

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

Wednesday, December 10, 2014

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:00 PM, Members Horn, Virji, Weaver, and Clerk Beck present.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** No Public Input.
- III. **APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order
- B. Approval of Minutes:
Regular Meeting Minutes 11-12-2014 and Special Board Meeting 11-21-2014 Add roll call vote to second vote on the 11-21-2014 minutes.
- C. Vendor Warrants
- D. Acknowledgement of resignation – Rovig, Kayla, 8 hours/day classified employee – effective 12-04-2014 Pres. Wickland moved to approve, Mem. Weaver seconded, 5-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
- A. Board Reports Pres. Wickland toured the Hillcrest construction project at the Bond Oversight Committee Meeting on November 13 and was excited to see the building taking shape.
- B. Superintendent Report
1. December Enrollment 2014-15 Current enrollment is two students higher than December 2013.
2. Transportation Santa Rosa City Schools may join the JPA—but too late for 2015-16. Mike Rae will be retiring at the end of 2016, unless SRCS joins the JPA, in which case he will continue longer.
3. GSF and MPF Updates This Saturday is the GSF annual pancake breakfast and holiday fair. Jim Barrios is the new MPF President, and John Urbanski is the new Treasurer.
- C. Hillcrest Report Principal David Fichera reported on Trimester 1 academic reward trips, athletics and upcoming concerts.

D. GUTA Report

President Allie Brown reported on the math program that is being piloted in the district. She also reported on the GATE program at Gravenstein that is occurring after school this year.

V. BUSINESS

A. Certificate of Election of Board President

Pres. Wickland nominated Jim Horn for President, Mem. Virji seconded, 5-0 yes.

B. Certificate of Election of Board Clerk

Mem. Horn nominated Mem. Beck, Mem. Weaver seconded, 5-0 yes.

C. Representative to fill Vacancy of the Sonoma County Committee on School District Organization

Pres. Wickland nominated Mem. Horn, Mem. Virji seconded, 5-0 yes.

D. Alternative Representative to fill Vacancy of the Sonoma County Committee on School District Organization

Mem. Weaver nominated Pres. Wickland, Clerk Beck seconded, 5-0 yes.

E. Day of week, time and frequency of Regular Monthly Meetings

Pres. Wickland moved to keep the meeting date and time on the second Wednesday of each month at 5 PM at Gravenstein School Room 13, Mem. Horn seconded, 5-0 yes.

F. Measure M Bond Project Update

Supt. LaMarre presented the color board for the Hillcrest building project. The board informally approved of the color choices for interior finishes.

No action taken.

G. Gravenstein Modernization contract with BkF Engineers Surveyors Planners for a topographic survey for \$3,250.00

Mem. Horn moved to approve, Mem. Virji seconded, 5-0 yes.

H. Annual Developer Fee Report for 2013-14

Pres. Wickland moved to approve, Mem. Horn seconded, 5-0 yes.

I. 2014-15 First Interim Report with Budget Transfer #1

Business Manager Howatt presented the 2014-15 First Interim Report to the Board. There is an Audit Adjustment reducing the 2013-14 Ending Fund balance for \$150,043 that is not included in the State reports. It will show at Second Interim. The First Interim is presented for approval with a Positive Certification.

Mem. Horn moved to approve the 2014-15 First Interim and Budget Transfer #1, Pres. Wickland seconded, 5-0 yes.

J. Memorandum of Understanding between Sonoma County Superintendent of Schools and Gravenstein School District for the North Coast Beginning Teacher Program 2014-15 Pres. Wickland moved to approve, Clerk Beck seconded, 5-0 yes.

K. Discussion on Use of One Time Revenues Supt. LaMarre reported that projected costs for proposed projects were requested by Mem. Weaver, but those are not prepared for this meeting.

Mem. Weaver moved to table this item to the next meeting, making it an action item, Mem. Horn seconded, 5-0 yes.

VI. Board Policies

A. BP/AR 1330 – Use of School Facilities, Application and Hold Harmless Agreement

Pres. Wickland moved to table this to the next meeting, Mem. Horn seconded, 5-0 yes.

B. BP/AR 1312.3 – Uniform Complaint Procedures

Pres. Wickland moved to table this to the next meeting, Mem. Virji seconded, 5-0 yes.

VII. FUTURE MEETING DATES AND AGENDA ITEMS

- Next regular meeting date: January 14, 2015
- Acceptance and Certification of 2013-14 Fiscal Year Financial Audit
- 2014-15 1st Interim Financial Report

Items for the January 14, 2015 meeting:

- One Time Revenue
- BP/AR 1330 – Use of School Facilities
- BP/AR 1312.3 – Uniform Complaint Procedures
- Measure M Change Orders

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No Comments.

IX. ADJOURN TO CLOSED SESSION

Mem. Horn moved to adjourn to closed session at 6:39 PM, Mem. Virji seconded 5-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

**B. Potential Litigation – per
GC54956.9 (b)(3)(c) Case
Number: SCV-254499**

C. Public Employee

**I. Hiring – 5.83 hour/day
Probationary Classified
Instructional Assistant –
Alexander Newhouse**

Pres. Wickland moved to hire **Alex Newhouse**, 5.83 hour/day Probationary Classified Instructional Assistant, Clerk Beck seconded, 5-0 yes.

**II. Hiring – 8 hour/day
Probationary Classified
Instructional/Daycare
Assistant – Kim Meglen**

Pres. Wickland moved to hire **Kim Meglen**, 8 hour/day Probationary Classified Instructional/Daycare Assistant, Clerk Beck seconded, 5-0 yes.

**III. Hiring – 8 hour/day
Probationary Classified
Instructional/Daycare
Assistant – Erica
Christopher**

Pres. Wickland moved to hire **Erica Christopher**, 8 hour/day Probationary Classified Instructional/Daycare Assistant, Clerk Beck seconded, 5-0 yes.

D. Superintendent Evaluation

No Action

**X. RECONVENE TO OPEN
SESSION**

Pres. Wickland moved to adjourn to Open Session at 7:10 PM, Mem. Weaver seconded, 5-0 yes.

**A. Announce action taken in
Closed**

Hired employees listed above.

XI. ADJOURNMENT

Mem. Horn moved to adjourn at 7:10 PM, Mem. Weaver seconded, 5-0 yes.