

**GRAVENSTEIN UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

March 13, 2013

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:04 PM, Clerk Zlotnick, Members Weaver, Horn, present, Mem. Beck absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** none
- III. **APPROVAL OF CONSENT AGENDA**  
A. **Approval of Agenda Order** Member Horn pointed out a correction on the Special Board meeting minutes.  
B. **Approval of Minutes : Regular Meeting Minutes January 9, 2013** Mem. Zlotnick pointed out a typo in the minutes, consent agenda portion. Also on the minutes, Mem. Zlotnick pointed out that some of the notes under the policy section label commentary as corrections. This can be corrected by changing “Corrections to the BP” to “Notes and Corrections to the BP”  
C. **Vendor Warrants** Mem. Horn moved to approve the consent agenda with the changes to the minutes, Mem. Weaver seconded, 4-0 yes.
- IV. **REPORTS/CORRESPONDENCE**  
A. **Board Reports** Pres. Wickland reported that she had reviewed the National Blue Ribbon Award Application with Principal Fichera before it was sent.  
B. **Superintendent Reports**  
1. **Enrollment – March 2013** Supt. LaMarre reported that enrollment efforts are going well. 40 kindergarten students have shadowed in the ENRICH! program to date. It is possible that kindergarten will fill up and we will need to perform a lottery for students from out of the district.  
2. **Enrollment Activities and Update for 2013-14** There have been Open Houses for new families at both schools, and prospective parents are continuing to request individual tours.  
3. **Transportation** Supt. LaMarre attended the meeting today and GUSD does not appear to have an encroachment. She inquired about the replacement of CNG tanks and it was reported this will be covered by a grant.  
4. **Hillcrest Report** Principal Fichera reported on the Distinguished Schools Application, the National Blue Ribbon application, the championship 8<sup>th</sup> grade Boys’ Basketball team, and the field trip to *Nightmare on Puberty Street*.  
5. **GUTA Report** Katrina Latham reported on the awards at Hillcrest and Public Schools Week.

V. **BUSINESS**

A. **Measure M Bond Oversight Committee**

There are currently no applicants for this committee, but Supt. LaMarre and Mem. Weaver will contact potential members.

B. **Resolution of the Board of Education of the Gravenstein Union Elementary School District Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2012, Series A, In the Aggregate Principal Amount of Not to Exceed \$3,500,000 and Approving Related Documents and Actions**

Clerk Zlotnick moved to adopt the resolution, Mem. Horn seconded, 4-0 yes. 4 yes, 0 no, 1 absence, 0 abstentions.

C. **Update – Replacement of Gravenstein Daycare/Staff Lunch Room**

Architect Doug Hilberman reported on the proposed structure for the building. Doug Hilberman then reported on two financing options for the project. The two options are a “piggy-back” and “lease/lease-back” contracts. No action taken.

D. **Update – Replacement of Playground Equipment at Gravenstein**

Mem. Horn moved to table to the April meeting, Pres. Wickland seconded, 4-0 yes.

E. **Approval---Track at Gravenstein School**

Architect Doug Hilberman presented the cost savings for the project. Mr. Hilberman has successfully secured donation commitments for some materials and labor. AXIA would like to submit plans for this project to DSA as soon as possible.

Mem. Horn moved to authorize up to \$5,000 to facilitate the construction of a new track at Gravenstein, Clerk Zlotnick seconded. Clerk Zlotnick called the question, 4-0 yes.

Mem. Horn moved to advance item I to this point in the agenda, Pres. Wickland seconded, 4-0 yes.

I. **Approval of Lease/Lease-Back with Wright Construction**

Mem. Horn moved to authorize Supt. LaMarre to negotiate a Lease/Lease-Back contract with Wright Construction for the Gravenstein Daycare/Staff Room. Clerk Zlotnick seconded 4-0 yes.

F. **School Lunches – 2013-14**

Supt. LaMarre has a meeting on March 28 at 2 PM with a

representative from Santa Rosa City Schools Food Service where sample food will be presented.

Mem. Horn moved to table this item until April. Clerk Zlotnick seconded 4-0 yes.

**G. Approval of 2012-13 2<sup>nd</sup> Interim Report**

Catrina Howatt reported to the Board that the Interim report being presented for their consideration has a Positive Certification. She pointed out a correction on page 85 where the answer to “were all managerial/confidential labor negotiations settled as of first interim projections” needs to be changed to “no.”

Mem. Horn asked why we were not including COLAs for the charter schools for the multi-year projection. Ms. Howatt showed that this was conservative and it is possible that we will receive more funding than anticipated. Clerk Zlotnick asked a question about the “criterion standards” that are referred to. Ms. Howatt explained where the criterion standard is explained.

Clerk Zlotnick moved to approve the report, Mem. Horn seconded, 4-0 yes.

**H. MPF/GUSD MOU**

Supt. LaMarre reported that she had met with an MPF representative to negotiate what MPF reimbursement to GUSD. The MPF representative requested that Supt. LaMarre appeal to the board about reducing the reimbursement because they are not collecting donations at the anticipated rate. Mem. Horn suggested that the reimbursement be reduced by 10%. Clerk Zlotnick moved to table the approval of the MOU to the April meeting, Pres. Wickland seconded, 4-0 yes.

**VI. POLICIES**

**A. AR 3311 Bids**

On pg. 7, remove the paragraph beneath “The following optional paragraph is for districts... of 2,500.” Clerk Zlotnick moved to adopt the new AR and rescind the existing, Mem. Horn seconded, 4-0 yes.

**B. AR/BP 3516 Emergencies and Disaster Preparedness Plan**

Clerk Zlotnick moved to adopt the new BP and rescind the existing BP, Mem. Horn seconded, 4-0 yes.

Clerk Zlotnick moved to adopt the AR, Pres. Wickland seconded 4-0 yes.

**C. AR 1312.4 Williams Uniform Complaint Procedures**

Remove # 4 on pg. 3. Remove the paragraph on pg. 4 that is only for high schools.

Mem. Horn moved to adopt the AR with corrections and rescind the current policy.

**D. BP 1312.3 Uniform Complaint**

Remove paragraph on pg. 4 that refers to CASHEE. Mem. Horn moved to adopt and rescind the existing, Pres. Sandra

**Procedures**

seconded, 4-0 yes.

**VII. FUTURE MEETING DATES AND AGENDA ITEMS**

Next Regularly Scheduled Board Meeting – April 10, 2013 at Gravenstein School Room 13

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No public comment

**IX. ADJOURN TO CLOSED SESSION**

Pres. Wickland motioned, Mem. Horn seconded. 4-0 yes. Board adjourned to closed session at 7:54pm

**A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

No action

**B. Potential Litigation – per GC54956.9 (b)(3)(c)**

No action

**C. Public Employee – Request for A Temporary One Year Part-time Assignment for 2013-14 School year (4 periods) Instead of a Full-time Assignment (Jackie Jex-Lewis)**

Mem. Zlotnick motioned to table the item, Mem. Horn seconded. 4-0 yes.

**D. Superintendent Evaluation**

No action

**E. Public Employee – Discipline/Dismissal/Release**

No action

X. **RECONVENE TO OPEN SESSION**

Board recovered to open session at 8:11pm. Mem. Horn motioned, Mem. Zlotnick seconded. 4-0 yes.

Announce action taken in Closed

Item IX c tabled to April 10, 2013 meeting.

XI. **ADJOURNMENT**

Board adjourned at 8:11pm. Mem. Horn motioned, Mem. Zlotnick seconded. 4-0 yes.