

**GRAVENSTEIN UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

January 8, 2014

- I. **CALL TO ORDER** Pres Wickland called the meeting to order at 5:03pm. Members Beck, Horn and Weaver were present.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** Member Horn moved to approve the consent agenda, Member Weaver seconded, 4-0 yes.
- B. **Approval of Minutes: Special Board Meeting 11-4-13 and Regular Board Meeting 12-10-13**
- C. **Vendor Warrants**
- D. **Williams Settlement Quarterly Report – Reporting period 10/1 – 12/31/13**
- E. **MOU agreement for student teaching – University of San Francisco**
- IV. **REPORTS/CORRESPONDENCE**
- A. **Board Reports**
- Member Weaver attended a workshop at Analy High on Sunday 1/5 at 5-7pm. Sebastopol Union hosted – 40 Developmental Assets Kids Need to be Successful. Poor attendance. On Jan 23<sup>rd</sup>, at 6:30 p.m., Analy High is hosting a community forum with the Sebastopol Police. It is an event that shares information with the parents and community about what drugs are out in our community, what the Police Department is doing and what parents can do. Supt. LaMarre will publicize the forum to our parents.
- Member Beck went on a field trip with Mrs. Pugno’s class to Children’s Creativity Museum. Great experience.
- Most of the Board members were able to attend at least one of the school holiday performances before break.
- B. **Superintendent Report**
- Supt. LaMarre shared with the Board the new afterschool club called Girls on the Run.
- Tom Torlakson has a press release today sharing sponsored

legislation to expand the Transitional Kindergarten program to all 4 year olds. This is proposed legislation for implementation next year.

**1. January 2014  
Enrollment and 2014/15  
Enrollment Open House**

Supt. LaMarre reported there are two more kindergarteners coming this month. 32 students have already turned in registration papers for 2014/15. Open House will be Jan 25.

**2. Transportation**

Supt. LaMarre shared information from the December JPA meeting.

**3. GSF and MPF Updates**

No update

**4. Winter Break Projects  
(including new  
computers at Hillcrest)**

Supt. LaMarre reported that the restroom in the Gravenstein School office has been repaired and updated. The computer lab at Hillcrest has 32 new computers installed yesterday.

**C. Hillcrest Report**

No report.

**D. GUTA Report**

No report.

**V. BUSINESS**

**A. Measure M Bond Project  
Update**

Next Project meeting Jan 15<sup>th</sup>, 3pm in Supt office. Member Horn is attending these meetings. Doug Hilberman will be bringing the set of DSA submittals and a display for Hillcrest of the project. Architect fees are being paid for from the bond funds. President Wickland will work with Superintendent LaMarre to have the first Bond committee meeting.

**B. Expanding Wireless Internet  
Capability (WiFi) on the  
School Campuses) (This  
item will include a report from  
RESIG.)**

Board received letter from RESIG. Board discussed.

Direction to the Superintendent for implementation:

Turn off routers if possible when not in use.

Explore using smaller routers if practical.

Explore if a router could accompany the tablets with the class set instead of having multiple routers all over the site.

If not practical, put WiFi where needed.

Superintendent will keep Board informed as the process will be fast tracked.

**C. Contract for Tri-annual  
OPEB Actuarial Report with  
CSBA/Dempsey, Filliger &  
Associates, LLC for \$1,500.**

Member Horn moved, Member Weaver seconded, 4-0 yes.

(This is to comply with GASB 45)

- D. Acceptance and Certification of 2012-13 Fiscal Year Financial Audit, Measure M Audit and the Bond Compliance Audit.** Business Manager Howatt briefly recapped the audit of 2012/13 for the Board.  
Member Horn moved to accept and certify the 2012/13 Audit, President Wickland seconded, 4-0 yes.
- E. Acceptance of the S. Roatch Acct. Corp. Audit Services Contract for year ending June 30, 2014** Member Horn moved to accept the audit contract for the 2013/14 Audit and the Prop 39 Audit, Member Weaver seconded, 4-0 yes.
- F. Acceptance of the S. Roatch Acct. Corp. Prop 39 Audit Services Contract for year ending June 30, 2014**
- G. Annual Developer Fee Report** The Board was provided with the 2012-13 Annual Developer Fee report.
- H. Letter/Resolution from Twin Hills Union School District Requesting Support** Table this item until February meeting. Member Horn moved, Member Weaver seconded, 4-0 yes.

## **VI. BOARD POLICIES AND ADMINISTRATIVE REGULATIONS**

- A. BP/AR 5144.1c Temporary Removal and Removal of Students from Gravenstein Elementary and Hillcrest Middle Charter Conversion Schools** Supt. LaMarre presented the policy and stated that this was cleared through Nancy Klein at legal. Board asked to remove "Conversion" from the name of the policy.  
On page 9 ... "bases" should be "basis"  
President Wickland moved to approved with changes above, Member Beck seconded, 4-0 yes.  
Member Weaver left at 7:07 p.m.
- B. Gravenstein Charter Document Update** Member Horn moved to change the Gravenstein Charter Document and the Hillcrest Charter Document to reflect the addition of BP/AR 5144.1c, Member Beck seconded. 3-0 yes.
- C. Hillcrest Charter Document Update**

**VII. FUTURE MEETING DATES AND AGENDA ITEMS**

Next Regularly Scheduled Board Meeting – February 12, 2014

Items for next meeting:

Item V.H. Letter/Resolution from Twin Hills USD  
Mandated Policies  
Budget Update

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**IX. ADJOURN TO CLOSED SESSION**

Member Horn moved to adjourn to closed session at 7:20 p.m., President Wickland seconded, 3-0 yes.

**A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

**B. Potential Litigation – per GC54956.9 (b)(3)(c) Case Number: SCV -254499**

**C. Public Employee**

**1. Hiring – P/T Certificated PE and Computer Lab Teacher and P/T Classified Teacher Assistant and Yard Duty – F/T position**

**2. Hiring - .72 FTE Probationary Classified Instructional/Daycare Assistant**

**D. Superintendent Evaluation**

**X. RECONVENE TO OPEN SESSION**

Member Horn moved and President Wickland seconded the motion to reconvene to Open Session at 7:58 PM, 3-0 yes.

**A. Announce action taken in Closed**

Hired George Sotiras P/T Certificated PE and Computer Lab teacher (.53 fte) and P/T Classified Teacher Assistant and Yard Duty (.46 fte)

**XI. ADJOURNMENT**

Wickland moved and Horn seconded the motion to adjourn at 7:59 PM, 3-0 yes.