

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

December 12, 2012

CALL TO ORDER

Pres. Horn called the meeting to order at 5:02 PM. Members Beck, Clerk Wickland and Pres. Horn present.

PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

No input

APPROVAL OF CONSENT AGENDA

A. Approval of Agenda Order

**B. Approval of Minutes :
Regular Meeting Minutes
November 14, 2012**

C. Vendor Warrants

Clerk Wickland commented that the detail on the vendor warrants was much appreciated. Pres. Horn moved to approve the consent agenda, Clerk Wickland seconded, 3-0 yes.

Mem. Zlotnick arrived at 5:06 pm.

Board Reports

No board reports

Superintendent Reports

Enrollment – December 2012

Supt. reported that 6 four year olds in the pre-school will be turning five in December and January, and therefore will become members of the transitional kindergarten.

Kindergarten Update for 2013-14

Individual tours with prospective kindergarten families began in November this year. The Supt. has decided to perform group tours because of the amount of interest.

Hillcrest Building Update

One of the last checks is going out to Bay West Construction, and there is less than \$2,000 being held for the last items to be completed. Supt. LaMarre has begun talking to Doug Hilberman about replacing the portables on the Gravenstein campus currently used for daycare and staff lunch room. This will be discussed later in the evening.

Home-to-School Transportation

Supt. LaMarre shared information from the latest meeting of the JPA Board.

Gravenstein Track Update	No update
California Distinguished School Application	The application has been submitted.
District Student/Family Directory	Directories will be coming out January 7, 2013.
<u>Hillcrest Report</u>	Principal Fichera reported on GPA distribution for Trimester 1 and the various Trimester award activities.
<u>GUTA Report</u>	GUTA Co-President Linda Helton thanked the board for the 2011-12 off-schedule payment.
<u>BUSINESS</u>	
Certificate of Election of Board President	Pres. Horn moved to elect Sandra Wickland to board president, Mem. Zlotnick seconded, 4-0 yes.
Certificate of Election of Board Clerk	Clerk. Wickland moved to nominate Mem. Zlotnick to Board Clerk, Pres. Horn seconded, 4-0 yes.
Representative to fill Vacancy of the Sonoma County Committee on School District Organization	Pres. Horn nominated himself for this position, Mem. Zlotnick seconded, 4-0 yes.
Alternate Representative to fill Vacancy of the Sonoma County Committee on School District Organization	Pres. Horn nominated Mem. Zlotnick for this position, Clerk Wickland seconded, 4-0 yes.
Day of the week, time and frequency of Regular Monthly Meetings	Pres. Horn moved to continue having the meetings the second Wednesday of the month, 5 PM in room 13 at Gravenstein Elementary, Mem. Zlotnick seconded, 4-0 yes.
Acceptance and Certification of 2011-12 Fiscal Year Financial Audit	Supt. LaMarre recommended that this be tabled until January since bound copies of the audit have not been received. Pres. Horn moved to table this item until the January regular meeting, Clerk Wickland seconded, 4-0 yes.
Preschool Update Budget Update	Supt. LaMarre reported that the Preschool is currently showing a gain of \$3,119 and the transitional kindergarten is showing a loss of \$4,353. Supt. LaMarre projects that next year there might be a need for separate preschool room. We will have at least 17

transitional kindergarten students this year and next year the age requirement lowers, so that class could grow.

1st Interim Budget Report 2012-13

It is recommended by SCOE that the money currently in the budget from the "basic aid supplemental" be considered one-time money when it comes through.

Clerk Wickland moved to approve the first interim budget, Mem. Zlotnick seconded, 4-0 yes.

Pres. Horn said that once the Measure is certified, there are 60 days to create the bond oversight committee.

Certify Measure M Results

Pres. Horn moved to certify Measure M results, Mem. Zlotnick seconded, 4-0 yes.

Mem. Zlotnick moved to authorize Supt. LaMarre to prepare an RFQ, Clerk Wickland seconded, 3-0 yes, Pres. Horn abstained on advice of legal counsel due to potential conflict of interest.

Authorization of RFQ for Architectural Services for Bond Construction

Supt. LaMarre shared a cost template for a project budget to replace these buildings. No action taken.

Discuss Replacement of Gravenstein Daycare/Staff Lunch Room

Supt. LaMarre has been discussing this with architect Doug Hilberman. No action taken.

Discuss Replacement of Playground Equipment at Gravenstein an Hillcrest Schools

Supt. LaMarre has been discussing this with architect Doug Hilberman. No action taken.

Annual Developer Fees Report

The account is up to nearly \$40,000. The intent of it is for new buildings needed for growth. Clerk Wickland moved to approve the fees report, Pres. Horn seconded, 4-0 yes.

Policies

BP/AR and E 3541.1 Transportation For School Related Trips

A parent has raised concern over the vehicles that parents are driving on field trips. Pres. Horn moved to table this to the January meeting, Mem. Zlotnick seconded. 4-0 yes.

BP/AR 5144.1 Suspension and Expulsion/Due Process

Pres. Horn moved to table the policies to the January meeting, Mem. Zlotnick seconded, 4-0 yes.

FUTURE MEETING DATES AND AGENDA ITEMS

Next Regularly Scheduled Board Meeting – January 9, 2012 at Gravenstein School Room 13

**PUBLIC COMMENT ON ITEMS IN
CLOSED SESSION**

Pres. Horn moved to adjourn to closed session at 7:35 PM, Mem. Zlotnick seconded, 4-0 yes.

ADJOURN TO CLOSED SESSION

- A. Hiring – Temporary Walk-on
Coaches: 6th Boys Basketball
– Jim Fain, 6th Girls
Basketball – John Kolsrud

- B. Conference with Labor
Negotiator, District – Mrs.
LaMarre, Ne of Organization
– Gravenstein Union
Teachers Association

- C. Potential Litigation – per
GC54956.9 (b)(3)(c)

- D. Public Employee –
Discipline/Dismissal/Release

- E. Superintendent Evaluation

RECONVENE TO OPEN SESSION

Member Zlotnick moved and Clerk Wickland seconded to reconvene to open session at 8:12 PM - Vote-4-0 yes.

**Announce action taken in Closed
Session**

Hiring from item A was announced in Open Session.

ADJOURNMENT

Pres. Horn moved and member Beck seconded to adjourn at 8:13 PM - Vote- 4-0 yes.