

**GRAVENSTEIN UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

Wednesday, June 10, 2015

**I. CALL TO ORDER**

President Horn called the meeting to order at 5:04 PM, Members Beck, Wickland, Horn present, Members Weaver and Virji absent.

**II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**

Pres. Horn moved to pull the approval of the agenda from the consent agenda, Mem. Wickland seconded, 3-0 yes.

Under 54954.2B of the Brown Act, the board will vote on adding additional items to the agenda

Pres. Horn moved to add after V.A: 1.) Acceptance of withdrawal of lowest bid for the Gravenstein Modernization Phase I and 2.) award the bid for the Gravenstein Modernization Phase I to R and C Construction at \$684,000, pending reference check and resolution of any protests.

**III. APPROVAL OF CONSENT AGENDA**

Pres. Horn moved to approve, with the change in the order, Mem. Beck seconded, 3-0 yes.

**A. Approval of Agenda Order**

**B. Approval of Minutes:  
Regular Meeting Minutes 5-13-2015**

**C. Vendor Warrants**

**D. Acknowledgement of donation to Volleyball from Kimberly Weingartner in the amount of \$400.00.**

**E. Contract for Stanley "Jack" Correia for 2015-16 Not to Exceed \$18,720.**

**F. Acknowledgement of resignations – Kelly Lannon – 1 FTE Probationary Teacher 6-5-**

2015, William Moors – 1 FTE  
 Probationary Teacher 6-5-2015,  
 Matthew Mensch – 1 FTE  
 Probationary Teacher 6-5-2015,  
 Lydia Shields - .06 FTE  
 Probationary Teacher 6-5-2015,  
 Lydia Shields .3125 FTE  
 Probationary Classified Daycare  
 Aide, Aimee Otterson, Asst  
 Director Daycare and  
 Instructional Assistant – 8 hours  
 a day Probationary Classified,  
 Erica Lindsay, Daycare and  
 Instructional Assistant – 8 hours  
 a day Probationary Classified,  
 Sylvia Korver, Probationary  
 Instructional Assistant, 5 hr. 15  
 min. a day, Tammy Buntman,  
 Probationary Daycare and  
 Instructional Assistant, 7.5  
 hours a day.

#### IV. REPORTS/CORRESPONDENCE

##### A. Board Reports

##### 1. Facilities Committee Report

Mem. Beck attended the graduation and the Hillcrest spring concert. Mr. Pulley received a standing ovation for the piece that he wrote in honor of the new music building.

Board Members Horn and Weaver attended the Memorial Service for former GUSD board member Jan Zlotnick. Superintendent LaMarre and Principal Fichera also attended the memorial.

##### B. Superintendent Report

##### 1. June Enrollment 2014-15 and Enrollment for 2015- 16

Enrollment was 725 in the district in June 2015. Enrollment is projected at 732 for 2015-16. The Gravenstein campus is projected to have 472 students enrolled.

##### 2. Transportation

Cinnabar may be joining the JPA. Mike Rae continues to explore purchasing land and building.

##### 3. GSF and MPF Updates

The MPF retreat was Saturday, June 6 from 2-4 PM. Supt. LaMarre is researching a parent request to increase opportunities for students to garden at Gravenstein.

##### 4. Bonds sold – May 28, 2015

**C. Hillcrest Report** Principal Fichera reported on the Gold Ribbon Award, opening of the new building, year-end activities, and preparations for the 2015-16 school year.

**D. GUTA Report** GUTA president Allie Brown presented that the teachers have been discussing Common Core math programs and are requesting a pilot of *Go Math* (Harcourt) program in the 2015-16 school year.

**V. BUSINESS**

**A. Hillcrest Addition - Measure M Bond Project Update** Architect Doug Hilberman reported that he has been working with the contractor to complete their punch list. He has asked the contractor for an updated punch list and an estimated completion date. Mem. Wickland inquired about the bond oversight committee meeting to discuss the completion of the Hillcrest project and the modernization project at Gravenstein.

No action taken

**B. Acceptance of withdrawal of the lowest bid for the Gravenstein Modernization Project Phase I** Joseph Murphy Construction, Inc. submitted a bid with an accidental omission of \$214,091 for the project. They have formally requested to withdraw the bid. Pres. Horn moved to accept the withdrawal of the bid, Mem. Wickland seconded, 3-0 yes.

**C. Approval of the award of project to R and C Construction, the next apparent low bid for the Modernization Project Phase I, contingent upon qualifying the bidder and no protests occurring** Pres. Horn moved to issue the award of the Gravenstein Modernization Phase I construction project to R and C Construction, for their bid of \$684,000, contingent on bidder qualification, and subject to any protests to the bid, Mem. Beck seconded, 3-0 yes.

**D. Gravenstein Elementary Modernization Phase 1 – Measure M Bond Project Update** The project has been approved by DSA.  
No action taken.

