

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Wednesday, May 13, 2015

- I. **CALL TO ORDER** Pres. Horn called the meeting to order at 5:02 PM, Members, Weaver, Wickland, Virji and Clerk Beck present.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No comment.
- III. **APPROVAL OF CONSENT AGENDA**
A. Approval of Agenda Order Correct the agenda order to include N, O.
- B. Approval of Minutes:
Regular Meeting Minutes 4-08-2015, Special Meeting Minutes 4-8-2015 Regular meeting, Clerk Beck is listed twice. Second page, there was “no” meeting.
Third page, sub b, “change order for Hillcrest bond project.”
Pg. 4, sub b, Pres. Horn moved to adopt, add “meeting.”
Special board meeting under b, they were installing “heat detectors.”
Under d, “estimated not to exceed \$1,800.”
Item H, it seems 4-0, without yes.
- C. Vendor Warrants Pg 4. on Vendor Warrants, Mem. Weaver asked about the fourth expense, an MOU between GUSD and WSCUHD
- D. Contract – School Psychologist for 2015-16 Pres. Horn moved to remove the contract for School Psychologist and table it to the June meeting, Mem. Wickland seconded, 5-0 yes.

Pres. Horn moved to adopt the consent agenda as modified and with the corrections, Mem. Weaver seconded, 5-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
A. Board Reports Mem. Weaver attended Hillcrest Open House and was impressed with the work of the teachers and students.

Mem. Virji attended the Hillcrest Open House and commented that the facilities looked great. He also attended an overnight field

trip with Mrs. Gorman's 5th grade class.

Clerk Beck also attended the Hillcrest Open House and shared that she was in the new buildings as people came through. She also attended the Hillcrest jazz band performance at the Music for Schools instrument drive.

Pres. Horn attended the Hillcrest New Family Open House and felt that the event was well attended.

1. Facilities Committee Report

Pres. Horn reported that the facilities subcommittee met and discussed the possibility of including a track at Hillcrest, removing the staircase from Hillcrest, and improving access to the field at Gravenstein.

B. Superintendent Report

1. May Enrollment 2014-15 and Enrollment for 2015-16

Supt. LaMarre is projecting that the district enrollment will not increase or decrease in the 2015-16 school year.

2. Transportation

The building that Mike Rae has proposed is not being considered for 2015-16, as of now.

3. GSF and MPF Updates

Both foundations are current with their payments to the district.

4. Hillcrest Open House for new students – April 25, 2015

Reported on in Board Reports.

5. End of year activities

All of the end of year activities are listed on the calendar that was included in the Monday Messages.

6. Summer Projects

Installing alarms at the 3-8 grade classrooms is one of the major summer projects being proposed. There is a summer project list.

7. Bond Issuance – Rating

The bond rating has been upgraded to AA+, the highest bond rating in the county.

8. Gold Ribbon Award

Hillcrest is the only middle school in Sonoma County to receive this award in 2015-16.

C. Hillcrest Report

Principal Fichera reported on the Gold Ribbon Award, Smarter Balanced Testing, high school challenge tests, Open House, and year end activities.

D. GUTA Report

GUTA President Allie Brown thanked the board for the contract

settlement.

V. BUSINESS

- A. Hillcrest Addition - Measure M Bond Project Update** A ribbon cutting ceremony for the new building needs to be set. Architect Doug Hilberman presented a punch list of outstanding items on the project. AXIA is pursuing completion of the punch list by the contractor. Supt. LaMarre proposed that the ceremony be held on June 1 at 9:30 AM.
- B. Approval of Change Order #17 and Hillcrest Bond Project - \$1,087.92 – Additional Heat Detector in Attic Space** Pres. Horn moved to approved, Mem Wickland seconded, 5-0 yes.
- C. Approval of Change Order # 18 on Hillcrest Bond Project - \$4,424.49 – Science Room Ceiling Projector Mount** Pres. Horn moved to authorize up to \$4,424.49 for the work described in the change order, to be approved by the Supt. LaMarre, Mem. Virji seconded, 5-0 yes.
- D. Approval of Change Order # 19 on Hillcrest Bond Project - \$2,227.43 – Exterior Door Glazing change to ¼ inch Polycarbonate** Mem. Wickland moved to authorize up to \$2,227.43 for the work described in the change order, to be approved by Supt. LaMarre, Clerk Beck seconded, 5-0 yes.
- E. Hillcrest Bond Project – RFP #12 – Credit for Storm Drain/Sewer Route – Discussion only** Architect Doug Hilberman reported that he is working on a credit from the contractor to the district that could be \$3,000-\$5,000. No action taken.
- F. Gravenstein Elementary Modernization – Measure M Bond Project – Authorization to go out to bid on Phase 1** Architect Doug Hilberman presented a project budget with a total projected cost of \$852,671. The project includes reroofing, walkways, sidewalk, drop off, and dry rot work.
- Clerk Beck moved to authorize to go out to bid, at a time determined by Supt. LaMarre, Pres. Horn seconded, 5-0 yes.
- It is the desire of the board for this to proceed as quickly as possible.
- G. Gravenstein Elementary Modernization – Measure M Bond Project Construction Drawings for Phase II** Pres. Horn recused himself at 6:23 PM for a potential conflict of interest. Architect Doug Hilberman presented a master plan vs. schematic design cost comparison for the Gravenstein modernization project. The estimated cost during the master planning was \$3,937,631 and the current schematic design cost estimate is \$3,292,580. He is recommending that the board consider going out to bid for phase II during January

2015/February 2016, with intent of the work beginning in summer 2016.

