

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

December 10, 2013

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 4:02 PM, Members Weaver, Beck, Horn present, Clerk Zlotnick absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**
- III. **APPROVAL OF CONSENT AGENDA**
- A. **Approval of Agenda Order** Mem. Horn moved to change the item E of the consent Agenda to business, Mem. Weaver, seconded, 4-0 yes.
- B. **Approval of Minutes: Regular Meeting Minutes 11-13-13 and Special Board Meeting 11-26-13** Pres. Wickland moved to change the agenda order to move business items F, G, and H to the beginning of the business items, Mem. Horn seconded, 4-0 yes.
- C. **Vendor Warrants** Pres. Wickland moved to approve the consent agenda, Mem. Horn seconded, 4-0 yes.
- D. **Acknowledgement of resignation – Frank, Sara .72 FTE Classified 11/22/2013**
- E. **Letter of Acknowledgement from Axia Architects in reference to BkF for engineering services for Hillcrest Measure M project This agreement is to split the expense with AXIA Architects for a cost of \$6,500**
- F. **Independent Contractor – Paige Dumont – Not to Exceed 7.0 hrs per week**
- IV. **REPORTS/CORRESPONDENCE**
- A. **Board Reports** Pres. Wickland reported that she attended the GSF Pancake Breakfast and appreciated the sense of community that she observed at the event.
- Pres. Wickland received a letter from the Twin Hills School District requesting that the GUSD board consider passing a resolution regarding the use of pesticides in the surrounding community. This will be added as a future agenda item.

Mem. Beck reports that she has been volunteering to work with the math GATE students at Gravenstein and has found it very enjoyable.

B. Superintendent Report

1. December Enrollment 2013-14

Supt. LaMarre reported that there are at least 30 registrations for 2014-15 in the Gravenstein office, even though there hasn't been any official kick-off yet.

2. Transportation

The transportation meeting is tomorrow, 12/11/13, so there is nothing to report.

3. Staff Development/Common Core Update for 2013-14

The staff is continuing to appreciate the math in-services that have been going on. Supt. LaMarre will be quoted in an upcoming Sonoma West Times regarding the Common Core implementation.

4. GSF and MPF Updates

GSF has profited approximately \$4,200 from their events this past weekend. The bake sale profited \$1,200 and the pancake breakfast profited \$3,000. In line with the Polar Express (pajama party) GSF Bingo night this Friday, Gravenstein Elementary will have a pajama spirit day on Friday, Dec. 13. There is renewed enthusiasm in GSF.

C. Hillcrest Report

Princ. Fichera reported on Trimester 1 Honor Roll, the Traditional Yosemite Trip and upcoming performances.

D. GUTA Report

Katrina Latham reported on the fact that the GUTA membership is appreciative of the district provided Common Core trainings. Katrina read a statement from L. Helton about negotiations and health care costs.

V. BUSINESS

F. Gravenstein Modular and Track Project at Gravenstein School – Change Order #2

Mem. Horn moved to accept the change order, Mem. Weaver seconded, 4-0 yes.

G. Gravenstein Modular Project at Gravenstein School – Notice of Completion

Mem. Horn moved to approve the notice of completion, Pres. Wickland seconded, 4-0 yes.

H. Measure M Bond Project Update

Karen Pregler from Axia Architects presented that the construction documents will be submitted to DSA in the coming weeks. Cost estimates for the project have been consistent with the original projections from the Master Plan for the bond project.

No action taken.