**E. Gravenstein Elementary Modernization Phase I – Contract for Inspector of Record. Bruce Mansell, DSA certified inspector, \$90/hour with an estimated project cost of \$24,120.00** Mem. Wickland moved to approve the contract, Pres. Horn seconded, 3-0 yes.

**F. Gravenstein Elementary** Mem. Wickland moved to approve, Mem. Beck seconded, 3-0

**Modernization Phase I –  
Contract for Special Inspector  
LACO, \$91/hour with an  
estimated project cost of  
\$3,314.00**

yes.

**G. Gravenstein Elementary  
Modernization Phase II –  
Measure M Project Update**

Doug Hilberman presented architectural drawings for Phase II of the project. Supt. LaMarre presented the idea of including the replacement of the current music/library portable with a three or four classroom modular or portable building, in Phase II, as was discussed with President Horn and Member Beck at the facilities committee meeting. Doug Hilberman also presented the idea of including the remodel of the administrative building in Phase II.

**H. Technology Plan for 2015-16**

The current Technology Plan does not expire until 2019; however, the plan needs to be updated to include the one-to-one Chromebook.

Pres. Horn moved to table this item to August, Mem. Wickland seconded, 3-0 yes.

**I. Comprehensive District-wide  
Plan to Improve Student  
Performance 2015-16**

Pg. 2, “students, most of who[m].” Mem. Beck inquired about the adopted textbooks. Supt. LaMarre explained that though the district is piloting math programs, nothing has been adopted.

Mem. Wickland moved to approve as edited, Mem. Beck seconded, 3-0 yes.

**J. 2015-16 Staffing/Class  
Configuration**

Supt. LaMarre presented a plan to open a second 3<sup>rd</sup> grade class. This will allow Gravenstein to maintain class size reduction in grades K-3 and not turn students away. Also, this is in support of a goal of having two traditional and two ENRICH! classes at each grade level. This will require an additional teacher at Gravenstein.

Pres. Horn moved to authorize Supt. LaMarre to hire an additional multiple subject teacher for the Gravenstein campus, Mem. Beck seconded, 3-0 yes.

**K. Local Control Accountability  
Plan (LCAP)**

The LCAP has been discussed at several LCAP Committee meetings during the 2014-15 school year. The LCAP committee has approved the LCAPs and has recommended approval by the school board.

**L. Open Public Hearing for the  
LCAPs 2015-16  
*The LCAPs are for Gravenstein  
Union School District,  
Gravenstein Charter and  
Hillcrest Charter***

Pres. Horn moved to open the hearing at 6:54 PM, Mem. Wickland seconded, 3-0 yes. No comment.

**M. Close Public Hearing for the LCAPs 2015-16**

Pres. Horn moved to close the hearing at 6:55 PM, Mem. Wickland seconded, 3-0 yes.

**N. 2014-15 Budget Update – Approval of Budget Transfers**

CBO Howatt presented the 2014-15 estimated actuals. For the general fund, in column G, the amounts have been updated to reflect the increase in salaries. The cost of the issuance of the bonds is shown as a budget transfer. This was done to avoid paying interest. In the other funds, there are modest adjustments based on activity. Daycare had an ending balance of \$19,000 that will be moved back to the general fund to pay toward the leaseback. The cafeteria fund shows moderate adjustments to reconcile to the actuals. Under cafeteria revenues, the federal and state revenues went down, but the local revenues went up. There is a “paid lunch equity” formula to reveal whether or not the cost for meals should be adjusted. The cost from SRCS is going up so we will have an increased encroachment in cafeteria for the 2015-16 school year. Mem. Beck suggested small incremental increases each year, rather than an increase of a dollar. Supt. LaMarre reported that she is considering adding a salad bar in grades 3-8. In fund 21, the bond fund, the cost of issuance and transfer have been reflected. \$3.7 million will show in this line for now, and funds will move out to pay for the Measure M projects. Pres. Horn inquired about the \$1.563 million in basic aid supplemental funding.

Pres. Horn moved to approve the transfers, Mem. Beck seconded, 3-0 yes.

**O. Presentation of the 2015-16 Budget, Including discussion of the ending fund balance**

CBO Howatt presented the 2015-16 budget overview. This budget has been projected with three additional projected FTE. The additions are- Title I teacher, and the addition of the third and sixth grade teachers. The board allocated approximately \$190K to the acquisition of Chromebooks and increased security, but this cannot be included in the 2014-15 school year, so they have been added to 2015-16. In fund 21 (bond fund), there is currently only \$73K allocated to spend, which will grow as the Gravenstein Modernization project progresses. Pres. Horn asked about fund 40, because it was originally slated for roofing, but is now not needed because the roofing is coming out the bond fund. Supt. LaMarre replied that it depends on how specific the motion was. She and CBO Howatt will check on this. Pres. Horn asked about fund 51, ending balance changes from 14-15 to 15-16. CBO Howatt replied that this is bond interest that needs to be accounted for differently. She will correct this and send it to him. CBO Howatt presented two documents that fulfill the district’s obligation in reporting income and expenditures. She showed the fact that the board has designated 10% for economic uncertainty. Fund 17 will need to be described differently. Pres. Horn inquired about how the basic aid supplemental should be described on this form.

