

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

April 9, 2014

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:04 PM, Members Weaver, Beck, and Horn present, Clerk Zlotnick absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** On item 4a, change to GUSD's support of the agricultural zone
- B. **Approval of Minutes: Regular Meeting Minutes 3-5-14** Add approval of the 2/20/14 Special Board Meeting
Pg. 3 item F, change to "an electrical engineer"
- C. **Vendor Warrants** Under item H, remove "no action taken"
- D. **Williams Quarterly Report Summary January 1, 2014 – March 31, 2014** Pg. 4. Item X, Pres. Wickland seconded.
Pres. Wickland moved to approve the consent agenda, Mem. Horn seconded, 4-0 yes.
- E. **Contract with Robert Hilberg for technology services through June 30, 2014 not to exceed \$9,600**
- F. **Acknowledgement of resignation – Millen, Vela .6875 FTE Classified 4/17/14**
- IV. **REPORTS/CORRESPONDENCE**
- A. **Board Reports** Mem. Horn has been reviewing the plans for the Hillcrest building project and has attended building meetings with the architects.
- B. **Superintendent Report**
1. **April Enrollment 2013-14** Supt. LaMarre reported that the district enrollment is 716.
2. **2014-15 Registration Events** Supt. LaMarre reported that she is continuing to give tours for prospective families.

- 3. **Transportation** No report.
- 4. **Sonoma County Quarterly Investment Report dated 9-30-2013** Included in packet.
- 5. **Sonoma County Quarterly Investment Report dated 12-31-2013** Included in packet.
- 6. **Staff Development/Common Core Update for 2013-14** There are two additional Language Arts Common Core trainings for the 2013-14 school year on May 1st and May 8th. These are in place of staff meetings.

7. **GSF and MPF Updates** An assignment of copyright for the new Gravenstein Logo was submitted to the District Office today. GSF is requesting donations to support the replacement of playground equipment on the K-2 playground at Gravenstein. The rock wall on the 3-5 playground was removed during spring break for safety reasons. Supt. LaMarre hopes to replace this element over the summer.

Supt. LaMarre reported that the MPF is working toward producing a 10 minute video showing enrichment instructors.

C. Hillcrest Report Mr. Fichera reported on performances, field trips, honors that Hillcrest students have recently won, and the SBAC testing.

D. GUTA Report GUTA President Katrina Latham reported that the GUTA membership appreciated the training for the SBAC testing and that the testing has gone smoothly so far. GUTA Member Christopher Shore thanked the board for the 6% raise.

V. BUSINESS

A. Measure M Bond Project Update – *Doug Hilberman with AXIA Architects will update the Board* Doug Hilberman was not present, but spoke with Supt. LaMarre on the phone this afternoon. Supt. LaMarre reported that AXIA is waiting for DSA to return the structural design notes or approval. When this is approved, the project will go out to bid. The estimated completion time is now February-March 2015.

B. Measure M Bond Committee Update

The minutes of the February 27, 2014 meeting have been distributed. The next meeting will be in August. A bond committee member, Mr. Atkins who is a member of the Sonoma County Taxpayer Association, has inquired to Supt. LaMarre about a reserve study for the future facility replacement. Business Manager Catrina Howatt presented a GUSD Facility Maintenance plan for replacing roofs in the district that is a first step in addressing Mr. Atkins's request.

C. Update on Wireless Internet Capability (WiFi) on the School Campuses, Rob Hilberg will update the Board.

Rob Hilberg presented that he has been using a product line called "Ubiquity" for wireless networking. These devices range \$100-\$300 and can support 50-100 users per access point. The linear range of one device is 400 feet (without wall interference). He recommends three of these devices per site. The infrastructure is already in place, so no site work would be needed to install the devices.

Mem. Beck requested that the wireless plan be reviewed by the Electrical contractor authorized during the February meeting.

Mem. Horn moved to authorize up to \$5,000 to develop wireless internet capability at both campuses, Mem. Weaver seconded, 4-0 yes.

D. Local Control Accountability Plan (LCAP)

Supt. LaMarre has been gathering information from stakeholders through the Monday Messages.

Supt. LaMarre met with a representative from the county office who has been hired to assist districts with the LCAP. The county representative indicated that the plan currently contains the necessary information.

The last LCAP meeting was well attended and included reports from various stakeholders.

No action taken.

