

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

June 11, 2014

I. CALL TO ORDER

Pres. Wickland called the meeting to order at 5:03 PM, Members Weaver, Beck, and Horn present, Clerk Zlotnick absent.

II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

III. APPROVAL OF CONSENT AGENDA

A. Approval of Agenda Order

**B. Approval of Minutes:
Regular Meeting Minutes 5-14-2014**

Add 7:22 PM, "Horn, Beck," to the closed session motion.

C. Vendor Warrants

D. Donation of Alto Saxophone from Thomas and Lisa Tagart and Two Conga Drums from Ethan and Andrea Park

E. Contract for Connie Freeman for 2014-15 Not to Exceed \$9,600

F. Acknowledgement of resignation – Drew Lichtenberger – 1 FTE Probationary Teacher 6-5-2014, Sheila Chako – 1 FTE Probationary Teacher 6-5-2014, Alex Newhouse - .73 FTE Classified 6-5-2014

Member Horn moved to approve with the deletion of E (tabled until the next meeting), Mem. Beck seconded, 4-0 yes.

IV. REPORTS/CORRESPONDENCE

A. Board Reports

Mem. Weaver attended the Graduation Dinner. Mem. Horn went to the Hillcrest concert and Graduation. Mem. Beck went to the 5th grade ENRICH! overnight field trip and Gravenstein Spring Concert.

B. Superintendent Report

1. **June Enrollment 2013-14** The final enrollment for 2013-14 is included in the packet.
2. **2014-15 Registration Events** Supt. LaMarre projects district enrollment of 725 for the 2014-15 school year. 460 students at Gravenstein and 265 at Hillcrest.
3. **Smarter Balanced Testing Update** Supt. LaMarre reported that the field test seemed to go well and attending teachers in the audience concurred.
4. **Transportation** Supt. LaMarre reported that 2014-15 is the last year that Transportation JPAs will be funded according to current statute. Our JPA Director believes that may change. Transportation funds will be paid directly to, and only to schools/school districts. The county office has instructed districts (who belong to a JPA for transportation) to not include any home-to-school transportation revenue in their multi-year budget projections.
5. **Staff Development/Common Core Update for 2013-14** No update.
6. **GSF and MPF Updates**

GSF President, Amy Gloeckner, presented a GSF treasurer's report for the 2013-14 school year. GSF had an ending balance of \$91,579.62 on May 31, 2014. She also reported on GSF budget items for 2013-14 as well as budget projections for 2014-15.

Supt. LaMarre shared a budget report that the MPF President sent to her. The MPF budget includes a \$11,626 deficit for the 2013-14 school year and total expenses of \$377,186.

C. Hillcrest Report

Principal, David Fichera, reported on the Hillcrest marching band, year-end activities and planning for the 2014-15 school year.

D. GUTA Report

GUTA President, Katrina Latham, reported on the new GUTA officers and Common Core training opportunities.

V. BUSINESS

A. Measure M Bond Project Update

Architect Doug Hilberman reported that the Hillcrest project has been approved by DSA and that bids came in with nice competition and a fair spread of 1.15 to 1.35 million. This is significantly less than what has been budgeted. Axia Architects made reference calls on bidders and received positive feedback. The project inspector returned an estimate of \$45,000, not \$16,000 as originally budgeted, though this amount seems only to reflect work through December 31, 2014.

B. Acceptance of Bid – Hillcrest Project

Doug Hilberman recommends that the bid be awarded to Murray Builders, Inc.

Mem. Horn moved to allow the district to award the bid to Murray Building Inc., for the Hillcrest Project for the amount of \$1,149,000, Mem. Weaver seconded, 4-0 yes.

Doug Hilberman is requesting an emergency agenda item to approve the Project Inspector because the Hillcrest Project construction cannot begin until the DSA Form 5 is submitted (which is the selection of the Project Inspector).

