

**GRAVENSTEIN UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

August 14, 2013

- I. **CALL TO ORDER** Pres. Wickland called the meeting to order at 5:03 PM. Members Weaver, Beck, Horn, Clerk Zlotnick and Pres. Wickland present.
- II. **PUBLIC INPUT ON ITEMS NOT ON THE AGENDA**
- III. **APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order
- B. Approval of Minutes: Regular Meeting Minutes 7-10-13
- In section 4B, "Supt. LaMarre reported on professional development" should have a specific number.
- Clerk Zlotnick asked if the Sebastopol Police Dept. was providing drug and alcohol education materials to Gravenstein and Supt. LaMarre said yes.
- C. Vendor Warrants
- Pres. Wickland moved to approve the consent agenda, Clrk. Zlotnick seconded, 5-0 yes.
- IV. **REPORTS/CORRESPONDENCE**
- A. Board Reports
- Clrk. Zlotnick reported that he had been on both campuses today and communicated with teachers who were preparing their classrooms. The teachers expressed appreciation for the recent bonuses and raises that the board has approved.
- Clrk. Zlotnick inquired about the striping in the Gravenstein parking lot and the number of lanes for pick-up. The lanes were clarified by Mem. Weaver and Brian Sposato.
- Mem. Weaver reported that the Sebastopol Area Community Alliance completed a resource guide.
- B. Superintendent Report
1. Enrollment Update for 2013-14
- The projected district enrollment is 720. The enrollment at the end of the previous year was 711.
2. Transportation
3. Staff Development for 2013-14
- Staff returns on August 19 and will participate in a 3-hour training on Second Step, the Social and Emotional Learning curriculum

used in the district. There will be a Common Core Math training for all staff on August 20. The other professional development sessions currently scheduled throughout the year will focus on Common Core Math.

**4. Summer Work Update**

Architect Doug Hilberman will be joining the meeting at 5:30 to tour the campus and give updates on the modular and track construction projects on the Gravenstein campus. Supt. LaMarre reported on the new striping in the Gravenstein parking lot and a new rose garden. A new seal coat has been done in the courtyard at Gravenstein and Hillcrest parking lot has been patched. There has also been some new flooring and lighting installed at Hillcrest. The restroom in the administrative wing at Gravenstein is being updated. New picnic tables will be installed at Gravenstein between various wings. New ovens for the new food program are scheduled to be installed Friday, August 16.

**5. 2013 STAR Scores Update and Comparisons**

Supt LaMarre reported that the Gravenstein percentage of students proficient for above overall have gone up. The Hillcrest Algebra scores have gone down, consistent with the state-wide trend, and will be addressed by an Algebra Support class in the 2013-14 school year.

**C. Hillcrest Report**

Princ. Fichera reported that the Hillcrest office and administration has been busy working on student schedules and orientations.

**D. GUTA Report**

No report.

**V. BUSINESS**

**A. Update – Track at Gravenstein School**

No action taken.

**B. Update – Gravenstein Modular Project**

Clrk. Zlotnick moved to approve the Gravenstein Modular Project change order number one, \$\_\_\_\_\_, Horn seconded, 5-0 yes.

**C. Measure M Bond Oversight Committee**

No action taken.

**D. Gravenstein Charter Document Update**

The board granted Supt. LaMarre permission to discuss items D, E and F together.

**E. Hillcrest Charter Document Update**

**F. Adoption of School/District Compact for 2013-14**

Supt. LaMarre reported that she has been in conversation with Schools Legal about the School/Family Compact and is awaiting

approval when various attorneys return from summer recess. Clrk. Zlotnick requested that the compact include more language under the “respect the school” section to include “not damaging property” etc. Pres. Wickland requested that “authorized person” be added for picking up students.

Clerk Zlotnick moved to approve the compact with the changes listed above, contingent upon legal review, Pres. Wickland seconded, 5-0 yes.

**G. Ratify Contract for BfK Engineers, Surveyors, Planners for Hillcrest Middle School Modernization Project with \$2,500 in Measure M funds**

Mem. Horn moved to adopt the contract, Clerk Zlotnick seconded, 5-0 yes.

**H. Ratify Contract for miller Pacific Engineering Group for geotechnical engineering services for Hillcrest Middle School Modernization Project no to exceed \$11,200 in Measure M funds**

Mem. Horn pointed out that the contract includes retention of their documents which is against the law when working with a school district. He also questioned the indemnification and limited liability clauses. Mem. Horn requested that the contract be reviewed by Schools Legal. Mem. Horn moved to ratify the contract pending legal review. Mem. Weaver seconded, 5-0 yes.

