

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

November 13, 2013

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:02 PM, Members Weaver, Beck, Horn present, Clk. Zlotnick absent.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**
- III. **APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order
- B. Approval of Minutes:
Regular Meeting Minutes
10-9-13
- C. Vendor Warrants Mem. Weaver asked about payments to the Wells Fargo Center for the Arts for field trips.
- D. Acknowledgement of resignation – Nicholas Royer, 0.46 FTE Certificated, 0.53 FTE Classified 10/18/13 Mem. Horn moved to approve the consent agenda, Mem. Beck seconded, 4-0 yes.
- IV. **REPORTS/CORRESPONDENCE** Mem Horn reported that the Apple Press Community Newsletter was sent out and is available on the district website.
- A. Board Reports
- Pres. Wickland reported that she received a letter regarding the Petaluma/Sebastopol Trail. The board sent a supportive letter to the trail committee last year.
- B. Superintendent Report
1. **November Enrollment 2013-14** The November enrollment numbers were reported.
2. **Transportation – to include billing for Social Services placement** The district will pay \$800-\$900 for the transportation of the Social Services placement with SCOE paying for half of the bill.
3. **Staff Development/Common Core Update for 2013-14** The Math Common Core trainings are being well received.
4. **Update on Jack** OPSC has received our application documents for the

Schreder & Associates

amendment of modernization eligibility and new construction eligibility.

C. Hillcrest Report

Principal Fichera reported on field trips, athletics, performing arts and the Halloween dance.

D. GUTA Report

No report.

V. BUSINESS

A. Gravenstein Modular and Track Project at Gravenstein School

The district has requested a full accounting for the project. The project is near completion. The board voiced informal support of the asphalt repair.

No action taken.

B. Measure M Bond Project Update

Cost estimates for the Hillcrest project should be returned by next week. Two, small additional rooms have been added to the project since the first estimate, so the estimate may be higher than the original projection. Architect Doug Hilberman presented plans for the Hillcrest project. He hopes to submit plans to DSA by December 31, 2013, and projects that construction could begin by early June.

No action taken.

C. Contract – BkF for engineering services for Hillcrest Measure M project \$13,000

Mem. Horn raised some questions about the contract and the fact that he thought that Civil Engineering was included in the Architect's contract. Doug Hilberman reviewed the original architect's contract and found that this was an oversight on his part and requested of the board that they consider paying for half of this engineering contract. The board and Supt. LaMarre agree that the district could pay half of this cost, but AXIA will take the lead. The AXIA contract will be on the agenda for the next meeting to adjust for this.

D. Contract – Neil Bohn for cost estimating services for Hillcrest Measure M project \$8,000

Pres. Wickland moved to approve the contract, Mem. Weaver seconded, 4-0 yes.

E. Grounds Safety

Pres. Wickland has noticed that the gate at Hillcrest has been open late at night on the weekend and suspects that West County Soccer Club, who uses the field, may be leaving the gate open accidentally. A representative from the soccer club sent an email explaining that she would talk to the coaches about the importance of locking the gate behind them. Pres. Wickland sent a letter to County Supervisor Efen Carillo inquiring about the status of replacing the fog lines on Bloomfield Rd. near Hillrest. Efen Carillo contacted Supt. LaMarre personally to let her know

that the fog line will be coming soon. Pres. Wickland suggested that surveillance cameras might be considered at Hillcrest. Mem. Weaver suggested that adequate alarms would be better than video because it allows for a more immediate response.

No action taken.

F. Technology Purchase

Supt. LaMarre reported that she and Mr. Fichera have been evaluating the technology needs of the district. Supt. LaMarre is proposing that the district purchase 32 new desktop computers at Hillcrest and acquire 30 small laptops at both Gravenstein and Hillcrest. Additionally, the network infrastructures at both campuses will need to be updated. Supt. LaMarre estimates that the technology upgrades will cost approximately \$75,000-\$90,000.

