

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Wednesday, August 26, 2015

- I. **CALL TO ORDER** President Horn called the meeting to order at 5:03 PM, Members Beck, Wickland, Horn present, Members Weaver and Virji absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No Comment.
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** Pres. Horn moved to move item 5J to the first item, before reports, 4-0 yes.
- B. **Approval of Minutes: Regular Meeting Minutes 7-8-2015, Special Meeting Minutes 7-8-2015, Special Meeting Minutes 7-18-2015, Special Meeting Minutes 8-20-2015** July 8 minutes, under item 5D, add “because of potential conflict of interest.”
Mem. Weaver asked about the California School Boards Association dues in warrants, and whether that charge includes the policy updates.
- C. **Vendor Warrants** Pres. Horn moved to approve with the change in agenda order, Mem. Wickland seconded, 4-0 yes.
- D. **Accept Donation from Lawrence Pulley of \$60.00 to the Music Program**
- E. **Acknowledgement of resignations – Jack Lagomarsino - .51 FTE Teacher, Kristen Nehasil 1 FTE, Kelsey Diamond 1 FTE Teacher, Alex Newhouse 5.5 hour/day Teacher’s Assistant, Amy Mickel, 1 FTE**
- J. **[Moved from Below] Home to School Transportation – Discussion Only** Pres. Horn introduced this topic, and the fact that Gravenstein Elementary currently has fewer students than it did several years ago, and noted the fact that nearly 70% of them live outside of the district.
Supt. LaMarre reported that studies have been conducted to evaluate the traffic levels in Twig Ave. As a result, Gravenstein has several start and release times, in an attempt to minimize

traffic on Twig Avenue. She also shared that traffic is typically heaviest during the first weeks of school, and that if parents arrive at the designated start and dismissal times, traffic should be minimal. The district provides a directory to all students, by homeroom, as an attempt to put families in touch for carpooling purposes. Also, a community member suggested that the district promote "school pools," a website that helps facilitate the arrangement of carpools.

Mem. Wickland shared that the board has written two letters to the county supervisors, asking that the road conditions be improved on Twig and Lone Pine.

Supt. LaMarre shared that the Gravenstein Back-To-School Nights are on September 1-3, spreading the classes across three nights, in an attempt to reduce traffic.

A community member suggested that carpool lists be available at Back-To-School nights.

Supt. LaMarre reported that she will be focusing on traffic and promoting carpooling in the next district bulletin.

A community member asked that the district request that parents be reminded to not block driveways.

A community member requested that the district remind parents to not park on private property.

A community member asked if the district could limit itself to the students in our district. Supt. LaMarre responded that the district is in limited growth, and the schools have been capped at four classes per grade.

Pres. Horn reviewed that the district will be promoting carpooling, and encouraging all drivers to observe traffic laws, to arrive at their designated times, and be polite to the neighbors.

IV. REPORTS/CORRESPONDENCE

A. Board Reports

No Board Reports.

B. Superintendent Report

1. 2015-16 enrollment

Supt. LaMarre reported that district enrollment is currently at 740. Daycare is opening a fifth room because of the demand.

2. Summer Projects

Supt. LaMarre reported on the Gravenstein campus construction, installation of alarm systems for each classroom, Chromebooks were acquired for all students in grades 3-8, new math curriculum has been acquired, finishing on the new buildings at Hillcrest, and several other projects.

- 3. **2015-16 LCAP approval from Sonoma County Office of Education** LCAP is approved by the County Office and is complete.
- 4. **Test Scores Status Update** Scores for CAASSP tests are scheduled to be reported in September.
- 5. **Hessel Church School Supply Donation** On August 18, Hessel Church gave bags of supplies to each teacher at Gravenstein.

C. Hillcrest Report Principal Fichera reported on Back-To-School Nights, Chromebooks, Spanish program, athletics and drama.

D. GUTA Report GUTA President Allie Brown reported on the Go Math training that was held before school began.

V. BUSINESS

A. Measure M Bond Project Update - Hillcrest The project is close to being fully closed. There are a few items remaining on the punch list.

