

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Wednesday, September 9, 2015

- I. **CALL TO ORDER** President Horn called the meeting to order at 5:02 PM, Members, Wickland, Virji, President Horn present, Members Weaver and Beck absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No comments.
- III. **APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order
- B. Approval of Minutes: Regular Meeting Minutes 8-26-2015 On the minutes, Pg. 1, bottom, first line should say “and noted the fact that nearly 70%...”
- C. Vendor Warrants Pres. Horn moved to approve, Mem. Wickland seconded, 3-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
- A. Board Reports
- Mem. Virji attended 7th/8th grade Back to School Night at Hillcrest and said that it went well.
- B. Superintendent Report
1. 2015-16 enrollment Total district enrollment has increased by 35 over 2014-15.
2. Back to School Nights The Gravenstein Back to School Nights were a success. The back playground at Gravenstein was opened up for parking, which alleviated some of the parking back up on Twig Avenue.
- The addition of a sidewalk and a curb has increased the rate at which students get picked up, lessening the traffic on Twig Ave.
3. Transportation Update At the JPA meeting today, it was voted on how the home to school transportation funds will be divided between districts. GUSD had \$120,000 years ago, then \$90,000, and as the revenue has not been used, it has decreased. GUSD is still getting credit for \$64,000 in the JPA, and \$50,000 is what the state recognizes as what GUSD should receive. Mike Rae looked at what districts are utilizing, then subtracted 35%.
- Mem. Beck arrived at 5:15 PM

- C. **Hillcrest Report** Principal Fichera reported on Back to School nights, field trips and technology.
- D. **GSF and MPF Updates** No update.
- E. **GUTA Report** GUTA President Allie Brown reported on Back to School Nights, and Technology. She also added that the technology element of the Go Math pilot has been very well received.

V. **BUSINESS**

- A. **Measure M Bond Project Update - Hillcrest** Architect Doug Hilberman presented that the general contractor has one or two items that are holding up the close out. The final item preventing close out is a scratch on a counter top for which the contractor is not taking responsibility. Mr. Hilberman recommends that the district get a quote to repair the scratch and withhold 150% of the cost, per the contract language.
- B. **Change Order #20.01 on Hillcrest Bond Project - \$563.85 – Drain Inlets and Seeding Credit** Pres. Horn moved to approve, Mem. Virji seconded, 4-0 yes.
- C. **Update on Gravenstein elementary Modernization – Phase II – *Substitution for Electrical Engineer for project*** Summit Engineering is losing their engineer with school expertise, and is withdrawing from school projects. Mr. Hilberman reported that he is in conversation with various electrical engineers, and requests that the board give Supt. LaMarre authority to approve a different electrical engineer because he does not have recommendations at the time but feels that the project will need an electrical engineer prior to the next board meeting. He does not anticipate the cost increasing.

Mem. Wickland moved to delegate authority to Supt. LaMarre to select a substitute electrical engineer for the project, Mem. Beck seconded, Supt. LaMarre asked for clarification about the possibility of the cost going up, Pres. Horn responded that she could follow her authorization limits, 4-0 yes.
- D. **Update on Gravenstein elementary Modernization – Phase II – Contract with PJC & Associates, Inc. for Geotechnical Analysis Report in the amount of \$4,500.** Pres. Horn asked if the contract had been reviewed by schools legal. It has not. He suspects that the last page on the contract might contain errors.

Pres. Horn moved to approve the proposal, subject to it being approved by School and College Legal Services, Beck seconded, 4-0.