G. Optimal Size of School Campuses – Board Discussion

Supt. LaMarre reported that the current structure of classes in the district is supported by the current number of classrooms. She recommends filling the classes in the current structure, but does not recommend adding new classes. Mem. Beck asked if there has ever been a discussion about the entire district being ENRICH!. A discussion ensued about that not happening for a variety of reasons and the importance of maintaining two strong programs. No action taken.

H. LCFF and Local Control and Accountability Plans – Informational

A video from the California Department of Education about the LCFF and LCAP was shown. No action taken.

I. Trademark – New Gravenstein Elementary School Logo

A new logo has been developed for Gravenstein. The graphic artist who developed it is a parent who would like to relinquish the rights for the artwork to the district. The district seeks to have the logo trademarked. Mem. Horn moved to authorize up to \$200 for the fees to trademark the new logo, Mem. Weaver seconded, 4-0 yes.

J. Board Organizational Meeting Scheduled for December 11, 2013

Mem. Weaver must leave at 5:45 PM that evening. Mem Horn moved to hold the meeting at 5 PM at Gravenstein School, Room 13, on the date listed, Pres. Horn seconded, 4-0 yes.

K. Sonoma County Committee on School District Organization

Mem. Horn moved to cast their ballot for Jeannie Bassett-Fernandes to represent District 5, Mem. Beck seconded, 4-0 yes.

L. Revised Gravenstein Elementary Report Cards for Grades K-3 (revision is with the “Key for Academics” – additional changes may be presented to the Transitional Report Card)

The new format includes a number rating scale instead of symbols such as: * and +. Mem. Horn moved to approve the report card, Mem. Weaver seconded, 4-0 yes.

VI. POLICIES

A. BP/AR 5144.1 Charter – Discipline and Expulsion (no document in packet-not back from legal)

Mem. Weaver pointed out that on the third page, fifteenth bullet, “for the purposes of” in the complaining witness harassment. Pg. 4, under electronic act, big “B” is repeated. Pg. 6, green box regarding Superintendent removing a student for more than 10 or 20 days is not grammatically correct. The sentence is explained and Mem. Weaver suggests some additional punctuation. Bottom of pg. 7, there is a missing period. Mem. Beck pointed out that item 6. on pg. 8 is blank. Pres. Wickland suggested adding periods to some items. It is suggested that some language about “engaging in bullying” should be added. The current language just defines bullying. Mem. Horn suggested switching items 18 and 19 in that section. On pg. 6 there was a choice, “may” or “shall.” Mem. Horn asked if there would be a choice and Supt. LaMarre indicated that it would probably be “shall” only.

Mem. Horn moved to table this item until December, Mem. Weaver seconded, 4-0 yes.

B. Gravenstein Charter Document Update

Mem. Horn moved to table items B and C to December, Pres. Wickland seconded, 4-0 yes.

C. Hillcrest Charter Document Update

VII. FUTURE MEETING DATES AND AGENDA ITEMS

Next Regularly Scheduled Board Meeting – December 11, 2013

Action items:

1. AXIA contract
2. board positions
3. first interim report
4. change order for the Gravenstein project.

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

IX. ADJOURN TO CLOSED SESSION

Pres. Wickland moved to adjourn to closed session at 7:12 PM, Mem. Horn seconded, 4-0 yes.

A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association

**B. Potential Litigation – per
GC54956.9 (b)(3)(c)**

C. Public Employee

**I. Hiring - 4 hour
Probationary Admin
Asst., District Office and
4 hour Probationary
Daycare Director – Tonia
Seidita**

**II. Hiring - .6875 FTE (5.5
hrs. daily) Probationary
Classified Inst. &
Daycare Assistant –
Vela Millan**

D. Superintendent Evaluation

**X. RECONVENE TO OPEN
SESSION**

Announce action taken in Closed

Board reconvened to open session at 8:15 pm. Mem. Horn motioned, Mem. Weaver seconded. 4-0 yes.
The board voted 4-0 to hire Vela Millan as a 0.6875 FTE (5.5 hours/day) Probationary Classified Inst. & Daycare Assistant.

XI. ADJOURNMENT

Board adjourned at 8:16 pm. Mem. Wickland motioned, Mem. Horn seconded. 4-0 yes.