B. Update on the Gravenstein Modernization – Phase 1 The job is nearly complete. Supt. LaMarre reported that the general contractor has been very pleasant to work with. There will be a walk through in September.

C. Gravenstein Modernization – Phase 1 – Change Order #4 \$3,252 – Ceiling Tile Replacement and Scope Resolution Pres. Horn moved to approve, Clk. Beck seconded, 4-0 yes.

D. Update on Gravenstein elementary Modernization – Phase II No action taken.

E. Gravenstein Elementary Modernization – Phase II – Land Surveying Services from Cinquini & Passarino, Inc. in the amount of \$2,630.00 Sandra Wickland recused herself for possible conflict of interest.
Pres. Horn moved to approve, Mem. Weaver seconded, 3-0-1 yes.

F. 2015-16 Declaration of Need for Fully Qualified Educators Mem. Weaver moved to accept, Clk. Beck seconded, 4-0 yes.

G. Automatic External Defibrulators (AEDs) Pres. Horn moved to table to the September 9 meeting, Mem. Weaver seconded, 4-0 yes.

H. Healthy Kids Survey for School Climate Memorandum of Understanding. Approximate cost not to exceed \$500 Mem. Wickland moved to approve the MOU, Mem. Weaver seconded, 4-0 yes.

I. Board/Superintendent Goals 2015-16 Supt. LaMarre passed out a draft of the 2014-15 Accomplishments. Pres. Horn moved to table this to the September 9 meeting, Mem. Wickland seconded, 4-0 yes.

J. [Moved to earlier in the meeting] Supt. LaMarre shared with the board that one parent is requesting that an additional stop be added to the route.

**VI. Board Policies and Administrative Regulations
A. BP 3312 – Contracts**

Pres. Horn suggests adding to the first page:

Additions to BP 3312 Contracts

- The Superintendent may enter into contracts under \$5,000 on his or her own authority.
- The Superintendent may enter into contracts more than \$5,000, but less than \$10,000 with prior approval of the Board president, or, if the President is unavailable in a timely manner, prior approval of the Board Clerk.
- The Superintendent may enter into contracts more than \$10,000, but less than \$15,000 with approval from the Board President and the Board Clerk.

On page 3, keep optional item 4 only.

On page 4, keep option 1 only.

Pres. Horn moved to adopt with edits, and rescind the previous policy, Mem. Wickland seconded, 4-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date: September 9, 2015
- AED
- Board/Superintendent Goals 2015-16.

Pres. Horn moved to adjourn at 7:15 PM, Mem. Wickland seconded, 4-0 yes.

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public input.

IX. ADJOURN TO CLOSED SESSION

Pres. Horn moved to adjourn to closed session at 7:15 PM, Mem. Wickland seconded, 4-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c)---#SCV – 254499

C. Public Employee:

I. Hiring – 1.0 FTE Probationary Multiple Subject Teacher for 2015-16 – Kadie Clement

Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

II. Hiring – 1.0 FTE Probationary Single Subject Credential Teacher – Spanish for 2015-16 – Lynda Hillesheim

Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

III. Hiring – .60 Probationary Multiple Subject Credential Teacher for 2015-16 and .40 FTE Classified Teaching Assistant and Daycare Assistant – Carmen Molina

Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

IV. Hiring - 8 hour / day Teacher’s Assistant and Daycare for 2015-16 – Barrie Waldman

Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

V. **Hiring – 2 hour/day Yard Duty for 2015-16 – Maria Loza** Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

VI. **Hiring – 8 hour/day Teacher’s Assistant and Daycare for 2015-16 – Shawna Hoxsie** Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

VII. **Hiring – 6 hour/day Food Service and Daycare for 2015-16 – Laura Sachs** Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

D. **Superintendent Evaluation** No Action.

X. **RECONVENE TO OPEN SESSION** Pres. Horn moved to reconvene to Open Session at 7:46 PM, Clk. Beck seconded, 4-0 yes.

A. Announce action taken in Closed Session The board took action as noted above.

XI. **ADJOURNMENT** Pres. Horn moved to adjourn at 7:47 PM, Mem. Wickland seconded, 4-0 yes.