- M. Axia Architect Contract Revision** Mem. Horn moved to advance item M to this point in the agenda, Pres. Wickland seconded, 4-0 yes.
- Supt. LaMarre has communicated with Doug Hilberman about this; Doug Hilberman is writing a letter of acknowledgement that Axia will be paying the BkF Engineering firm then billing the district. Mem. Horn recused himself from discussing this contract. Mem. Weaver moved to accept the contract, Mem. Beck seconded, 3-0 yes (Horn recused).
- A. Certificate of Election of Board President** Mem. Horn moved to nominate Sandra Wickland as board president, Mem. Beck seconded, 4-0 yes.
- B. Certificate of Election of Board Clerk** Pres. Wickland nominated Jan Zlotnick as board clerk, Mem. Weaver seconded, 4-0 yes.
- C. Representative to fill Vacancy of the Sonoma County Committee on School District Organization** Mem. Weaver nominated Mem. Horn, Mem. Beck seconded, 4-0 yes.
- D. Alternative Representative to fill Vacancy of the Sonoma County Committee on School District Organization** Mem. Weaver nominated Mem. Beck as the alternate, Mem. Horn seconded, 4-0 yes.
- E. Day of week, time and frequency of Regular Monthly Meetings** Mem. Horn moved to hold the regular monthly meetings the second Wednesday of the month at 5 PM in the regularly scheduled room (13) at Gravenstein School, Pres. Wickland seconded, 4-0 yes.
- I. Expanding Wireless Internet Capability (WiFi) on the School Campuses** Mem. Beck presented a report regarding the safety of wireless internet in schools. Supt. LaMarre will request information from RESIG regarding this issue. Supt. LaMarre suggested that the upcoming technology purchases for the district will include a wired option. Pres. Wickland moved and Member Horn seconded to table this item to the January meeting. 4-0 yes.
- J. 2013-14 First Interim Report with Budget Transfer #1** Business Manager, Catrina Howatt, presented the First Interim Report, outlining various portions of the budget. Mem. Horn moved to approve the report with budget transfer #1, Pres. Wickland seconded, 4-0 yes.
- K. Contract for tri-annual OPEB Actuarial Report with CSBA** Mem. Weaver moved to table items K and L to the January meeting, Mem. Horn seconded, 4-0 yes.

L. Acceptance and Certification of 2012-13 Fiscal Year Financial audit

VI. POLICIES

A. BP/AR 5144.1c Discipline and Expulsion

Pres. Wickland moved to table this to the January meeting, Mem. Weaver seconded, 4-0 yes.

B. Gravenstein Charter Document Update

Pres. Wickland moved to amend her motion to include all three items under policies, Mem. Horn seconded, 4-0 yes.

C. Hillcrest Charter Document Update

VII. FUTURE MEETING DATES AND AGENDA ITEMS

Next Regularly Scheduled Board Meeting – January 8, 2014

It was decided that the next meeting will be January 8. The Twin Hills Letter, Wi-Fi discussion, tabled items and the items in the column to the left will be on the agenda.

- Acceptance and Certification of 2012-13 Fiscal Year Financial Audit
- Annual Developer Fee Report

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

IX. ADJOURN TO CLOSED SESSION

Pres. Wickland moved to adjourn to closed session at 5:47 PM, Mem. Weaver seconded, 4-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

B. Potential Litigation – per GC54956.9 (b)(3)(c)

C. Public Employee

I. Hiring – P/T Certificated PE and Computer Lab

**Teacher and P/T
Classified Teacher
Assistant and Yard Duty
– F/T position**

**II. Hiring - .72 FTE
Probationary Classified
Instructional/Daycare
Assistant**

D. Superintendent Evaluation

- X. RECONVENE TO OPEN SESSION** Member Horn moved and Member Weaver seconded the motion to reconvene to Open Session at 7:06 pm.
- A.** Announce action taken in Closed none
- B.** GUSD/GUTA MOU-GATE Coordinator – for the 2013-14 school year Pres. Wickland moved and Member Weaver seconded to approve the GUSD/GUTA GATE Coordinator MOU for the 2013-14 school year, 4-0 yes.
- C.** MOU-Stipend for Full-time ENRICH! Teachers – for the 2013-14 school year Member Horn moved and Member Beck seconded to approve the GUSD/GUTA MOU –Stipend for Full-time ENRICH! Teachers for the 2013-14 school year, 4-0 yes.
- XI. ADJOURNMENT** Member Horn moved and Member Weaver seconded the motion to adjourn at 7:07 pm.

Board approved: Jan 8, 2014