- E. Technology – Gravenstein and Hillcrest Switch Upgrade Project – Option 1 cost \$16,355.00**
- IT Consultant Rob Hilberg reported that the current switches create a bandwidth bottle neck when there are many wireless devices utilizing the system. The current hardware is at least 10 years old. The proposed devices are top tier devices with a lifetime warranty, comparable to CISCO switches, for 25% of the cost. Mr. Hilberg reported that upgrading these switches would increase the speed and bandwidth capabilities for both campuses. Pres. Horn inquired about the total cost and Supt. LaMarre said that the total could be \$20,000 with taxes and cables.
- Pres. Horn moved to authorize Supt. LaMarre to spend up to \$20,000 on equipment for this upgrade, Mem. Virji seconded, 4-0 yes.
- F. Acceptance of 2014-15 Unaudited Actuals**
- Supt. LaMarre requested that this be tabled. A special board meeting will be convened on Tuesday, September 15 at 9:15 AM, to approve the unaudited actuals.
- Pres. Horn moved to table this item, Mem. Wickland seconded, 4-0 yes.
- G. Approval of Resolution #150908-1 for the 2014-15 Gann Limit**
- Pres. Horn moved to table this item to the special board meeting on September 15, Mem. Wickland seconded, 4-0 yes.
- H. Approval of Overnight Field Trips for 2015-16**
- Principal Fichera proposed that the World's Finest Chocolate candy bars be sold as a fundraiser to support the traditional program Yosemite trip due to past deficits.
- Mem. Wickland moved to approve the list and the sale of candy bars with consultation from Supt. LaMarre, Pres. Horn seconded, 4-0 yes.
- I. Automatic External Defibrillators (AED's) at Gravenstein schools**
- Supt. LaMarre reported that this item was not prepared for review. Pres. Horn moved to table this to the October regular meeting, Mem. Virji seconded, 4-0 yes.
- J. 2014-15 Accomplishments/Actions**
- Mem. Beck asked about including something about scores from the CAASPP tests being good, even though there is no API score.
- She also pointed out that the phrasing of “web host” is unclear, and should be changed to “new website was developed, using Schooloop.”
- Add the new push button door locks that were installed at Gravenstein and alarm systems that were installed at both schools.

Reword the sentence about LCAPs.

Pres. Horn moved to approve, Mem. Beck seconded, 4-0 yes.

K. 2015-16 Superintendent and Board Goals

Pres. Horn suggested adding “traffic flow and safety” on page 2.

Mem. Beck suggested that an item about “keeping current with technology use” be added.

Mem. Wickland moved to approve the goals, Pres. Horn seconded, 4-0 yes.

L. 2015-16 Contract with School and College Legal Services – 60 hour retainer for \$12,900

Pres. Horn moved to approve the retainer for 30 hours totaling \$6,450, Virji seconded, 4-0 yes.

M. Request for 4-H – Facility Use Agreement

4H is offering \$50 per meeting, as opposed to the \$180 requested on the facilities use form, to use the multi-purpose room at Gravenstein. They would meet October through May, excluding December.

Pres. Horn moved to reject the 4H request, Mem. Beck seconded, 4-0 yes.

N. Smarter Balanced Test Scores for 2014-15 - Discussion

Supt. LaMarre shared the GUSD results from the CAASPP. It was shown that GUSD performed (mainly) 1st or 2nd in all grades tested (3-8), compared in Language Arts and Math within a Sonoma County schools group. The group includes 12 high performing or neighbor schools—including Gravenstein Union schools.

VI. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date: October 14, 2015
 - Sufficiency of Textbook and Instructional Materials

Items Tabled to a special meeting on September 15, 2015:

- Unaudited Actuals for 2014-15
- Gann Limit for 2014-15

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public input.

VIII. ADJOURN TO CLOSED SESSION

Pres. Horn moved to adjourn to closed session at 7:15 PM, Mem. Virji seconded, 4-0 yes.

**A. Conference with Labor
Negotiator, District – Mrs.
LaMarre, Name of Organization
– Gravenstein Union Teachers
Association**

**B. Potential Litigation – per
GC54956.9 (b)(3)(c)--#SCV –
254499**

C. Public Employee:

**I. Hiring – 8 hour/day
Probationary Classified
Teacher’s Assistant and
Daycare for 2015-16 –
Mazie Sleppy**

Pres. Horn moved, Mem. Wickland seconded. 4-0 yes.

**II. Hiring – Coaches –
pending Coaches
Certification and current
CPR:**

Pres. Horn moved, Mem. Beck seconded. 4-0 yes.

Matthew McDowell (6th-7th
Boys’ Flag Football, 6th-8th
Girls’ Flag Football, 6th
Girls Basketball, 6th-8th
Boys’ Basketball),
Kerr Johnson (8th Boys’
Flag Football),
Rochelle Gregori (7th
Girls’ Basketball),
John Kolsrud (8th Girls’
Basketball),
Sharon Lochert (6th-8th
Girls’ Volleyball),
Linda Helton (Boys’
Volleyball)

D. Superintendent Evaluation

No Action.

IX. **RECONVENE TO OPEN SESSION**

Pres. Horn moved to reconvene to Open Session at 7:38 PM, Mem. Wickland seconded, 4-0 yes.

A. Announce action taken in Closed

Hired: 8 hour/day Probationary Classified Teacher's Assistant and Daycare for 2015-16 – **Mazie Sleppy.**

Hired: 2015-16 Middle School Athletic Coaches as stated above.

X. **ADJOURNMENT**

Pres. Horn moved to adjourn at 7:39 PM, Mem. Virji seconded, 4-0 yes.