

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Wednesday, January 14, 2015

- I. **CALL TO ORDER** Pres. Horn called the meeting to order at 5:02 PM, Members Weaver, Wickland, Virji, present, and Clerk Beck absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No Public Input.
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** Move business item F to item A. Split business item B into two parts in order for Pres. Horn to recuse himself from the second part.
- B. **Approval of Minutes: Regular Meeting Minutes 12-10-2014** Item E, under meeting place date and time needs correction. Item H, change approved to approve.
- C. **Vendor Warrants**
- D. **Williams Settlement Quarterly Report – Reporting Period October 1 – December 31, 2014**
- E. **Accept \$200 donation for the Band program from Jeff Barone**
- F. **Accept donation of a snare drum valued at \$150 from the Tiemann family to the music department**
- G. **Acknowledgement of resignation – Begley, Sally, 5.5 hours/day classified employee – effective 1-10-2015** Pres. Horn moved to change the agenda order, Mem. Wickland seconded, 4-0 yes.
Pres. Horn moved to approve, Mem. Weaver seconded 4-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
- A. **Board Reports** Board members reported on attending Gravenstein and Hillcrest winter performances, and GSF events.

B. Superintendent Report

1. January Enrollment 2014-15 and 2015-16 Open House (Jan. 24th, 10 AM)

Supt. LaMarre reported that she has moved toward electronically distributing Monday Messages.

Supt. LaMarre reported that she has 99% completed the SARCs for the schools and that these will be posted by February 1.

Supt. LaMarre reported that Hillcrest Principal is working on an application for the California State Gold Ribbon Award.

There is strong interest in Kindergarten for 2015-16.

2. Transportation

There has not been a transportation meeting since the last Board update.

3. GSF and MPF Updates

GSF is looking to store their items in an alternate location.

4. Sonoma County Quarterly Investment Report for the Quarter ending September 30, 2014

The Investment report is included for information.

C. Hillcrest Report

Principal Fichera reported on athletics, science fair, and performing arts.

D. GUTA Report

GUTA President Allie Brown reported on teacher activities related to Common Core math curriculum evaluation.

V. BUSINESS

A. Form J-13A Waiver for Dec. 11, 2014 and Dec. 12, 2014 School Closures for Gravenstein Union School District – Gravenstein First, Gravenstein Charter and Hillcrest Charter

Supt. LaMarre reported that this waiver enables the district to collect the revenue for 180 school days.

Pres. Horn moved to approve, Mem. Virji seconded, 4-0 yes.

B. Measure M Bond Project Update

Architect Doug Hilberman reported that the Hillcrest building project has a delayed completion of March 24, 2015. There were 7 days lost to a soft soil issue, and 10 days lost to rain, which doesn't quite add up to the delay from the previous February 5 completion date. At the 1/12/14 construction meeting, the contractor admitted that some time was lost during framing due to small crews.

Supt. LaMarre reported that the delay of completion could result in the inspector's contract needing to be extended. This could increase the cost of the project.

Architect Doug Hilberman reported on the phases of the Gravenstein Modernization.

C. Gravenstein Elementary Roofing Project – Architectural Contract

Pres. Horn recused himself from the vote due to potential conflict.

Doug Hilberman left the room.

Mem. Weaver pointed out that on pg. 2, paragraph B, “shall no” change to “shall not.” Pg. 4, paragraph C, “approved by the district and legal counsel.” Pg. 8, VI should refer to VD. Pg. 16, third line should be 4D, not 4V. On the attachment exhibit A, Gravenstein Elementary school, numbering should be 1, 2, 3. Pg 24, under compensation, paragraph four, “basic services...” typed number is 69,500 and written is 69,000.

Mem. Wickland moved to approve with the revisions noted, Mem. Virji seconded, 3-0 yes.

Mem. Weaver left the meeting at 5:56 PM.

D. Gravenstein Elementary Roofing Project – Budget

Pres. Horn moved to approve the project to proceed based on the preliminary budget, with the funding to come out of general fund ending balance, Mem. Virji seconded, 3-0 yes.

E. Acceptance and Certification of 2013-14 Fiscal Year Financial Audit, Measure M Audit and the Bond Compliance Audit

Mem. Wickland moved to accept and certify the audits, Mem. Virji seconded, 3-0 yes.

F. Acceptance of the S. Roatch Acct. Corp. Audit Services Contract for year ending June 30, 2015

Pres. Horn moved to approve, Mem. Wickland seconded, 3-0 yes.

G. Acceptance of the S. Roach Acc.t Corp. Prop 39 Audit Services Contract for year ending June 30, 2015

Pres. Horn moved to approve, Mem. Wickland seconded, 3-0 yes.

H. Allocation of One Time Revenues

- a. Roofing at Gravenstein Elementary School
- b. Post Retirement Employee Benefits
- c. Deferred Maintenance
- d. STRS/PERS Liability

The Gravenstein roofing was approved earlier in the meeting.

Pres. Horn moved to transfer from ending balance: \$1.1 million to fund 40 (capital project special reserve funds), \$215,000 to post retirement employee benefits fund, and prepay the balance on the early retirement incentive of \$26,380, to pay off remaining golden handshakes, Mem. Wickland seconded, 3-0 yes.

I. Hillcrest Middle School Enrollment Plan

Supt. LaMarre shared that she and Hillcrest Principal Fichera have been working on a program to bolster enrollment at Hillcrest. Principal Fichera proposed a Technology Enhanced Learning (TEL) program at Hillcrest in 6th grade for the 2015-16 school year, utilizing one Chromebook computer for each student and the Google Suite for Education.

Mem. Virji suggested that the TEL program begin in 5th and 6th grades in the 2014-15 school year.

Pres. Horn moved to allocate up to \$50,000 from ending balance to develop Technology Enhanced Learning programs for Gravenstein and Hillcrest under the direction of the Superintendent, Mem. Wickland seconded, 3-0 yes.

VI. Board Policies

A. BP/AR 1330 – Use of School Facilities, Application and Hold Harmless Agreement

The Supt. LaMarre consulted with counsel who indicated that the board could prevent a non-profit from using facilities for not complying with the facilities use agreement.

Update Option 1 on page 3 to include exemption of payment by school groups such as GSF and MPF.

Pres. Horn moved to table this to the February meeting, Mem. Virji seconded, 3-0 yes.

B. BP/AR 1312.3 – Uniform Complaint Procedures

Pres. Horn moved to table this to the February meeting, Mem. Wickland seconded, 3-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date: February 11, 2015

Items for the February 11, 2015 meeting:

- Update on the TEL program
- Revisit the Shraeder report (eligibility for state matching funds for modernization).

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No Comments.

IX. ADJOURN TO CLOSED SESSION

Pres. Horn moved to adjourn to closed session at 7:29 PM, Mem Wickland seconded, 3-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

**B. Potential Litigation – per
GC54956.9 (b)(3)(c) Case
Number: SCV-254499**

C. Public Employee

I. Hiring –

D. Superintendent Evaluation No Action

**X. RECONVENE TO OPEN
SESSION** Pres. Horn moved to adjourn to Open Session at 7:49 PM, Mem.
Virji seconded, 3-0 yes.

A. Announce action taken in No Action to Announce.
Closed

XI. ADJOURNMENT Pres. Horn moved to adjourn at 7:49 PM, Mem. Virji seconded, 3-
0 yes.