Mem. Wickland moved to authorize Supt. LaMarre to negotiate a contract with AXIA for the drawings for phase II, Mem. Virji seconded, 4-0-1 yes (Horn abstained).

H. School Calendar for 2015-16

There are 14 Early Release Days this year, an increase from 10 during the 2014-15 school year.

Mem. Weaver moved to adopt, Mem. Virji seconded, 5-0 yes.

I. Automated external defibrillators (AED) on school campuses

CBO Catrina Howatt has been working with three vendors to gather information about costs and best practices for having AEDs at the school campuses. Pres. Horn moved to table this item to the July meeting, Mem. Wickland seconded, 5-0 yes.

J. Memorandum of Understanding with Sonoma County Superintendent of Schools for North Coast Beginning Teachers Program for 2015-16, \$2,000 for each teacher

The state previously funded this program, but no longer does.

Mem. Wickland moved to approve, Mem. Virji seconded, 5-0 yes.

K. Contract with Santa Rosa City Schools for meals for Food Service for 2015-16 at \$2.50 per meal

This contract provides the same service that is fully compliant with the Federal lunch program guidelines. The cost of meals will increase by \$.30 per meal to \$2.50 per meal.

Pres. Horn moved to approve the contract, Clerk Beck seconded, 5-0 yes.

L. Consideration of computers for grades 3-8

Supt. LaMarre reported that she is still recommending that Chromebooks be purchased for all students in grades 3-8 in 2015-16. The estimated cost is \$130,000-\$160,000. The cost for the computers should also include improved security for each classroom, which is not included in the previous amount.

Pres. Horn moves to authorize expenditure of up to \$190,000 for purchase of Chromebooks for all students in grades 3-8 and improved security for the classrooms, Mem. Beck seconded, 5-0 yes.

M. 2015-16 Daycare and Homework Club Handbook (including hours and rates)

Language for pickups after 5:30 PM has been added. The rates have not changed. The daycare is projected to profit \$20,000 in 2014-15, which will be used toward the lease/lease-back for the daycare building at Gravenstein.

Mem. Weaver moved to approve, Mem. Virji seconded, 5-0 yes.

N. **2014-15 Budget Update (with Salary Updates)** No action taken.

O. **Schedule an additional meeting on June 24, 2015 at 5 PM to adopt LCAP and Budget for 2015-16** Pres. Horn moved to schedule this meeting, Mem. Weaver seconded, 5-0 yes.

VI. **Board Policies and Administrative Regulations**

A. **BP 3101 – GASB 54 Fund Balances, Policy and Procedures** Pres. Horn moved to adopt the amendments to this policy, Mem. Weaver seconded, 5-0 yes.
Amendments included the following items:

- Designating the Fund 20 balance for OPEB Actuarial UAAL (liability) as part of the committed fund balance
- Committing 10% for the Economic Uncertainty Reserve balance

VII. **FUTURE MEETING DATES AND AGENDA ITEMS**

- Next meeting date: June 10, 2015

- 2015-16 LCAP Public Hearing
- 2015-16 Budget Public Hearing
- Discussion on Ending Fund Balance components
- August meeting alternative date

VIII. **PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No comments on items in closed session.

IX. **ADJOURN TO CLOSED SESSION**

Pres. Horn moved to adjourn to closed session at 8:02 PM, Mem. Wickland seconded, 5-0 yes.

A. **Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

B. **Potential Litigation – per GC54956.9 (b)(3)(c)---#SCV – 254499**

C. Public Employee:

- I. **Hiring – 1.0 FTE Probationary Multiple Subject Credentialed Teacher for 2015-16 – Jessica McGough** Horn moved / Virji seconded to hire Jessica McGough as noted. 5-0 yes.

- II. **Hiring – 1.0 FTE Probationary Multiple Subject Credentialed Teacher for 2015-16 – Jennifer Lofchie** Weaver moved / Wickland seconded to hire Jennifer Lofchie as noted. 5-0 yes.

- III. **Hiring – 1.0 FTE Temporary Multiple Subject Credentialed Teacher for 2015-16 – Aimee Otterson** Horn moved / Beck seconded to hire Aimee Otterson as noted. 5-0 yes.

D. Superintendent Evaluation

- X. **RECONVENE TO OPEN SESSION** Horn moved / Weaver seconded to reconvene to open session at 8:22 PM. 5-0 yes.
 - A. Announce action taken in Closed Action taken as noted above.

 - B. GUTA/GUSD 2014-15 Contract (Tentative Agreement) Approval – This is a 5% increase effective July 1, 2014, a one-time \$2,400 payment (prorated by FTE) off the schedule and increase of early release days to 14. Increase to benefit cap to \$550, \$600, \$650 per month for singles, two-person and family rates, respectively, starting July 1, 2015 Horn moved / Beck seconded to approve the GUTA contract as noted. 5-0 yes.

 - C. Approval of Compensation for Non-GUTA Employees Beck moved / Wickland seconded to approve compensation for non-GUTA employees as noted. 5-0 yes.

for 2014-15. This is a 5% increase effective July 1, 2014, a one-time \$2,400 payment (prorated by FTE) off the schedule and increase of early release days to 14. Increase to benefit cap to \$550, \$600, \$650 per month for singles, two-person and family rates, respectively, starting July 1, 2015

XI. ADJOURNMENT

Horn moved / Weaver seconded to adjourn at 8:24 PM. 5-0 yes.