Doug Hilberman and Jim Horn discussed the factors that have caused the cost of the Project Inspector to increase. One factor mentioned is complying with new DSA regulations. Supt. LaMarre asked if this project is adherent to all of the new codes since it was submitted to DSA before the new code cycle began. Doug Hilberman said that he would look into that.

Mem Horn moved to add an item to the agenda to authorize Supt. LaMarre to negotiate to hire a Project Inspector for the Hillcrest Project, Mem. Weaver seconded, 4-0 yes.

C. Authorization of Supt. LaMarre (or designee) to negotiate to hire a Project Inspector for the Hillcrest Building Project, not to exceed \$60,000.

Mem. Horn moved to authorize Supt. LaMarre (or a designee) to negotiate to hire a Project Inspector for the Hillcrest Project, not to exceed \$60,000, Mem. Beck seconded, 4-0 yes.

D. Discussion of Gravenstein Elementary Modernization – next steps

Doug Hilberman presented options for planning and phasing the Gravenstein Modernization project. He explained factors such as optimal timing for bond sales, and processing time for plans to return from DSA. Doug Hilberman suggests that developing a schematic design over the course of a couple of months would give the district some ideas about the direction of the modernization.

Pres. Wickland moved to authorize the Supt. to negotiate a contract with Axia Architects for a schematic design of the Gravenstien modernization project, Mem. Beck seconded, 3-0 yes, Mem. Horn recused himself from the vote.

E. Replacement of Gravenstein Elementary Playground Structure

Architect Doug Hilberman presented three playground proposals from Miracle Playgrounds. Miracle Playgrounds indicated to Doug Hilberman that a new playground could be installed by August 1st if the project received a “green light” by next week.

Mem. Horn moved to approve the project with Option 1 from the Miracle Playground proposal to be funded from the Ending Fund Balance, Pres. Wickland seconded, 4-0 yes.

- F. Update on Wireless Internet Capability (WiFi) on the School Campuses** Supt. LaMarre reported that the wireless hubs have been installed and Michael Newart, a consultant who measures EMF, was on site today evaluating the EMF of the new wireless system, but the report has not yet been fully analyzed.
- G. Technology Plan for 2014-15** Mem. Horn moved to table this item to June 24, 2014, Mem. Weaver seconded, 4-0 yes.
- H. 2014-15 Staffing/Class Configuration** Pres. Wickland moved to table this item, Mem. Horn seconded, 4-0 yes.
- I. Resolution 06-11-14-1/Specification of Election Order for Nov 2014 Board Election** Mem. Horn moved to adopt this resolution, Mem. Weaver seconded, 4-0 yes.
- J. Common Core State Standards Spending Plan for 2013-14 and 2014-15** Supt. LaMarre and GUTA President Katrina Latham concurred that “confer and consult” on the Common Core Spending Plan had taken place.

Mem. Weaver moved to approve the Common Core State Standards Spending Plan, Mem. Horn seconded, 4-0 yes.
- K. Food Service Contract 2014-15 and meal prices** Pg. 4, bullet point number 7, “delivered to” seems to be missing the recipient.
Mem. Weaver moved to approve with the correction, Pres. Wickland seconded, 4-0 yes.
- L. Financial Report for MPF and GSF** These reports were given under item IV. B.6.
- M. Local Control and Accountability Plan (LCAP)** Supt. LaMarre reviewed the LCAPs with the Board.
- N. Open Public Hearing for the LCAPs 2014-15, *The LCAPs are for Gravenstein Union School District, Gravenstein Charter, and Hillcrest Charter*** Pres. Wickland moved to open the hearing at 7:23, Mem. Horn seconded, 4-0 yes.

There was no input from the public.
- O. Close Public Hearing for the LCAPs 2014-15** Pres. Wickland moved to close the public hearing at 7:24 PM, Mem Horn seconded, 4-0 yes.
- P. 2013-14 Budget Update – approval of budget transfers** Bus. Manager Catrina Howatt presented an update on the general fund. The revenue has increased slightly with the new LCFF projection. The LCFF formula will not be executed by the

State until July 2, 2014. The budget does not include deficit spending at year end. The reserve for economic uncertainties remains over 10%. Column F is the requested budget transfer needed to bring the budget in line. This is the difference between the second interim and the estimated actual ending balance.

