

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

March 5, 2014

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:02 PM, Members Weaver, Beck, and Horn present, Clerk Zlotnick absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** Davey Dijou made a public comment about a disciplinary matter regarding his son.
- III. **APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order
- B. Approval of Minutes:
Regular Meeting Minutes
2-12-14 and 2-20-2014
- C. Vendor Warrants
- Pres. Wickland moved to approve, Mem. Weaver seconded, 4-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
- A. Board Reports
- Mem. Beck reported that she attended the MPF meeting in February and that it was interesting.
- Mem. Horn reported that SCOE will not be hosting the GUSD website beyond April or May 2014.
- Pres. Wickland reported that she informed the President of the Twin Hills district about GUSD's support of the agricultural zone resolution at last month's meeting.
- B. Superintendent Report
1. **March Enrollment 2013-14** Supt. LaMarre reported that 42 students are being invited to the ENRICH! Kindergarten classes for the 2014-15 school year. This is the earliest point in the registration process that these classes have been full.
2. **2014-15 Registration Events** There are 10-14 applicants for ENRICH! in each grade 3-7, for 2014-15. It appears there will only be one 6th grade traditional class in 2014-15.
- The district will incur an additional transportation cost for an 8th grade student for the balance of the 2013-14 school year
3. **Transportation**
- Supt. LaMarre reported that Common Core, English Language Arts training (3/13, 5/1 and 5/8) will be provided to all teachers in lieu of regular staff meetings in the months of March, April and May.
4. **Staff Development/Common Core Update for 2013-14**
- Elections for 2014-15 MPF officers and board members are

5. GSF and MPF Updates

coming up.

Principal Fichera reported on athletics, field trips, the spring musical and the county science fair.

C. Hillcrest Report

Linda Helton reported that the GUTA members are looking forward to the Common Core ELA trainings and that the Math trainings were very valuable and helpful.

D. GUTA Report

V. BUSINESS

**A. Measure M Bond Project Update – Bid Package Approval
*Doug Hilberman with AXIA Architects will update the Board***

Karen Pregler shared a report that Doug Hilberman presented at a recent Bond Oversight Committee meeting. She also reported that DSA has not yet processed the plans for the Hillcrest project, and that it is possible to receive bids prior to DSA returning comments, but that we cannot enter a contract without DSA approved documents.

Mem. Horn expressed interest in seeing more advanced plans before the project goes to bid. Supt. LaMarre suggested that a sub-committee of the board would review the plans before the project goes out to bid. Mem. Horn and Mem. Beck both volunteered to be on the sub-committee to review the plans. Mem. Horn moved to approve the bid package with the understanding that the board subcommittee will review and approve the plans first, Mem. Weaver seconded, 4-0 yes.

B. Measure M Bond Committee Update

There was a Bond Oversight Committee meeting on February 27, 2014. The meeting was approximately 1.5 hours. The Chair of the committee is Steve Schwartz, the Vice Chair is Eric Martin, and the Secretary is Amy Gloeckner. Other members are Jack Atkins, Eric Martin, Arif Virji, and Gary Bachelor. School Board members Jim Horn and Sandra Wickland, Business Manager Catrina Howatt, and Supt. LaMarre attended the meeting.

C. Resolution 14-3-05-1 for Board Appointment of Citizens Oversight Committee Members

Mem. Weaver moved to approve the membership of the committee as presented, Mem. Horn seconded, 4-0 yes.

D. Revised Resolution No. 13-1-09-2 Adopting Bylaws for Citizens Oversight Committee

Supt. LaMarre consulted with legal counsel on the resolution and bylaws, resulting in the following changes: on the first page, 3.2 of the Bylaws the number of meetings was adjusted. On page 4, 5.3, the requirement of Form 700 was removed because it is not a requirement. On pg. 5, 5.6 is additional language. Mem. Weaver pointed out that on pg. 2, in 3.5A, the word “projects” should be changed to “projected.”

Pres. Wickland moved to approve the revised resolution, Mem. Weaver seconded, 4-0 yes.

E. Revised Bylaws of the Citizens Bond Oversight Committee

Pres. Wickland moved to approve the revised bylaws, Mem. Weaver seconded, 4-0 yes.

- F. Update on Wireless Internet Capability (WiFi) on the School Campuses** Supt. LaMarre reported that the project with equipment is estimated to be approximately \$35,000. With that, Brian Sposato will be working with our electrical engineer to assist with determining the scope of upgrading WiFi on both campuses, rather than only working with networking vendors.
- No action taken.
- G. Local Control Accountability Plan (LCAP) Summary report from the Superintendent's Advisory Committee** Supt. LaMarre has been engaging the district and school stakeholders (besides LCAP committee meetings) by posing questions to all staff and parents in the district through emailed Monday Messages, regarding the LCAP. Parents have been responding to these questions.
- H. 2014 CSBA Delegate Assembly Election** Mem. Horn moved to vote for Edwin Girardi, Mem. Beck seconded, 4-0 yes.
- I. Technology Plan for 2014-15** No action taken.
- J. 2013-14 2nd Interim Financial Report and Budget Transfer #3** Catrina Howatt shared the 2nd Interim Report. She pointed out that the Audit Adjustment is presented incorrectly. She will be correcting prior to submission. Pres. Wickland moved to approve the report and budget transfer as amended, 4-0 yes.
- K. 2013-14 Consolidated Application for Funding Categorical Aid Programs, 2014 Winter Submission** Mem. Weaver moved to approve, Mem. Horn seconded, 4-0 yes.
- L. Certification of Corrective Action for 2012-13 Audit Findings and Recommendations** Catrina Howatt reported that this has been corrected and verified by the auditor.
- Mem. Horn moved to approve, Mem. Beck seconded, 4-0 yes.

VI. POLICIES

- A. BP 3350 Travel Expenses** Pg. 2 of the BP, Supt. LaMarre recommends Option 1 at the bottom of the page rather than Option 2 on pg 3.
- Pres. Wickland moved to approve with changes, and rescind any existing BP, Mem. Horn seconded, 4-0 yes.
- B. AR 4161.8, 4261.8, and 4361.8 Family Medical Leave Act** On pages 3-4, the "Terms of Leave" have several options that Supt. LaMarre would like to receive guidance on from legal counsel before adopting. Current practice is Option 4.
- Mem. Horn moved to table this item to April, Mem. Beck seconded, 4-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

Next Regularly Scheduled Board Meeting – April 9, 2014

- AR 3350 for Travel Expenses
- AR 4161.8, 4261.8 and 4361.8 for Family Medical Leave
- Update on Wi-Fi
- Update on LCAP
- Measure M Project Update
- 2014-15 Staffing/Class Configuration.
- Technology Plan

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public comment.

IX. ADJOURN TO CLOSED SESSION

Member Horn moved to adjourn to Closed Session at 6:25 p.m., Member Beck seconded. 4-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c) Case Number: SCV-254499

C. Public Employee

I. Hiring - .28 FTE Probationary Classified Instructional/Daycare Assistant – Rovig, Kayla

D. Superintendent Evaluation

X. RECONVENE TO OPEN SESSION

A. Announce action taken in Closed

Member Horn moved and President Wickland seconded to reconvene to Open Session at 6:55 p.m., 4-0 yes.

Approved Rovig, Kayla as a Probationary Classified Instructional Assistant for .28 FTE.

Member Horn moved, President Wickland seconded. 4-0 yes.

XI. ADJOURNMENT

President Wickland moved to adjourn at 6:56 p.m., Member Weaver seconded. 4-0 yes.