**I. 2013-14 Budget Update – report to the Board based on the State Adoption of the Budget**

The new Local Control Funding Formula estimate is for an increase of \$73,509 for 2013-14. No action taken.

**J. 2013-14 CSBA Member dues. General membership - \$3,168 and Legal Alliance membership - \$792**

Pres. Wickland moved to continue the general and legal alliance memberships, Clerk Zlotnick seconded, 5-0 yes.

**K. Superintendent and Board Goals**

Mem. Horn requested that the Hillcrest National Blue Ribbon nomination be added to section 3. Mem. Beck requested that the item under budget referring to Open House and tours include language about these events contributing to enrollment. Clerk Zlotnick suggested that the large number of kindergarteners recruited for 2013-14 during the 2013-13 school year be included as an accomplishment. Mem. Horn suggested that language about our district receiving the highest bond rating in the county be included. Mem. Beck asked about the encroachment for Special Ed being between 0 - \$25,000. This exact number is not available yet. Mem. Weaver suggested including the outside speaker for drug education at Hillcrest. Mem. Beck suggested adding performances such as Spring Concerts, Plays, poetry readings and kindergarten Nutcracker under public relations. On the last page under number five, the master plan was completed not “competed.” The master plan should be removed from Public Relations and left under facilities. Clerk Zlotnick asked about Houses and how it fits under the section of management/organization. Public Relations, number four, Friday assemblies should include “flag, patriotic song, and award

assembly to promote cohesiveness and school spirit.” The policies section should be called “Policies and Publications.”

Mem. Weaver suggested including Common Core implementation under the board goals.

Mem. Horn moved to table this until September, Mem. Weaver seconded, 5-0 yes.

**L. Daycare (at Gravenstein) and Homework Club (at Hillcrest) Hours and Fee Schedules**

Pres. Wickland suggested removing the “Traditional/ENRICH!” part of the contract.

Clerk Zlotnick moved to approve the Daycare and Homework Club with corrections that were made, Mem. Horn seconded, 5-0 yes.

**M. Contract for the In-House Plant Inspector for Enviroplex – Joe Renda**

Mem. Horn moved to approve the contract, Mem. Weaver seconded, 5-0 yes.

**N. School and College Legal Services of California Contract**

Mem. Horn moved to approve the contract at the 60 hour retainer level, Clerk Zlotnick seconded, 5-0 yes.

**O. Agreement For Services For Sonoma County Cooperative School Districts**

Mem. Weaver moved to approve, Clerk Zlotnick seconded, 5-0 yes.

**VI. POLICIES**

No policies reviewed.

**VII. FUTURE MEETING DATES AND AGENDA ITEMS**

Next Regularly Scheduled Board Meeting – September 11, 2013, 5 PM at Gravenstein School Room 13.

Unaudited Actuals for 2012\*13, Approval of overnight field trips, Supt./Board Goals, Apple Press, Project Status updated and Attrition Rates are all items for the next month agenda.

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**IX. ADJOURN TO CLOSED SESSION**

Clerk Zlotnick moved to adjourn to closed session at 7:44 PM, Mem. Horn seconded, 5-0 yes.

**A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

**B. Potential Litigation – per GC54956.9 (b)(3)(c)**

**C. Public Employee**

1. Hiring - .51 FTE  
Probationary Single  
Subject Spanish  
Credential Teacher  
**Jack Lagomarsino**
2. Hiring – 1.0 FTE  
Probationary Multiple  
Subject Credential  
Teacher  
**Christina Urmini**
3. Hiring – 1.0 FTE  
**Temporary** Multiple  
Subject Credential  
Teacher  
**Talia Kilburn**
4. Hiring - .31 FTE  
Probationary Classified  
Instructional /Daycare  
Assistant  
**Jack Lagomarsino**
5. Hiring – 8 Hr. per Day  
Probationary Classified  
Instructional / Daycare  
Assistant  
**Kelsey Erskine**

**D. Superintendent Evaluation**

**X. RECONVENE TO OPEN SESSION**

Board reconvened to open session at 8:26 PM. Mem. Zlotnick motioned, Mem. Horn seconded. 4-0 yes.

Announce action taken in Closed

The hiring of the above listed candidates was announced.

**XI. ADJOURNMENT**

Board adjourned at 8:27 PM. Pres. Wickland motioned, Mem. Horn seconded. 4-0 yes.