E. Technology Plan for 2014-15

Principal Fichera is working on this project and has a draft in progress.

No action taken.

F. 2014-15 Staffing/Class Configuration

The kindergarten class for 2014-15 is currently at 90 and Supt. LaMarre projects that the class will reach 100. She has been calling kindergarten families to notify them of their placement for 2014-15. Supt. LaMarre reported that there is enough interest for a third kindergarten ENRICH!, but she is not recommending that.

Supt. LaMarre reported that there are 12 candidates for 3 spaces in 6th grade ENRICH! and suggests that the board consider adding a third ENRICH! 6th grade. The board decided not to add a third ENRICH! 6th grade for the 2014-15 school year.

No action taken.

G. GUTA/GUSD 2013-14 Contract Approval. *This is a 6% increase effective July 1, 2013.*

Mem. Horn moved to approve the contract, Mem. Beck seconded, 4-0 yes.

H. Approval of Compensation for Non-GUTA Employees for 2013-14. *This is a 6% increase effective July 1, 2013.*

Mem. Weaver moved to approve, Mem. Beck seconded, 4-0 yes.

I. School Calendar 2014-15

The proposed calendar follows the West Sonoma County High School District with the exception of April 7, 2015.

Mem. Weaver moved to adopt, Mem. Horn seconded, 4-0 yes.

J. Public Hearing for Waiver request to California State Board of Education for submitting the STAR 2013 apportionment Report after the December 31, 2013 deadline.

Mem. Horn moved to open the public hearing at 6:33 PM, Mem Weaver seconded, 4-0 yes.

Mem. Horn moved to close the public hearing at 6:34 PM, Mem. Weaver seconded, 4-0 yes.

K. Approval of Waiver of Ed Code CCR, Title 5, Section 862(C)(2)(a) for submitting the STAR 2013 apportionment Report by December 31, 2013.

Pres. Wickland moved to approve the waiver, Mem. Weaver seconded, 4-0 yes.

L. GSF letter to community

Pres. Wickland moved to support the letter to the community, Mem. Weaver seconded, 4-0 yes.

VI. POLICIES

A. AR 3350 Travel Expenses

Delete the first four words of the first paragraph. Change “alterative” to “option” in the second line, fifth word.

In the third paragraph change “under normal circumstances” to “unless otherwise approved.”

In the third paragraph, change “IRS” to “approved.”

Add “prior approval is required” to the lodging paragraph.

Pres. Wickland moved to approve the AR with edits and rescind the prior, Mem. Horn seconded, 4-0 yes.

**B. AR 4161.8, 4261.8, and 4361.8
Family Medical Leave Act**

On pg. 4, Option 4 will be selected.

Mem. Horn moved to approve as edited and rescind the previous policy, Pres. Wickland seconded, 4-0 yes.

**VII. FUTURE MEETING DATES AND
AGENDA ITEMS**

Next Regularly Scheduled Board Meeting – May 14, 2014

**VIII. PUBLIC COMMENT ON ITEMS
IN CLOSED SESSION**

Pres. Wickland moved to recess the regular meeting and call to order the special meeting at 6:55 PM.

**IX. ADJOURN TO CLOSED
SESSION**

Member Horn moved to reconvene the regular meeting and adjourn to closed session at 7:15 PM, Member Weaver seconded, 4-0, yes.

**A. Conference with Labor
Negotiator, District – Mrs.
LaMarre, Name of Organization
– Gravenstein Union Teachers
Association**

**B. Potential Litigation – per
GC54956.9 (b)(3)(c) Case
Number: SCV-254499**

**C. Public Employee
1. Hiring - none**

2. Discipline/Dismissal/Release

D. Superintendent Evaluation

**X. RECONVENE TO OPEN
SESSION**

Board reconvened to open session at 7:17 pm. Member Horn motioned, President Wickland seconded. 4-0 yes.

**A. Announce action taken in
Closed**

During the previous closed session, the Board acted to authorize the District Superintendent, or designee, to notify 2 temporary certificated employees, pursuant to Education Code section 44954(b), that they will not be reemployed for the 2014-15 school year. Trustees Wickland, Beck, Horn and Weaver voted in favor of the release; Trustee Zlotnick was absent. 4-0 yes.

XI. ADJOURNMENT

Board adjourned at 7:18 pm. Member Horn motioned, Member Beck seconded. 4-0 yes.