Mem. Horn moved to approve the budget update and transfer, Pres. Wickland seconded, 4-0 yes.

Q. Presentation of the 2014-15 Budget

Catrina Howatt presented the 2014-15 budget. She reviewed some of the changes in revenue and projections for the upcoming year. She also reviewed expenditures and explained various line items. The budget presented for adoption will include the playground purchase authorized by the Board in item V.D. and will increase the IT consultant to full year.

R. Open Public Hearing for 2014-15 Budget

Mem. Horn moved to open the public hearing at 8:06 PM, Mem. Weaver seconded, 4-0 yes.

There was no input from the public.

S. Close Public Hearing for 2014-15 Budget

Pres. Wickland moved to close the public hearing at 8:07 PM, Mem. Horn seconded, 4-0 yes.

T. MPF/GUSD Memorandum of Understanding for 2014-15

There have been no changes to the MOU, other than the date. Mem. Horn moved to adopt the MOU, Mem. Weaver seconded, 4-0 yes.

U. 2014-15 CSBA Membership and Educational Legal Alliance Membership

Pres. Wickland moved to renew, Mem. Horn seconded, 4-0 yes.

V. Resolution 06-11-14-2 for the Education Protection Account (EPA) resulting from the passage of Proposition 30 designating the funds to be used to support the General Education salaries and benefits

Mem. Weaver moved to adopt, Mem. Beck seconded, 4-0 yes.

VI. POLICIES

A. BP and AR 5123 Promotion/Acceleration/Retention

BP – Pg. 1, box 1, Mem. Weaver inquired about the statement that limits identifying students for retention to specific grades. Supt. LaMarre explained that in grades K-1, parents must agree to retain. Add language to specify that the end of intermediate is grade 5 and middle grades end in grade 8. Above bullet point number one, include language to indicate that the teacher can identify students in grades 2 and higher to be retained.

Risk of Retention, chose Option 1. Add language “state and local assessments” as consideration for risk of retention.

Include language to the effect of: the student’s team of teachers will decide on retention based on the Language Arts and Math performance.

AR – Keep optional paragraph in the middle of the third page. The appeal process included in pg. 3 is kept. Include the ability to appeal the Supt.’s decision to the board.

Mem. Horn moved to adopt with edits and rescind the previous policies, Mem. Weaver seconded, 4-0 yes.

B. BB 9223 Filling Vacancies

Pg. 1, remove second half of five for schools with trustee areas.

Mem. Horn moved to adopt with the edit and rescind the previous policy, Pres. Wickland seconded, 4-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next meeting date: June 24, 2014 – 3:30 PM
- Adopt LCAP for 2014-15
- Adopt Budget for 2014-15
- Adopt Technology Plan 2014-15
- Staffing/Class Configuration
- Construction Project

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

Mem. Horn moved to adjourn to closed session at 8:23 PM, Pres. Wickland seconded, 4-0 yes.

IX. ADJOURN TO CLOSED SESSION

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c) Case Number: SCV-254499

C. Public Employee

- I. 1.0 FTE Probationary Multiple Subject Credentialed Teacher for 2014-15 Michelle Hixon**

Member horn moved and Member Beck seconded to hire Michelle Hixon, 4-0 yes.

D. Superintendent Evaluation

- X. RECONVENE TO OPEN SESSION**

Mem. Horn moved to reconvene to open session at 8:58 PM, Mem. Weaver seconded, 4-0 yes.

- A. Announce action taken in Closed**

Hired Michelle Hixon as 2014-15 1.0 FTE Multiple Subject Credentialed Teacher.

- XI. ADJOURNMENT**

President Wickland moved to adjourn at 8:58 PM, Mem. Horn seconded, 4-0 yes.