CBO Howatt presented the Criteria and Standards, and explained that these will be updated prior to the budget being adopted.

The Local Control Funding Formula is being determined based on the FCMAT calculator. Basic Aid Supplemental is not being counted as reoccurring. Special Education revenue is flat. Certificated salaries are being calculated without an assumed COLA and with a 2% step and column increase.

At the May revise it was announced that the districts that belong to a JPA will get funding in the 2015-16 school year.

There is nothing included in the budget for a salary adjustment.

The district is not deficit spending looking forward.

Pres. Horn inquired about fund 1, pg. 9 (lower right corner). He asked about the education protection account, and the fact that it is expiring. CBO Howatt indicated that though it will expire, it will hopefully be replaced by another source. He also asked about pg. 14, and the local revenue item. CBO Howatt explained that this is MPF and GSF. He also asked about pg. 57, wondering if the narrative will be updated to reflect the second bond issuance. CBO Howatt replied yes. He requested that this language be updated.

Pres. Horn expressed that he appreciates the narrative, spreadsheets and verbal explanations provided.

- P. Open Public Hearing for 2015-16 Budget** Pres. Horn moved to open the public hearing at 7:44 PM, Mem. Wickland, 3-0 yes.
- No comment.
- Q. Close Public Hearing for 2015-16 Budget** Pres. Horn moved to close the public hearing at 7:44 PM, Mem. Wickland, 3-0 yes.
- R. Gravenstein Union Teachers Association (GUTA) Sunshine for 2015-16** Mem. Wickland moved to accept the letter, Mem. Beck seconded, 3-0 yes.
- S. 2015-16 CSBA Membership and Educational Legal Alliance Membership** Pres. Horn moved to approve the memberships, for \$5,013, Mem. Beck seconded, 3-0 yes.
- T. Resolution #150610-1 for the Education Protection Account (EPA) resulting from the** There is a typo in the middle of pg. 1, "county offices." Pres. Horn moved to approve, Mem. Wickland seconded, 3-0 yes.

passage of Proposition 30  
designating the funds to be  
used to support the General  
Education salaries and benefits.

**VI. Board Policies and  
Administrative Regulations**

**VII. FUTURE MEETING DATES AND  
AGENDA ITEMS**

- Special meeting June 18,  
2015 – 8 AM
- Next meeting date:  
June 24, 2015

**VIII. PUBLIC COMMENT ON ITEMS  
IN CLOSED SESSION**

**IX. ADJOURN TO CLOSED  
SESSION**

Pres. Horn moved to adjourn to closed session as 7:49 PM, Mem.  
Wickland seconded, 3-0 yes.

**A. Conference with Labor  
Negotiator, District – Mrs.  
LaMarre, Name of Organization  
– Gravenstein Union Teachers  
Association**

**B. Potential Litigation – per  
GC54956.9 (b)(3)(c)--#SCV –  
254499**

**C. Public Employee:**

**I. Hiring – 1.0 FTE  
Probationary Multiple  
Subject Credential  
Teacher for 2015-16 –  
Giorgis Sotiras**

**II. Hiring – .51 FTE  
Probationary Multiple  
Subject Credential  
Teacher for 2015-16 –  
Matthew McDowell**

**III. Hiring – .49 Probationary  
Classified Instructional  
Assistant/Homework  
Club Assistant for 2015-  
16 – Matthew McDowell**

**D. Superintendent Evaluation**

**X. RECONVENE TO OPEN  
SESSION**

**A. Announce action taken in  
Closed**

Pres. Horn moved to reconvene to open session as 8 PM, Mem. Beck seconded, 3-0 yes.

Pres. Horn moved and Member Wickland Seconded to hire 1.0 FTE Probationary Multiple Subject Credential Teacher for 2015-16 – **Giorgis Sotiras**

Member Wickland moved and Pres. Horn Seconded to hire 0.51 FTE Probationary Multiple Subject Credential Teacher for 2015-16 – **Matthew McDowell**

Member Wickland moved and Pres. Horn Seconded to hire 0.49 FTE Probationary Classified Instructional and Homework Club Assistant for 2015-16 – **Matthew McDowell**

**B. District Response to GUTA  
Sunshine for 2015-16**

Pres. Horn moved and member Beck seconded to approve the District Response to GUTA Sunshine for 2015-16. 3-0 yes.

**XI. ADJOURNMENT**

Pres. Horn moved to adjourn the meeting at 8:01 PM, Mem. Wickland seconded, 3-0 yes.