audit, Mem. Wickland seconded, 4-0 yes.

VI. Board Policies and Administrative Regulations

- A. BP 5141 and AR 5141 – Health Care and Emergencies** Supt. LaMarre recommends that the policy remain separate from the AED plan, so the AED plan can be posted near the AED device.
- “The AED.... will be brought to all medical emergencies” is concerning to Mem. Weaver. Supt. LaMarre recommends removing that sentence. Also, remove “insert state law here.”
- Mem. Weaver moved to adopt with the incorporation of AED Authority single sheet procedure as an exhibit, contingent upon approval from AED Authority to remove the language “The AED.... will be brought to all medical emergencies,” Pres. Horn seconded, 4-0 yes.
- B. BP/AR 1330 – Use of School Facilities,** Mem. Weaver moved to modify the cost to use a classroom from \$25 an hour to \$15 an hour, Mem. Wickland seconded, 4-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date:
January 13, 2016
- Educator Effectiveness
Plan
- Quarterly Investment
Report
- Quarterly Williams Act
Report

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No Public Input.

IX. ADJOURN TO CLOSED SESSION

Pres. Horn moved to adjourn at 7:22 PM, Mem. Weaver seconded, 4-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c)---#SCV – 254499

C. Public Employee:

I. Hiring – 7 hour/day Probationary Classified Food Service/Daycare Assistant – Maria Fagundes

Pres. Horn moved, Mem. Weaver seconded. 4-0 yes.

II. Hiring – 6 hour/day Probationary Classified Instructional/Daycare Assistant – Jennifer Poncey

Pres. Horn moved, Mem. Weaver seconded. 4-0 yes.

D. Superintendent Evaluation

No Action.

X. **RECONVENE TO OPEN SESSION**

Pres. Horn moved to reconvene to Open Session at 7:42 PM, Mem. Wickland seconded, 4-0 yes.

A. Announce action taken in Closed

Hired: 7 hour/day Probationary Classified Food Service/Daycare Assistant – for 2015-16 – **Maria Fagundes.**

Hired: 6 hour/day Probationary Classified Instructional/Daycare Assistant for 2015-16 – **Jennifer Poncey.**

XI. **ADJOURNMENT**

Pres. Horn moved to adjourn at 7:42 PM, Mem. Wickland seconded, 4-0 yes.