

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

June 27, 2013

CALL TO ORDER

The meeting was called to order at 5:08 PM by Pres. Wickland. Members Weaver, Horn, and President Wickland are present.

II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

III. APPROVAL OF CONSENT AGENDA

A. Approval of Agenda Order

**B. Approval of Minutes:
Regular Meeting Minutes
5-8-13 and Special Board
Meeting Minutes 5-29-13**

Various grammar and wording corrections are pointed out.

Pres. Wickland moved to approve the consent agenda, Mem. Horn seconded, 3-0 yes.

C. Vendor Warrants

**D. Acknowledgement of
retirement – Karen Mansergh,
.53 FTE Classified Teacher
Assistant and .196 FTE Noon
Aide**

**E. Acknowledgement of
resignations – Kate Qualls 0.29
FTE Certificated Single Subject
Math Teacher, Patti Tripodi,
0.29 PE Teacher, Patti Tripodi,
.44 FTE Classified Teacher
Assistant, Elizabeth Cosentino,
.17 Computer Lab Teache**

I. REPORTS/CORRESPONDENCE

A. Board Reports

Board members reported on attending the Hillcrest Graduation, and various Spring Concerts

B. Superintendent Report

1. Enrollment – June 2013

Supt. LaMarre reported on 2013-14 enrollment. There are currently 96 students enrolled in kindergarten.

**2. Enrollment Activities
and Update for 2013-14**

Supt. LaMarre reviewed the number of students enrolled at a variety of grade levels.

3. Transportation

No update

C. Hillcrest Report

Principal Fichera reported on end of year activities and the master schedule for 2013-14.

D. GUTA Report

No update

BUSINESS

A. Update – Track at Gravenstein School

DSA has approved the plans for the track.

B. Update – Gravenstein Modular Project

The building phase of this project will begin tomorrow (6-28-13). There is a tree that may need to be removed for this building project.

C. Measure M Bond Oversight Committee

Pres. Wickland has identified another member for the Bond Oversight Committee named Gary Bachelor. Pres. Wickland moved to add Gary Bachelor to the bond oversight committee, Mem. Weaver seconded, 3-0 yes.

D. Approval of Budget Transfers for 2012-13

Mem. Horn moved to approve the transfers, Pres. Wickland seconded, 3-0 yes.

E. Authorization For Transfer of \$435,178.00 from the General Fund to Fund 40 for the Gravenstein Modular Project

Mem. Horn moved to authorize, Mem. Weaver seconded, 3-0 yes.

F. Open Public Hearing for the Adoption of Fiscal Year Budget 2013-14

Pres. Wickland opened the Public Hearing at 5:45 PM, Mem. Weaver seconded, 3-0 yes.

No comment from the public.

G. Close Public Hearing for the Adoption of Fiscal Year Budget 2013-14

Mem. Weaver moved to close the hearing at 5:45 PM, Mem. Horn seconded, 3-0 yes.

H. Adoption of Fiscal Year Budget 2013-14

CBO Catrina Howatt reported on budget assumptions and that it is conservative in regards to income. Mem. Horn moved to adopt the budget, Mem. Weaver seconded, 3-0 yes.

- I. **Resolution of 06-27-13-1 Authorization for the County Superintendent of Schools to Make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601** Mem. Horn moved to adopt, Mem. Weaver seconded, 3-0 yes.
- J. **Approval of Wright Contracting, Inc. Lease/Leaseback Contract for 2013 Gravenstein Modular Project** Pres. Wickland moved to approve, Mem. Horn asked if the site lease had to be specifically approved, Pres. Wickland added all four components of the contract: Lease/Leaseback, Site Lease, Facilities Lease, Lease/Leaseback General Conditions to the motion, Mem. Horn seconded, 3-0 yes.
- K. **In-plant Enviroplex Inspector Contract Approval** Mem. Horn moved to approve, Pres. Wickland seconded, 3-0 yes.
- L. **Adoption of the 2013-14 Consolidated Application Reporting System (CARS)** Pres. Wickland moved to adopt, Mem. Horn seconded, 3-0 yes.
- M. **Adoption of Student/Parent Handbook for 2013-14** Pres. Wickland moved to table this item, Mem. Weaver seconded, 3-0 yes.
- N. **Adoption of Deferred Maintenance 5 Year Plan** Supt. LaMarre reported on various summer projects. Mem. Horn moved to adopt, Mem. Weaver seconded, 3-0 yes
- O. **Adoption of School Compacts for 2013-14** Pres. Wickland moved to table this item, Mem. Horn seconded, 3-0 yes.
- P. **Gravenstein Preschool for 2013-14** Supt. LaMarre announced that the Transitional Kindergarten (TK) class has an enrollment of 17. She recommended that this classroom be dedicated to TK only. The district could maintain its' preschool license for the 2013-14 school year. Mem. Weaver moved to maintain the preschool license and not have a functioning preschool for the 2013-14 school year, and dedicate the room to Transitional Kindergarten, Mem. Horn seconded. 3-0 yes.
- Q. **K-3 CSR Funding/Staffing Levels for 2013-14** Supt. LaMarre reported that with the 2013-14 budget the Governor is recommending CSR be increase to 24:1 instead of 20:1 which includes reduced funding of approximately \$300 per CSR child. With our current class size cap of 21, there will be an encroachment to the General Fund. Raising the cap to 22 could nearly eliminate the encroachment without reducing staff. Mem. Weaver moved to maintain the cap at 21, Mem. Horn seconded, 3-0 yes.
- R. **Staffing levels of the 3rd grade and 6th Grade Traditional Classes** Supt. LaMarre reported that the board moved to hire a second 6th grade teacher in closed session which equates to two 6th grade Traditional classes for the 2013-14 school year. Supt. LaMarre

reported that the Traditional 3rd grade will be a class of 27 with one certificated teacher and one classified TA.

No action taken.

S. Cafeteria Fund/Cost of Student Lunch

No action taken.

T. After School Homework Club at Hillcrest

Mem. Horn moved to authorize the Supt. to investigate and promote the idea of a Homework Club at Hillcrest, Mem. Weaver seconded, 3-0 yes.

U. Update on Measure M Bond Sale

The bond has been sold. The bond was structured in a way that saved our tax payers money. No action was taken.

VI. POLICIES

A. BP 4136, 4236, 4336 Non-school Employment

Pres. Wickland moved to table the policies, Mem. Weaver seconded, 3-0 yes.

B. AR 4161.1 Personal Illness and Injury Leave

C. AR 4161.2 Personal Leave

VII. FUTURE MEETING DATES AND AGENDA ITEMS

Next Regularly Scheduled Board Meeting – July 10, 2013, 5 PM at Gravenstein School Room 13

VIII. ADJOURNMENT

Pres. Wickland moved to adjourn at 7:53 PM, Mem. Weaver seconded, 3-0 yes.